



Department  
for Environment  
Food & Rural Affairs

**CONTRACT CHANGE NOTE**

<b>Contract Change Note Number</b>	CCN01
<b>Contract Reference Number and Title</b>	ecm_59906 - Research & Development Proposal For Fishing Gear in England; gear inventory, policy options analysis and economic assessment.
<b>Variation Title</b>	Additional work required by the Authority at additional cost, with an extension to the duration period.
<b>Number of Pages</b>	16

Whereas Resource Futures Ltd and the Authority entered into a Contract for a R & D Proposal For Fishing Gear in England; gear inventory, policy options analysis and economic assessment dated 07/12/2020 (the "Original Contract") and now wish to amend the Original Contract.

It is agreed as follows:

1. With effect from 08/06/2021 the Original Contract shall be amended as set out in this Contract Change Note:

<b>Change Requestor / Originator</b>	[REDACTED]	
<b>Summary of Change</b>	Additional work at extra cost required by Defra, as detailed within Resource Future's written proposal at attached Annex B. Existing Contract extension clause to be invoked, plus an extra two months required to complete all work.	
<b>Reason for Change</b>	Additional work required by the Authority as previous research and recent policy development has identified a need for an analysis of policy options for the whole of the UK. (The Contract currently covers only England). There is now a need to collate available data from across the UK and conduct a policy option analysis for the UK. This research will be used to inform UK-wide stakeholder workshops on end-of-life fishing gear policy in 2021 leading into future policy development.	
<b>Revised Contract Price</b>	Original Contract Value	£72,931.41
	Contract Change Note CCN01	£35,222.00
	New Contract Value	£108,153.41
<b>Revised Payment Schedule</b>	See Annex A	
<b>Revised Specification</b>	See Annex B	

<b>Revised Contract Period</b>	07/12/2020 until 31/10/2021
<b>Change in Contract Manager(s)</b>	As Per Original Contract
<b>Other Changes</b>	None

2. Save as herein amended all other terms and conditions of the Original Contract shall remain in full force and effect.

Execution of the Contract Change Note is carried out in accordance with EU Directive 99/93 (Community framework for electronic signatures) and the Electronic Communications Act 2000. The revised Contract is formed on the date on which both Parties communicate acceptance of its terms on the Authority's electronic contract management system ("Bravo").

## Annex A






### SCHEDULE 2 – PRICING

Clause 8

Delete existing schedule of Deliverables and Milestone Payments Table.

Insert Deliverables and Milestone Payments Table as below.

Project Deliverables & Milestones	Detail of Task	Responsible Party	Dates *- Completed by eg	Payment
Deliverable 1	Meeting between Contractor and project steering group to discuss the proposed approach to the project and proposed project plan. This should include the ports and aquaculture farms that are to be visited, and a timetable of the project.	Steering Group & Contractor	Week 1	
Deliverable 2	A final project plan sent to the Project Manager, following commissioning and the inception meeting between Defra and the Contractor.	Contractor & Project Manager		
Deliverable 3	Set up a project steering Group for milestone dates.	Contractor & Steering Group		
Task 1	Port visit (eg Brixham)	Contractor		
Task 2	Port visit	Contractor		
Milestone 1	Completion of all previous tasks and deliverables	Contractor	18/01/2021	
Task 3	Port visit	Contractor	Week 2	
Task 4	Port visit	Contractor		
Deliverable 4	First update meeting, detailing evidence to that stage in the project	Contractor & Project Manager		
Milestone 2	Completion of all previous tasks and deliverables	Contractor	08/02/2021	
Task 6	Port visit	Contractor	Week 3	
Task 5	Port visit (eg - Newlyn)	Contractor		
Task 7	Port visit	Contractor	Week 4	
Deliverable 5	Second update meeting, detailing evidence to that stage in the project	Contractor & Project Manager		
Milestone 3	Completion of all previous tasks and deliverables	Contractor	08/03/2021	

Task 8	Port visit	Contractor	Week 5	
Task 9	Port visit (eg- Plymouth)	Contractor		
Task 10	Port visit	Contractor		
Deliverable 6	Third update meeting, detailing evidence to that stage in the project	Contractor & Project Manager		
<b>Milestone 4</b>	Completion of all previous tasks and deliverables	Contractor	<b>29/03/2021</b>	
Task 11	Aquaculture farm visit	Contractor	Week 6	
Task 12	Aquaculture farm visit	Contractor		
Task 13	Aquaculture farm visit	Contractor		
Deliverable 7	Final meeting	Contractor & Steering Group	Week 7	
<b>Milestone 5</b>	Publication of findings	Contractor	<b>07/06/2021</b>	
<b>Milestone 6</b>	Completion of all work detailed within Section 1 (Market Analysis) of the Specification of Additional work at Annex B.	Contractor	<b>02/08/2021</b>	
<b>Milestone 7</b>	Completion of all work detailed within Section 2 (Policy Analysis) of the Specification of Additional Work at Annex B.	Contractor	<b>13/09/2021</b>	
<b>Milestone 8</b>	Publication of findings and completion of all work detailed within Section 3 (Economic Assessment) of the Specification of Additional Work at Annex B.	Contractor	<b>25/10/2021</b>	
Total Contract Value (ex Vat)				£108,153.41

\* Dates will be confirmed in the inception meeting.

