Robertson Bell LTD

Euston House,   
24 Everholt Street,

London,

NW1 1AD,

England

Attn: **REDACTED TEXT**

**REDACTED TEXT**

***Date: 02 July 2021***

***Contract Reference: CCZX21A62***

Dear REDACTED TEXT,

**Award of contract for the supply of Finance Workforce Planning & Resource Lead.**

On behalf of the Department of Health and Social Care (the “Authority”), I am pleased to inform you that we would like to award the above contract to you for the provision Finance Workforce Planning & Resource Lead.

The call-off contract is deemed to have commenced 16th day of June 2021 and the Expiry Date will be 31st day of October 2021. There will be no options to extend the contract term. The total maximum contract value shall be £61,501.44 excluding VAT.

This procurement activity was a Direct Award under Commercial Agreement RM6160 Non Clinical Temporary and Fixed Term Staff, Lot 2 Corporate Functions and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please sign and date the Call-Off Contract and return to me by email, replying **by 13:00hrs, Monday 5th July 2021.** A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours sincerely,

Signed for and on behalf of ***Department of Health and Social Care***

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