

## **GLA 82659 EARLY MARKET ENGAGEMENT NOTICE**

### **1. INTRODUCTION:**

TfL on behalf of GLA are holding an Early Market Engagement session to obtain market feedback in relation to the upcoming procurement of GLA 82659 Air Filter Consultancy requirement. It will also assist TfL and GLA in assessing the best procurement route.

### **2. EARLY MARKET ENGAGEMENT TIMELINE**

**EME notice date: 18/06/2024**

**EME session date: 11.30am 03/07/2024 over Ms Teams**

Session will be held virtually over Ms Teams – should you wish to participate, please email the attendees name and email to [ilvacunka@tfl.gov.uk](mailto:ilvacunka@tfl.gov.uk) by 5pm 02/07/2024.

### **3. PROVISIONAL PROCUREMENT TIMETABLE**

**ITT publication date: Mid - July 2024**

**Tender submission date: Late August 2024**

### **4. CUSTOMER ORGANISATION OVERVIEW:**

The Greater London Authority (GLA) is a top-tier administrative body responsible for the strategic administration of Greater London. It was created in 1999 and consists of a directly elected Mayor to represent London's interests and 25 members London Assembly with scrutiny powers, both elected on a four-yearly cycle. The GLA represents a strategic regional authority, with powers encompassing a range of policy areas, such as transport, economic development, and fire and emergency planning.

The Mayor is the executive of London's government. He works closely with and sets budgets for:

- The GLA
- Transport for London (TfL)
- The Metropolitan Police Authority (MPA)
- The London Fire & Emergency Planning Authority (LFEPA).

The Mayor also works closely with London's borough councils, who are responsible for providing many local services, to ensure that local and London-wide policies work together for maximum effect.

The Assembly scrutinises the Mayor's activities, questioning the mayor about his decisions. The Assembly can investigate other issues of importance to Londoners and make proposals to the Mayor. The London Assembly is made up of twenty-five members.

As a regional authority the GLA has many of the usual Local Government powers and constraints, and must comply with its own, under the 1999 Act.

## **5. BACKGROUND TO THE REQUIREMENT**

**The information provided is sample high-level project information and is subject to change.**

### **Background**

To tackle the challenge of air quality in schools, the Mayor commissioned the school and nursery audit programme. These audits, conducted between 2017 and 2020, identified that indoor air-quality filters could be a cost-effective intervention to improve air quality in classrooms and help protect the health of pupils.

In February 2024, the Mayor announced that £2.7m of funding would be committed to deliver a School Filter Project. This project aims to deliver cost-effective indoor air-quality filters across approximately 200 primary schools in London to reduce the impact of poor indoor air quality on the health of pupils.

### **Aim**

The project will deliver indoor air quality filters in all classrooms across approximately 200 public primary schools in London (or in as many classrooms and schools as practicable).

The project will also involve an engagement element (including assemblies or classroom activities), filter maintenance, and monitoring (including provision of indoor air quality monitors), evaluation and reporting including end of year reports and a final report.

Provisional key deliverables:

- Provision and installation of circa 3,000 filter units to approximately 200 primary schools in London
- Two years of filter replacements and other maintenance including site visits as required to ensure the filters are operating effectively
- Creation and promotion of guidance for schools on how to optimise the use of filters
- Regular engagement with key stakeholders including schools and borough officers
- Provision and installation of at least 400 indoor air quality monitors (at least 2 per school)
- One end of year and one end of project report presenting and analysing data from monitors and other data including feedback from schools
- Ongoing support service for schools to respond to queries and requests from schools

- Plan and deliver an awareness raising element with engaged schools around air quality and encourage wider behaviour change to improve indoor and outdoor air quality, and reduce exposure to poor air quality.

## **Delivery**

The provider will be responsible for delivering and project managing the project to oversight from and regular reporting to GLA officers to secure the deliverables set out about.

Principally, this will involve providing and delivering cost-effective and practical indoor air quality filters across all classrooms in approximately 200 schools in London.

To do this, the provider will also be expected to engage with the schools selected by the GLA to secure their involvement in the project and provide a support service where queries and requests can be responded to.

The provider may sub-contract and manage the project in a consortium arrangement to deliver the different elements of the project including the awareness raising and monitoring and evaluation elements.

The project is expected to launch by the end of this calendar year and will last for approximately two years with a possibility of extension.

**Contract start date (provisional): November 2024**

## **TfL/ GLA CONTACT**

Ilva Cunka  
Commercial Manager, Consultancy Team  
Procurement & Supply Chain (P&SC) - Indirect Services  
Email: [ilvacunka@tfl.gov.uk](mailto:ilvacunka@tfl.gov.uk)