



THE NATIONAL ARCHIVES

WI-FI EQUIPMENT

OPEN COMPETITION INVITATION

DEADLINE FOR SUBMISSIONS – 5PM (UK TIME), 29TH NOVEMBER 2021

1 ABOUT US

- 1.1.** The National Archives (TNA) is the official archive and publisher for the UK government, and for England and Wales. We are the guardians of some of our most iconic national documents, dating back over 1,000 years. We are an accredited archive service.
- 1.2.** Our 21st-century role is to collect and secure the future of the government record, both digital and physical, to preserve it for generations to come, and to make it as accessible and available as possible. More information on TNA can be found at [The National Archives](https://www.nationalarchives.gov.uk)
- 1.3.** TNA is based in Kew, South West London.

2 REQUIREMENTS, OBJECTIVES AND DELIVERABLES

- 2.1 To provide the hardware, software and maintenance in the specification below, delivered to The National Archives, Kew, Richmond, TW9 4DU

Specification:

Category	Product	Part No.	Quantity required
Hardware	Cisco Catalyst 9800-L Wireless Controller_Copper Uplink	C9800-L-C-K9	3
Software Subscription	Cisco Catalyst 9800 Series Wireless Controller DTLS License	LIC-C9800-DTLS-K9	3
Hardware	C9800 Wireless Controller Rack Mount Tray	C9800L-RMNT	3
Hardware	Cisco Catalyst 9800 L Wireless Controller Power Supply	C9800-AC-110W	3
Hardware	AC Power Cord, Type C5 UK	CAB-AC-C5-UK	3
Hardware	Cisco Catalyst 9800-40 Wireless Controller	C9800-40-K9	1
Software Subscription	Aironet PROMO CISCO DNA Essentials Term Licenses	AIR-DNA-E-PROMO	140
Software Subscription	Aironet CISCO PROMO DNA Essentials 3 Year Term License	DNA-E-PROMO-3Y	140
Software Subscription	PI Dev Lic for Lifecycle and Assurance Term 3Y	PI-LFAS-AP-T-3Y	140
Software Subscription	Aironet DNA Essentials 3 Year Term License	AIR-DNA-E-T-3Y	140
Hardware	Power Cord UK	CAB-ACU	1
Hardware	Cisco Catalyst 9800-40 750W AC Power Supply, Reverse Air	C9800-AC-750W-RED	1
Software Subscription	Cisco Catalyst 9800 Series Wireless Controller DRLS License	LIC-C9800-DTLS-K9	1
Hardware	Cisco Catalyst 9800-40 Wireless Controller	C9800-40-K9	1
Hardware	Power Cord UK	CAB-ACU	2
Hardware	Cisco Catalyst 9800-40 750W AC Power Supply, Reverse Air	C9800-AC-750W-RED	1
Software Subscription	Cisco Catalyst 9800 Series Wireless Controller DTLS License	LIC-C9800-DTLS-K9	1

Support and Maintenance	SMART Maintenance – 8x5Xnbd H/W replacement only – for C9800-L-C-K9	SMART-MAINT-HWO-BRONZE	3
Support and Maintenance	SMART Maintenance – 8x5Xnbd H/W replacement only – for C9800-40-K9	SMART-MAINT-HWO-BRONZE	2

- 2.2** We require all hardware items to be brand new and boxed upon delivery. We will not accept any refurbished or second hand equipment.
- 2.3** We only require the above specified hardware and licenses at this time.
- 2.4** With regards to all support services, we are not seeking Partner Support. Third party organisations wishing to bid for this opportunity must provide Cisco Support on a pass-through basis. Please provide alternative pricing for service periods of 1 year, 3 years and 5 years respectively. The decision as to whether to award for 1 year, 3 years and 5 years will be at the discretion of The National Archives and all bids will be evaluated on the same basis once this decision has been made.
- 2.5** We require delivery of all hardware items on or before 31st January 2022.

3 HOW TO RESPOND

- 3.1** If you have any clarification questions related to your Tender Response, please submit these to itfp@nationalarchives.gov.uk by **5pm, 25th November 2021**.
- 3.2** Please submit your Tender Response to itfp@nationalarchives.gov.uk by **5pm, 29th November 2021**.
- 3.3** To respond please ensure you complete the attached spreadsheet **Appendix A** ensuring your response addresses as a minimum, the points below. **Should you wish to include any supplementary information please do this as a separate document.**
- 3.4** Your contract price, which must include all taxes (except UK VAT) and other expenses. Your submitted contract price must include any and all duties and levies (except UK VAT, which should be excluded) which may be payable on your proposed solution as submitted. If some or all of your proposed solution includes goods or services which are sourced from outside the UK, you must tell us (a) which goods/services are sourced from outside the UK, (b) the associated commodity code(s), (c) the associated duties and levies payable and (d) confirmation that your contract price includes all such duties and levies (except UK VAT). For the avoidance of doubt, your contract price should reflect the equivalent of Incoterm DDP (Delivery Duty Paid) and therefore the full cost to The National Archives should your bid be successful.

4 EVALUATION CRITERIA

4.1 Your Tender Response will be evaluated using the following criteria:

Category	Maximum pre-weighted score	Weighting	Maximum weighted score
Price	10	10	100
Delivery Date by 31 st January 2022	Pass/Fail		

4.2 Price scores will be based on a comparison between each Potential Suppliers' price offers. The lowest offered price will receive the maximum pre-weighted score of 10 points; remaining Potential Suppliers will be marked in order of cheapest price thereafter.

5 PROCUREMENT TIMETABLE

5.1 The procurement timetable is as follows:

Ref.	Description	Date
1	Requirement published	22 nd November 2021
2	Deadline for Potential Suppliers to submit clarification questions to itfp@nationalarchives.gov.uk	5pm, 25 th November 2021
3	Deadline for Potential Suppliers to submit Tender Responses to itfp@nationalarchives.gov.uk	5pm, 29 th November 2021

* *Any clarification question received that TNA deems to be relevant to more Than one Potential Supplier may be shared with all Potential Suppliers.*

6 CONTRACT TERMS

- 6.1** The contract, and any subsequent Contract variations, shall be governed by our standard terms and conditions, available [here](#) and by submitting a responses to this Invitation to Tender, you accept these terms and conditions.
- 6.2** TNA reserves the right not to award in full and to complete its objectives through other means.
- 6.3** Time is of the essence of this agreement and each of its terms.