



Department
for Environment
Food & Rural Affairs



T: [Redacted]
www.gov.uk/defra

Resources for Change,
[Redacted]

Our ref: ITT9532
Date: 13th Jan 2022

Dear Sir or Madam

Award of contract for the supply of related services for Yorkshire Wolds AONB Designated Area

Following your tender/ proposal for the supply of services to assist in the following to Natural England, we are pleased to award this Contract to you.

1. undertaking the natural beauty and (if the project is extended beyond task 7), undertaking the desirability assessments and boundary development for a new Yorkshire Wolds AONB,
2. the development and delivery of a collaborative process with facilitated stakeholder engagement, including during the statutory and public consultation, followed by analysis of the results,
3. identifying and utilising modern technologies and 'citizen science' approaches to support evidence gathering by local stakeholders, and
4. the further technical requirements of this project as set out in our ITT.

This letter (Award Letter) and its Annexes set out the terms of the contract between Natural England as the Authority and Resources for Change as the Supplier for the provision of the Services. Unless the context otherwise requires, capitalised expressions used in this Award Letter have the same meanings as in the terms and conditions of contract set out in Annex 1 to this Award Letter (the "**Conditions**"). In the event of any conflict between this Award Letter and the Conditions, this Award Letter shall prevail. Please do not attach any Supplier terms and conditions to this Award Letter as they will not be accepted by the Authority and may delay the conclusion of the Agreement.

For the purposes of the Agreement, the Authority and the Supplier agree as follows:

1. The Services shall be performed at: Depending on the situation with Covid, this will be delivered at a range of locations within the Yorkshire Wolds, yet to be decided as part of the community engagement plan or, on line.

2. The charges for the Services shall be as set out in [Annex 1 / the Supplier's Commercial Response dated 13/12/21
3. The specification of the Services to be supplied is as set out in [Annex 2 / the ITT and Supplier's tender response dated 3/12/21
4. The Term shall commence on 20/1/22 and the Expiry Date shall be 30/6/22. The contract is subject to an extension until end of November 2023, in order to deliver the remaining tasks in the specification, however this extension will be subject to Natural England receiving additional project budget and at the discretion of Natural England and in any event will be subject to internal approvals being obtained, which cannot be guaranteed.
5. The address for notices of the Parties are:

Authority	Supplier
Natural England, [REDACTED] [REDACTED] Attention: [REDACTED] Email: [REDACTED]	Resources for Change Ltd [REDACTED] [REDACTED] Attention: [REDACTED] Email: [REDACTED]

6. The following persons are Key Personnel for the purposes of the Agreement:

Name	Title
[REDACTED]	Contract Manager
[REDACTED]	Senior Advisor

7. For the purposes of the Agreement the following Policies were provided 3/12/21 as part of your ITT submission via e-sourcing Portal: GDPR Policy, Sustainable Procurement Policy, and Environmental Policy
8. The Authority may require the Supplier to ensure that any person employed in the provision of the Services has undertaken a Disclosure and Barring Service check.

The Supplier shall ensure that no person who discloses that he/she has a conviction that is relevant to the nature of the Services, relevant to the work of the Authority, or is of a type otherwise advised by the Authority (each such conviction a “**Relevant Conviction**”), or is found by the Supplier to have a Relevant Conviction (whether as a result of a police check, a Disclosure and Barring Service check or otherwise) is employed or engaged in the provision of any part of the Services.

Payment

Our preference is for all invoices to be sent electronically, quoting a valid purchase order number (PO Number), to [REDACTED]. Alternatively you may post to [REDACTED] Within [10] working days of receipt of your countersigned copy of this letter, we will send you a unique PO Number. You must be in receipt of a valid PO Number before submitting an invoice.

To avoid delay in payment it is important that the invoice is compliant and that it includes a valid PO Number, PO Number item number (if applicable) and the details (name and telephone number) of your Authority contact (i.e. Contract Manager). Non-compliant invoices will be sent back to you, which may lead to a delay in payment. If you have a query regarding an outstanding payment please contact our Accounts Payable section either by email to [REDACTED] whose working hours are between 09:00-17:00 Monday to Friday.

