



CECAN Ltd
REDACTED

Date: Friday 15th October 2021

Contract Reference: Provision of National
Disability Strategy Evaluation Framework for
the Cabinet Office CCZZ21A26

Dear Sir/Madam,

Award of contract for the Provision of National Disability Strategy Evaluation Framework for the Cabinet Office

Following your bid for the provision of National Disability Strategy Evaluation Framework for the Cabinet Office (The Contracting Authority) we are pleased to award this contract to you. The attached appendix provides detailed feedback on your submitted proposal.

This letter (Award Letter) and its Annexes set out the terms of the contract between **Cabinet Office** as the Contracting Authority and **CECAN Ltd** as the Supplier for the provision of the Services. Unless the context otherwise requires, capitalised expressions used in this Award Letter have the same meanings as in the terms and conditions of contract set out in Annex 1 to this Award Letter (the “**Conditions**”). In the event of any conflict between this Award Letter (and its Annexes) and the Conditions, this Award Letter (and its Annexes) shall prevail. Please do not attach any Supplier terms and conditions to this Award Letter as they will not be accepted by the Customer and may delay the conclusion of the Agreement.

1. For the purposes of the Agreement, the Contracting Authority and the Supplier agree as follows:

- 1.1. The Services shall be performed remotely at the Supplier’s chosen location.
- 1.2. The charges for the Services shall be as set out in Annex 2. The total contract value shall be £84,900.00.
- 1.3. The specification of the Services to be supplied is as set out in Annex 3 and within the Supplier’s response at Annex 4. Where there is conflict Annex 3 shall take precedence.
- 1.4. The Term shall commence on 5th October 2021 (the “Start Date”) and the Expiry Date shall be 4th July 2022.
- 1.5. The address for notices of the Parties are:

Contracting Authority

Cabinet Office

Supplier
CECAN Ltd

OFFICIAL



REDACTED
Attention: **REDACTED**
Email: **REDACTED**

REDACTED
Attention: **REDACTED**
Email: **REDACTED**

1.6. The following persons are Key Personnel for the purposes of the Agreement:

1.6.1. For the Supplier:

Name	Title/Role for the Supplier
REDACTED	REDACTED

1.7.2 For the Contracting Authority:

Name	Title/Role for the Contracting Authority
REDACTED	REDACTED

2. Payment

2.1 Payment will be made by invoice, 30 days from completion of work. The Disability Unit will provide the supplier with a Purchase Order Number to enable invoicing.

2.2 Payment can only be made following satisfactory delivery of pre-agreed certified products and deliverables.

2.3 Before payment can be considered, each invoice must include a detailed elemental breakdown of work completed and the associated costs.



2.4 Invoices should be submitted to: The Disability Unit/Equality Hub, 10 Victoria Street, London, SW1H 0NB.

3. Liaison

For general liaison your contact will continue to **be REDACTED**

Please confirm your acceptance of the award of this contract by signing and returning the enclosed copy of this letter to **REDACTED** at the above address **within 5** days from the date of this letter. No other form of acknowledgement will be accepted. Please remember to quote the Contract Reference number above in any future communications relating to this Contract.

Thank you for your cooperation.

Yours faithfully,

Signed for and on behalf Cabinet Office ("the Customer")

Name: **REDACTED**

Job Title: **REDACTED**

Signature: **REDACTED**

Date: 15th October 2021

We accept the terms set out in this letter and its Annexes, including the Conditions.

Signed for and on behalf of CECAN Ltd ("the Supplier")

Name: **REDACTED**

Job Title: **REDACTED**

Signature: **REDACTED**