

CONTRACT ORDER FORM

This Contract Order Form is issued in accordance with the provisions of the Apprenticeship Training Provider Dynamic Marketplace (DMP) Agreement for the provision of **Apprenticeship Training Services** dated 1 September 2021

The Supplier agrees to supply the Goods and/or Services specified below on and subject to the terms of this Contract.

For the avoidance of doubt this Contract consists of the terms set out in this Contract Order Form and the Contract Terms

Order Number	DfT Reference: TRHR3209
From	Department for Transport Great Minster House 33 Horseferry Road London SW1P 4DR
To	NCH North Eastern Devon House 58 St Katharine's Way London E1W 1LP

1. CONTRACT PERIOD

1.1	Commencement Date	January 2022
1.2	Expiry Date (Apprenticeship programme completion date / End Point Assessment completion date)	For duration of the apprenticeship - 36 months including end point assessment The contract will include the irrevocable Authority Option to enrol further candidates on an annual basis for 2 years (+1 +1 i.e. Jan 2023/ Jan 2024)

2. SERVICES REQUIRED

2.1	Services Required. APPRENTICESHIP TRAINING PROVIDER SERVICES / END POINT ASSESSOR SERVICES / BOTH. LOCATION	Both services – programme and end point assessment (EPA) Blended delivery – virtual and at NCH campus in London
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	<p>APPRENTICESHIP TYPE AND SPECIFIC APPLICABLE INSTITUTE FOR APPRENTICESHIPS STANDARD</p> <p>NUMBER OF STUDENTS</p> <p>CLASS BASED</p> <p>ADDITIONAL SERVICES</p>	<p>L6 Data Scientist apprenticeship 36 months including end point assessment</p> <p>1 learner to commence programme in January 2022 (this is subject to the individuals application being accepted by the University and that eligibility requirements are met). Estimated future enrolments is up to 3 learners under this contract.</p> <p>Blended / Virtual Classroom</p> <p>None</p>

3. CONTRACT PERFORMANCE

3.1	Required Apprenticeship Standard [ie the required apprenticeship course]	L6 Data Scientist apprenticeship
3.1	Quality Standards	<p>Continued adherence to the relevant Institute for Apprenticeships industry standard. (www.instituteforapprenticeships.org/)</p> <p>Maintained ESFA registration and accreditation.</p> <p>General industry good practice</p>

4. PAYMENT

4.1	Contract Charges	<p>Apprenticeship levy services funded by ESFA</p> <p>[REDACTED]</p> <p>Potential breakdown of costs for the 1st enrolment year (if maximum number of apprentices enrol) is:</p> <p>[REDACTED]</p> <p>[REDACTED]</p>
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		<p>Potential total value of the contract if maximum number of apprentices enrol and extensions of +1+1 enrolment years are applied is = up to £228,000</p> <p>Top up for fees in excess of ESFA band: N/A</p> <p>Additional extra services N/A</p> <p>Includes the cost of any subcontractors and the cost of an approved end point assessor.</p>
4.2	Payment terms/Profile	<p>Payment to be made in accordance with the current in force ESFA funding rules.</p> <p>Further additional terms in Annex 2 of Contract Schedule 3</p>
4.3	Customer billing address	<p>Apprenticeship Service account - email Apprenticeships@dft.gov.uk to initiate process</p> <p>Great Minster House, 33 Horseferry Road, London, SW1P 4DR</p>



5. LIABILITY AND INSURANCE

5.1	Suppliers limitation of Liability	In Clause 25 of the Contract Terms
5.2	Insurance	<p>Professional Indemnity Insurance cover of £1 million any one claim.</p> <p>Public Liability Insurance cover of £1 million any one claim.</p> <p>Employers Liability insurance cover of £5 million any one claim.</p>

FORMATION OF CONTRACT

By signing and completing this Contract Order Form the Supplier and the Customer agree to enter into a binding contract governed by the terms of this Contract Order Form and the attached terms and conditions.

For and on behalf of the Supplier:

Name and Title	 
Date	Wednesday 1st December 2021

For and on behalf of the Customer:

Name and Title	<div data-bbox="568 237 829 327"></div> <div data-bbox="579 338 1224 380"></div>
Date	22/11/2021