Liaison

For general liaison your contact will continue to be [REDACTED], Contract Manager, email to [REDACTED] or, in their absence, [REDACTED], email to [REDACTED]

We thank you for your co-operation to date, and look forward to forging a successful working relationship resulting in a smooth and successful delivery of the Services. The [Authority] would be grateful if you could arrange the contract to be executed, by way of electronic signature, on behalf of Resources for Change and within 1 day by 17/1/22.

Yours faithfully,

Execution of this award notification letter is carried out in accordance with EU Directive 99/93 (Community framework for electronic signatures) and the Electronic Communications Act 2000. The Contract will be formed on the date on which both Parties communicate acceptance of its terms on the Authority's eSourcing System.

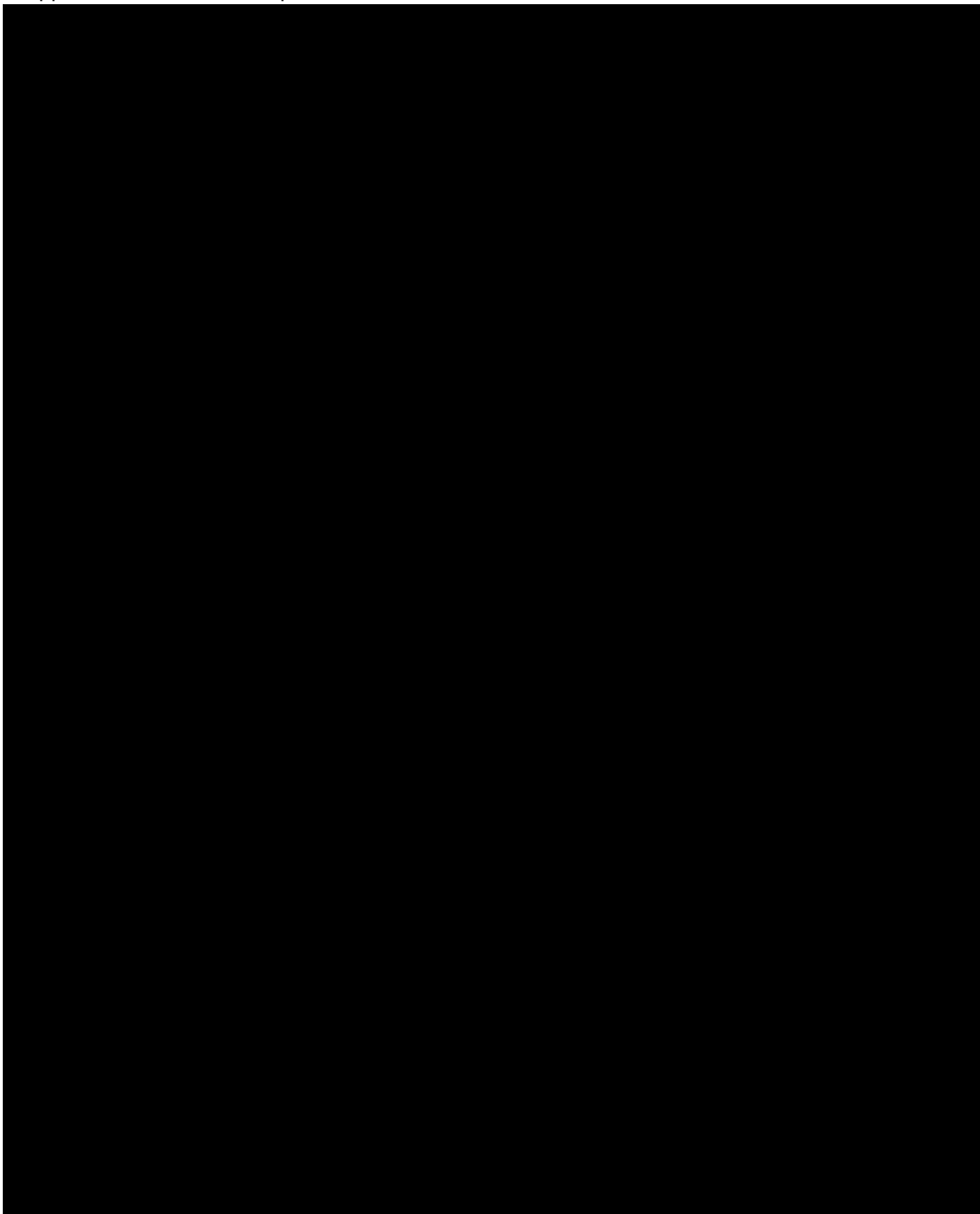
ANNEXE 1

Terms and Conditions



ANNEXE 2

Supplier's Commercial Response dated 13/12/21



Pricing Schedule

Product		Price	
Product A		100	200
Product B		150	300
Product C		200	400
Product D		250	500
Product E		300	600
Product F		350	700
Product G		400	800
Product H		450	900
Product I		500	1000
Product J		550	1100
Product K		600	1200
Product L		650	1300
Product M		700	1400
Product N		750	1500
Product O		800	1600
Product P		850	1700
Product Q		900	1800
Product R		950	1900
Product S		1000	2000
Product T		1050	2100
Product U		1100	2200
Product V		1150	2300
Product W		1200	2400
Product X		1250	2500
Product Y		1300	2600
Product Z		1350	2700
Product AA		1400	2800
Product AB		1450	2900
Product AC		1500	3000
Product AD		1550	3100
Product AE		1600	3200
Product AF		1650	3300
Product AG		1700	3400
Product AH		1750	3500
Product AI		1800	3600
Product AJ		1850	3700
Product AK		1900	3800
Product AL		1950	3900
Product AM		2000	4000
Product AN		2050	4100
Product AO		2100	4200
Product AP		2150	4300
Product AQ		2200	4400
Product AR		2250	4500
Product AS		2300	4600
Product AT		2350	4700
Product AU		2400	4800
Product AV		2450	4900
Product AW		2500	5000
Product AX		2550	5100
Product AY		2600	5200
Product AZ		2650	5300
Product BA		2700	5400
Product BB		2750	5500
Product BC		2800	5600
Product BD		2850	5700
Product BE		2900	5800
Product BF		2950	5900
Product BG		3000	6000
Product BH		3050	6100
Product BI		3100	6200
Product BJ		3150	6300
Product BK		3200	6400
Product BL		3250	6500
Product BM		3300	6600
Product BN		3350	6700
