

Commercially Sensitive and Confidential – For the Addressee Only

**Invitation to Tender for Grass Cutting, Rights of Way Maintenance and
Weed Spraying
for the
Cutting Seasons 2025/2026 and 2026/2027**

Introduction

Tenders are invited for the cutting of grass on various sites and the Rights of Way managed by or belonging to Denham Parish Council.

Contract Term

The contract is for a two-year period, running from 1 April 2025 to 31 March 2027.

Contractor Requirements

The successful contractor must:

- Deploy competent and experienced employees with relevant qualifications, ability, experience and competency.
- Comply with all relevant legislation, e.g. the Health and Safety at Work Act, COSHH Regulations and other agreements in respect of safety, health and welfare.
- All equipment used must be appropriate and suitable for the relevant job.
- All machinery used must be PAT tested, or equivalent.
- All employees must be provided with suitable Personal Protective Equipment (PPE) safety clothing, safety footwear, gloves, goggles, helmets, high-visibility jackets and tabards etc.
- Take all necessary measures for the protection of staff, the public and adjoining property and vehicles.
- Have Public Liability Insurance with a minimum cover of £10 million.
- Provide the Parish Council with a written Risk Assessment and Method Statement (RAMS), prior to commencing the contract which is reviewed annually.

The contractor shall not assign the contract nor subcontract any part of the work without the Council's prior written consent.

Payment

Payment will be made by bank transfer to the contractor's bank. The contractor should submit invoices monthly, listing all relevant visit dates covering that period of work.

All payments will be made within 30 days of receipt of an invoice. We would prefer invoices to be sent in via email to clerk@denhambucks-pc.gov.uk if possible.

Review

Denham Parish Council will review the contract after the first year with the successful provider and discuss any issues or amendments to the contract if necessary.

Termination

The contract may be terminated by either party giving three months' notice in writing. However, in the event of poor performance, the Council reserves the right to terminate the contract with immediate effect.

Tender Details

Tender 1 – General Grass Cutting

The cutting of grass for all grassed areas and verges on residential roads (not exceeding 30 mph) in the following areas within the parish of Denham:

- Denham Village
- Denham Green
- Higher Denham
- New Denham (including Willowbank)
- Tatling End (including Bakers Wood)

Please refer to the attached maps that have been highlighted accordingly.

In addition, the following areas:

- Tatling End Common Land, at junction of Hollybush Lane and A40 Oxford Road, Tatling End.
- Tatling End Green (small triangle of grass outside the shops), junction of Pinstone Way and A40 Oxford Road, Tatling End.
- New Denham and Willowbank
- Higher Denham
- Denham Green

To Note, this area is planted with daffodil and other spring bulbs and should be left until at least one week after the end of the flowering season before the first cut is made.

All areas detailed above to be cut five to six times a year (dependent on weather conditions), while strimming to the edges and round trees, seats, posts etc.

Specifications

- Grass areas to be cut from March to October
- Grass height to be between 25mm and 50mm
- 5 - 6 cuts per annum (with the 6th cut dependent on the growing season). Cut every 6 weeks
- Grass cut frequencies are influenced by weather conditions and increased or reduced visits may be required, with prior agreement with the parish deputy clerk.
- After mowing, grassed areas should be even and neat in appearance
- All railings, street furniture etc. needs to be strimmed around
- Grass clippings can be left on site, evenly distributed over the area.
- Adjacent paved and tarmac areas must be left clean and tidy at the end of each visit.

Requirement – What is the additional cost for removal of grass cuttings across the parish.

Tender 2 – Maintenance of Rights of Way

The cutting of grass and trimming the hedges as per the grid below and attached maps.

The grass would need to be cut and nettle/overgrowth strimmed and cut back 2 times a year.

The hedges need a harsh cut back in March and September (outside of the bird nesting season)

Denham Rights of Way				
Right of Way	FP/BW Number	Length (Metres)	Cuts	Total Length per route
From Rush Hill Cottage, Starts from the two bridges	41/1 (runs parallel with 54/1)	101.02 (Total 202.04)	2	202.04 (Total 404.08)
Higher Denham Footpath	51/1	556.96	2	1113.92
Denham Country Park	20/2	232.32	2	464.64
Hollybush Lane to Gladwins Wood	46/1	707.80	2	1415.60
Gladwins Wood to Pinstone Lane	46/3	709.22	2	1418.44
Bridleway of Pinstone Way	46/2	117.00	2	234.00
Bakers Wood	8/1	274.31	2	548.62
Tilehouse Lane, Shire Lane Path	2/1	566.99	2	1133.98
Bridleway of adjacent to FP41/3	41/2	193.00	2	386.00
Merge into Southlands Road	41/3	378.84	2	757.68
Wyatts Covert	38/1	1003.51	2	2007.02
Joining 41/4 to 41/3, 26/A1 to the right of two bridges shown on map	26/A1 (Joining 54/1, adjacent to 41/1)	139.71	2	279.42
Rush Hill Cottage	41/4	157.00	2	307.34
Merges in with 26/3	26/2	514.00	2	1028.00
Parallel to 41/4, Cuts across 2 cropped fields at Kings Cup Farm	26/3	161.00	2	307.34
Alongside Tatling End Play Area	43/1	243.00	2	486.00
Total Length in Metres to be cut (Approx.)				12,292.08m

Tender 3 – Weed Spraying

The weed spraying needs to be done twice a year, at the beginning of the growing season and again later in the year, particularly if the start of the growing season is wet. The weed spraying along the edge of paving kerb stones, next to a road that has a speed limit of 30mph and along public footpaths. This will minimize the amount of weed growth.

This must be done during the dry weather conditions to apply 'Glyphosate' to spray the weeds. This chemical is not harmful to people or animals, it can be used safely close to water courses.

Using this type of weed killer 'Glyphosate' applied to the offending weed in very small doses it works within one hour of application. The chemical is delivered in a very fine spray.

The area for Weed Spraying includes:

- Denham Green
- Denham Village
- Higher Denham
- New Denham (including Willowbank)
- Tatling End (including Bakers Wood)

Submission of Tender

You are invited to tender for all, or any individual tenders quoted in this Tendering document, but **MUST** provide separate tenders for each one.

You must carry adequate public liability insurance, and evidence of this must be provided with the tender.

Tender documents should be submitted in a sealed envelope, marked **PRIVATE AND CONFIDENTIAL** and clearly marked with the Tender name and number. All documents must be received no later than noon on Friday 20 September 2024. Reference should be made on the envelope **NOT TO BE OPENED UNTIL FRIDAY 20 SEPTEMBER 2024**.

If you have any queries relating to these tenders, please contact Derek Wilson, Executive Clerk & RFO on 01895 834709 or by via Email clerk@denhambucks-pc.gov.uk

Derek Wilson, Executive Clerk and RFO, Denham Parish Council, Village Hall, Village Road, Denham UB9 5BN.

Tender documents should consist of:

- Completed Tender
- Completed Contractor Information Form
- Copy of Public Liability Insurance Certificate
- Risk Assessments and Method Statements (RAMS)

Please note that all tenders received in connection with any or all submissions will be opened on **Friday Noon 20 September 2024** by an Independent Panel of members/officers to be fair and transparent in this Tendering process.