## **Annex B- Specification of Additional Work**

### **Conducting UK-wide research into**

### **end-of-life fishing gear and policy options**

15 JULY 2004

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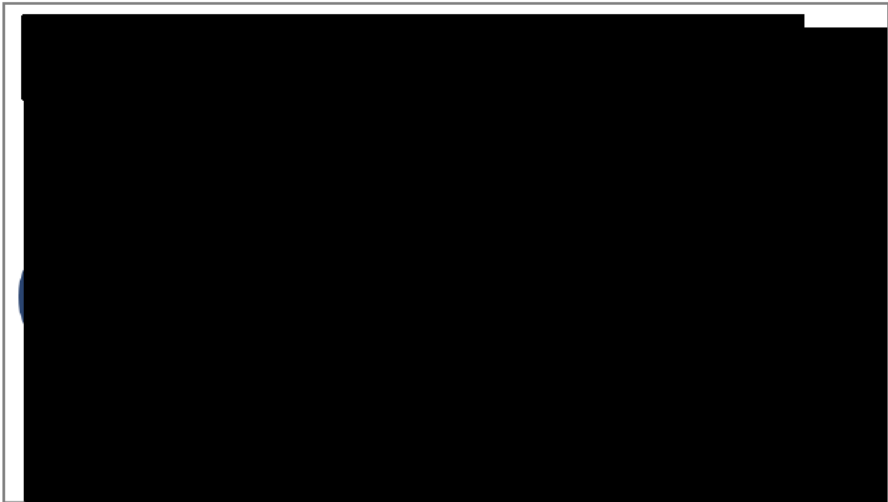
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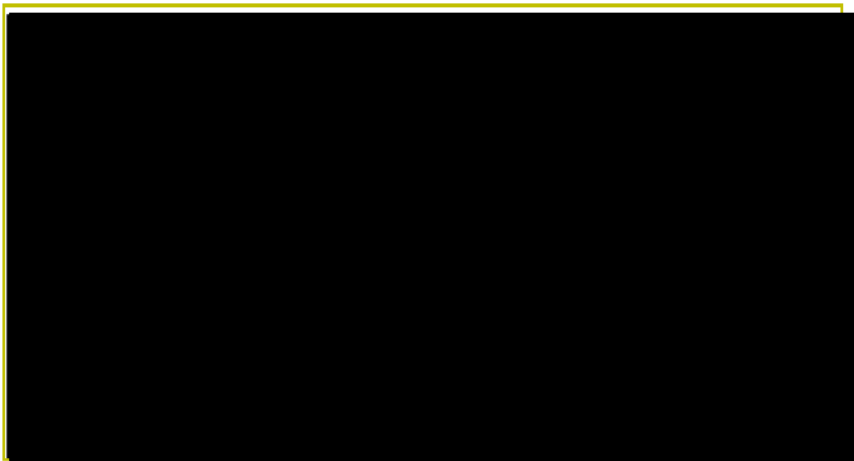
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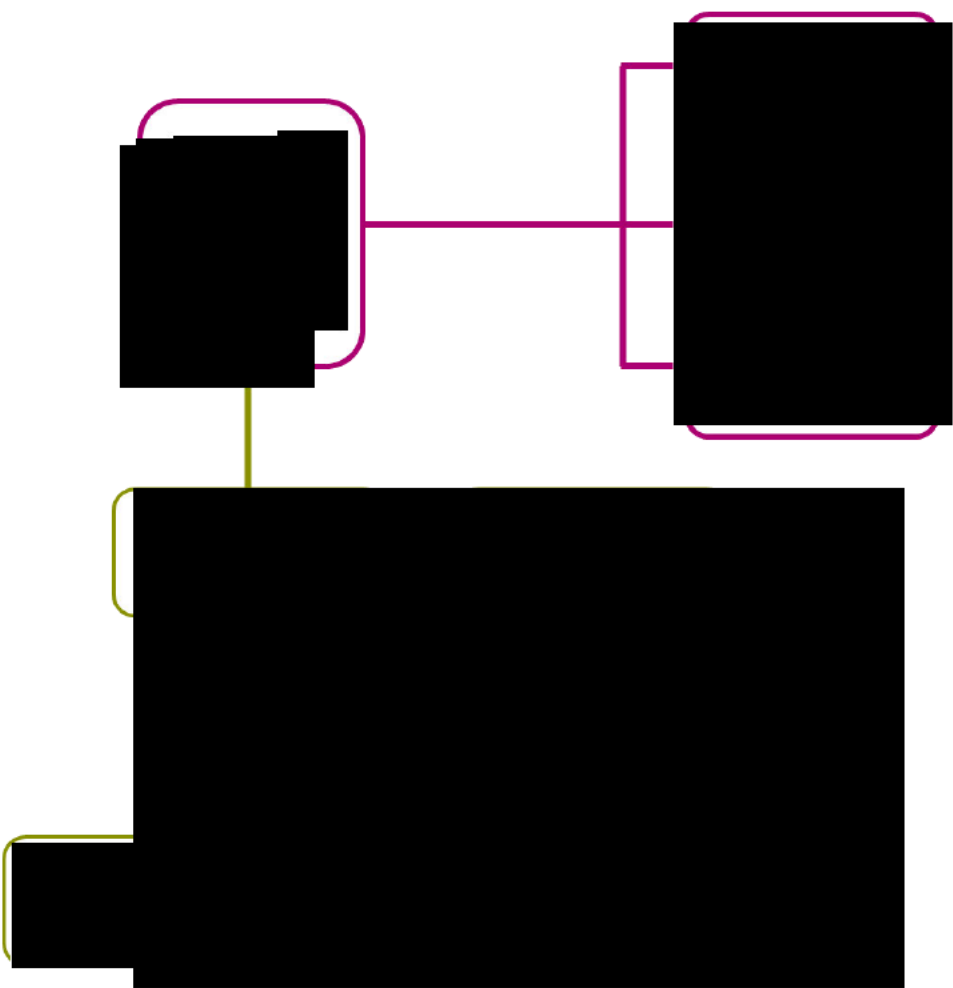
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