Product BO		3400	6800
Product BP		3450	6900
Product BQ		3500	7000
Product BR		3550	7100
Product BS		3600	7200
Product BT		3650	7300
Product BU		3700	7400
Product BV		3750	7500
Product BW		3800	7600
Product BX		3850	7700
Product BY		3900	7800
Product BZ		3950	7900
Product CA		4000	8000
Product CB		4050	8100
Product CC		4100	8200
Product CD		4150	8300
Product CE		4200	8400
Product CF		4250	8500
Product CG		4300	8600
Product CH		4350	8700
Product CI		4400	8800
Product CJ		4450	8900
Product CK		4500	9000
Product CL		4550	9100
Product CM		4600	9200
Product CN		4650	9300
Product CO		4700	9400
Product CP		4750	9500
Product CQ		4800	9600
Product CR		4850	9700
Product CS		4900	9800
Product CT		4950	9900
Product CU		5000	10000
Product CV		5050	10100
Product CW		5100	10200
Product CX		5150	10300
Product CY		5200	10400
Product CZ		5250	10500
Product DA		5300	10600
Product DB		5350	10700
Product DC		5400	10800
Product DD		5450	10900
Product DE		5500	11000
Product DF		5550	11100
Product DG		5600	11200
Product DH		5650	11300
Product DI		5700	11400
Product DJ		5750	11500
Product DK		5800	11600
Product DL		5850	11700
Product DM		5900	11800
Product DN		5950	11900
Product DO		6000	12000
Product DP		6050	12100
Product DQ		6100	12200
Product DR		6150	12300
Product DS		6200	12400
Product DT		6250	12500
Product DU		6300	12600
Product DV		6350	12700
Product DW		6400	12800
Product DX		6450	12900
Product DY		6500	13000
Product DZ		6550	13100
Product EA		6600	13200
Product EB		6650	13300
Product EC		6700	13400
Product ED		6750	13500
Product EE		6800	13600
Product EF		6850	13700
Product EG		6900	13800
Product EH		6950	13900
Product EI		7000	14000
Product EJ		7050	14100
Product EK		7100	14200
Product EL		7150	14300
Product EM		7200	14400
Product EN		7250	14500
Product EO		7300	14600
Product EP		7350	14700
Product EQ		7400	14800
Product ER		7450	14900
Product ES		7500	15000
Product ET		7550	15100
Product EU		7600	15200
Product EV		7650	15300
Product EW		7700	15400
Product EX		7750	15500
Product EY		7800	15600
Product EZ		7850	15700
Product FA		7900	15800
Product FB		7950	15900
Product FC		8000	16000
Product FD		8050	16100
Product FE		8100	16200
Product FF		8150	16300
Product FG		8200	16400
Product FH		8250	16500
Product FI		8300	16600
Product FJ		8350	16700
Product FK		8400	16800
Product FL		8450	16900
Product FM		8500	17000
Product FN		8550	17100
Product FO		8600	17200
Product FP		8650	17300
Product FQ		8700	17400
