***Crown Workspace***

***Heritage House,***

***345 Southbury Road,***

***Enfield,***

***EN1 1TW***

Attn: REDACTED TEXT under FOIA Section 40, Personal Information.

Date: ***11th July 2023***

Contract ref: ***CCWA23A02***

Dear REDACTED TEXT under FOIA Section 40, Personal Information.

**Award of contract for the supply of CO Furniture Storage**

Further to our correspondence for the above procurement, on behalf of The minister for The Cabinet Office on behalf of The Crown represented by The Government Property Agency (The Authority), I am pleased to inform you that we would like to award the contract to you.

The call-off contract shall commence retrospectively on the 1st day of July 2023 and the Expiry Date will be the 30th day of September 2023. The Buyer reserves the option to extend the call-off contract by four (4) periods of one-month increments. The total contract value shall be £49,998.00 excluding VAT, further budgetary approval will be sought for execution of the extension periods if applicable.

This procurement activity was a Direct Award under CCS Commercial agreement RM6074 Logistics and Warehousing, Lot 2: Logistics - Warehousing and Storage. The Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign the Call-Off Contract/Terms and Conditions (Attachment 5) and forward to the Procurement Lead electronically via email no later than 17:00 Wednesday 12th July 2023.

A copy signed on behalf of the Buyer will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

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| Signed for and on behalf of ***Cabinet Office*** | |
| Name: REDACTED TEXT under FOIA Section 40, Personal Information. ***Procurement Lead*** |  |
| Signature: REDACTED TEXT under FOIA Section 40, Personal Information. |  |
| Date: 11th July 2023 |  |