

# Statement of Requirement (SoR)

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## *Purpose*

*This document is for new Extra-Mural (EMR) Contracts. Use the Request for Contract Action (RCA) Guidance for EMR page on WikiD when filling out this SoR and a supporting RCA. Please seek assistance if desired from Commercial or your Divisional Procurement Representative.*

*This document is supplier facing and the RCA is an internal document. Please delete non-essential grey text before issuing externally/ to suppliers.*

Reference Number	1000168050
Version Number	1.0
Date	13/10/2021

1.	Requirement
1.1	Title
	REDACTED UNDER FOI EXEMPTION Raw Data and SME Support
1.2	Summary
	REDACTED UNDER FOI EXEMPTION
1.3	Background
	REDACTED UNDER FOI EXEMPTION
1.4	Requirement
	REDACTED UNDER FOI EXEMPTION
1.5	Options or follow on work (if none, write 'Not applicable')
	N/A

1.6	Deliverables & Intellectual Property Rights (IPR)						
Ref.	Title	Due by	Format	TRL*	Expected classification (subject to change)	What information is required in the deliverable	IPR DEFCON/ Condition  <i>(Commercial to enter later)</i>
D1	REDACTED UNDER FOI EXEMPTION	T0+1 month	To be agreed	n/a	REDACTED UNDER FOI EXEMPTION	<ul style="list-style-type: none"> <li>REDACTED UNDER FOI EXEMPTION</li> </ul>	DEFCON 705 shall apply
D 2	SME Advice	31 <sup>st</sup> March 2022	To be agreed	n/a	REDACTED UNDER FOI EXEMPTION	<ul style="list-style-type: none"> <li>SME advice relating to data provided in D1.</li> </ul>	As above.

**\*Technology Readiness Level required**

*Notes- IPR should be inserted / checked by commercial staff before sharing with the supplier(s) to ensure accuracy.*

1.7	<b>Standard Deliverable Acceptance Criteria</b>
	As per Framework T&C's.
1.8	<b>Specific Deliverable Acceptance Criteria</b>

<b>2.</b>	<b>Quality Control and Assurance</b>
2.1	<b>Quality Control and Quality Assurance processes and standards that must be met by the contractor</b>
	<input type="checkbox"/> <b>ISO9001</b> (Quality Management Systems) <input type="checkbox"/> <b>ISO14001</b> (Environment Management Systems) <input type="checkbox"/> <b>ISO12207</b> (Systems and software engineering — software life cycle) <input type="checkbox"/> <b>TickITPlus</b> (Integrated approach to software and IT development) <input type="checkbox"/> <b>Other:</b> (Please specify below)
2.2	<b>Safety, Environmental, Social, Ethical, Regulatory or Legislative aspects of the requirement</b>
	N/A

<b>3.</b>	<b>Security</b>	
<b>3.1</b>	<b>Highest security classification</b>	
	<b>Of the work</b>	REDACTED UNDER FOI EXEMPTION
	<b>Of the Deliverables/ Output</b>	REDACTED UNDER FOI EXEMPTION
<b>3.2</b>	<b>Security Aspects Letter (SAL)</b>	
	Yes  If yes, please see SAL reference- R1000168050	
<b>3.3</b>	<b>Cyber Risk Level</b>	
	Low	
<b>3.4</b>	<b>Cyber Risk Assessment (RA) Reference</b>	
	832752844  If stated, this must be completed by the contractor before a contract can be awarded. In accordance with the Supplier Cyber Protection Risk Assessment (RA) Workflow please complete the Cyber Risk Assessment available at <a href="https://www.gov.uk/guidance/supplier-cyber-protection-service">https://www.gov.uk/guidance/supplier-cyber-protection-service</a>	

<b>4.</b>	<b>Government Furnished Assets (GFA)</b>				
GFA to be Issued - No  <i>If 'yes' – add details below. If 'supplier to specify' or 'no,' delete all cells below.</i>					
<b>GFA No.</b>	<b>Unique Identifier/ Serial No</b>	<b>Description:</b>  <i>Classification, type of GFA (GFE for equipment for example), previous MOD</i>	<b>Available Date</b>	<b>Issued by</b>	<b>Return Date or Disposal Date (T0+)</b>  <i>Please specify which</i>

		<i>Contracts and link to deliverables</i>			
GFA-1					

<b>5.</b>	<b>Proposal Evaluation criteria</b>
<b>5.1</b>	<b>Technical Evaluation Criteria</b>
	Standard LTPA evaluation criteria as per Schedule 8 LTPA apply. Must be technically compliant with the SOR.
<b>5.2</b>	<b>Commercial Evaluation Criteria</b>
	Total price including Bid Cost Recovery must not exceed £35k (Net) A cost breakdown showing that The CAAS promulgated rates agreed for LTPA have been used and evidenced in the TOF.