Product FR		8750	17500
Product FS		8800	17600
Product FT		8850	17700
Product FU		8900	17800
Product FV		8950	17900
Product FW		9000	18000
Product FX		9050	18100
Product FY		9100	18200
Product FZ		9150	18300
Product GA		9200	18400
Product GB		9250	18500
Product GC		9300	18600
Product GD		9350	18700
Product GE		9400	18800
Product GF		9450	18900
Product GG		9500	19000
Product GH		9550	19100
Product GI		9600	19200
Product GJ		9650	19300
Product GK		9700	19400
Product GL		9750	19500
Product GM		9800	19600
Product GN		9850	19700
Product GO		9900	19800
Product GP		9950	19900
Product GQ		10000	20000
Product GR		10050	20100
Product GS		10100	20200
Product GT		10150	20300
Product GU		10200	20400
Product GV		10250	20500
Product GW		10300	20600
Product GX		10350	20700
Product GY		10400	20800
Product GZ		10450	20900
Product HA		10500	21000
Product HB		10550	21100
Product HC		10600	21200
Product HD		10650	21300
Product HE		10700	21400
Product HF		10750	21500
Product HG		10800	21600
Product HH		10850	21700
Product HI		10900	21800
Product HJ		10950	21900
Product HK		11000	22000
Product HL		11050	22100
Product HM		11100	22200
Product HN		11150	22300
Product HO		11200	22400
Product HP		11250	22500
Product HQ		11300	22600
Product HR		11350	22700
Product HS		11400	22800
Product HT		11450	22900
Product HU		11500	23000
Product HV		11550	23100
Product HW		11600	23200
Product HX		11650	23300
Product HY		11700	23400
Product HZ		11750	23500
Product IA		11800	23600
Product IB		11850	23700
Product IC		11900	23800
Product ID		11950	23900
Product IE		12000	24000
Product IF		12050	24100
Product IG		12100	24200
Product IH		12150	24300
Product II		12200	24400
Product IJ		12250	24500
Product IK		12300	24600
Product IL		12350	24700
Product IM		12400	24800
Product IN		12450	24900
Product IO		12500	25000
Product IP		12550	25100
Product IQ		12600	25200
Product IR		12650	25300
Product IS		12700	25400
Product IT		12750	25500
Product IU		12800	25600
Product IV		12850	25700
Product IW			

ANNEXE 3 – ITT and Supplier's Response

1. ITT:



2. Supplier's Response:

Supplier's Technical Response dated 13/12/21:



Name: [REDACTED]	Name: (Procurement)
Signature: [REDACTED]	Signature:
Date: 14 th January 2021	Date:

We accept the terms set out in this Award letter and the annexed Conditions.

Signed for and on behalf of [Resources for Change Ltd]

Name: [insert name] [insert job title]	[REDACTED] Director
Signature: [REDACTED]	Date: 17.1.22