



Building
Digital UK

Joint Schedule 2 (Change Forms)

GIGABIT INFRASTRUCTURE SUBSIDY

OFFICIAL – SENSITIVE

COMMERCIALLY SENSITIVE – NOT FOR WIDER DISTRIBUTION

These Change Forms are to be used in order to change a Contract in accordance with Clause 48 (Changing the Contract Procedure). Words and expressions in these Change Forms shall have the meanings given to them in the Contract.

Part 1 – Change Request

CHANGE REQUEST	
CONTRACT NO:	<i>[Please state]</i>
CHANGE NO:	<i>[Please state]</i>
DATE RAISED:	<i>[Please state]</i>
CHANGE INITIATED BY:	<i>[Please state Authority or Supplier]</i>
<p>DESCRIPTION OF THE PROPOSED CHANGE:</p> <p><i>[Please state]</i></p> <p><i>[Where the change relates to a permitted de-scope under Clause 4.1(b), the description should include (but not be limited to) the following details:</i></p> <p><i>Technical – detailed explanation of why the premises are to be de-scoped, including sufficient detail to support understanding of whether these premises require an alternative technology or whether the de-scope relates to an operational/commercial/finance issue.</i></p> <p><i>Operational – detailed explanation of why the premises cannot be delivered, with comprehensive detail of the issue, impact analysis and maps to explain barriers and any potential operational options/opportunities.</i></p> <p><i>Financial – cost impact analysis for the structures concerned with details of commercial viability issues, funding implications, potential funding risk mitigations, unders/overs between call-offs, incremental funding options etc.]</i></p>	
FAST TRACK CHANGE PROCEDURE PROPOSED IN	<i>[Yes/No]</i>

RELATION TO CHANGE?	
CHANGE IMPACT ASSESSMENT ESTIMATE TO BE PROVIDED WITHIN:	<p><i>[Authority to state period within ten (10) Working Days of the date of the Change Request / Not applicable]*</i></p> <p><i>* Change Impact Assessment Estimate is only required to be provided by the Supplier where the Authority issues the Change Request</i></p>
CHANGE IMPACT ASSESSMENT TO BE PROVIDED WITHIN:	<i>[Authority to state period]</i>
PROPOSED DATE FOR CHANGE:	<i>[Please state]</i>
SUBMITTED TO:	<i>[Please state]</i>
REQUESTING PARTY:	<i>[Please state]</i>
SIGNED:	
NAME:	
DATE:	<i>[Please state]</i>
	<i>[Please state]</i>

Part 2 – Change Impact Assessment

CHANGE IMPACT ASSESSMENT	
CONTRACT NO:	<i>[Please state]</i>
CHANGE NO:	<i>[Please state]</i>
SUPPLIER'S CHANGE IMPACT ASSESSMENT:	
Descriptive summary:	<i>[Please state]</i>
Proposed drafting Changes:	<i>[Please state]</i>
Proposed change to the Average Connection Life (if applicable):	<i>[Please state]</i>
Details of the impacts of proposed Changes:	<i>[Please state]</i>
Details of impact on risk, reward and liability:	<i>[Please state]</i>
Compliance with applicable Change in Law:	<i>[Please state]</i>
Reasonable level justification and evidence:	
SUBMITTED TO:	<i>[Please state]</i>
SUPPLIER:	<i>[Please state]</i>

SIGNED:	<i>[Please state]</i>
NAME:	<i>[Please state]</i>
DATE:	

Part 3 – Change Authorisation Note

CHANGE AUTHORISATION	
CONTRACT NO:	<i>[Please state]</i>
CHANGE NO:	<i>[Please state]</i>
FINANCIAL VARIATION	
ON BEHALF OF THE SUPPLIER	
SIGNED:	
NAME:	<i>[Please state]</i>
DATE:	<i>[Please state]</i>
ON BEHALF OF THE AUTHORITY	
SIGNED:	
NAME:	<i>[Please state]</i>
DATE:	<i>[Please state]</i>

The Contract, including any previous Changes, shall remain effective and unaltered except as amended by this Change.