

APPENDIX 3

CHANGE AUTHORISATION NOTE

CR NO.: CQC ICTC 23B	TITLE: Converged Fixed, Mobile Telephony and Video Conferencing	DATE RAISED: 19/07/2016
PROJECT: Addition of Blackberry Licences	TYPE OF CHANGE: Services - Addition of Blackberry Licences	REQUIRED BY DATE: 20/07/2016

KEY MILESTONE DATE(S):

1. 20/07/2017- Contractor informs Blackberry of License arrangement.
2. 01/08/2016- Commencement of License element of overarching 'Converged Fixed, Mobile Telephony and Video Conferencing Contract'
3. 01/06/2018- Customer Authority to inform Contractor if extension option of License element to be enforced.
4. 31/07/2018- Expiry of Contract Change Note unless extension option agreed.

DETAILED DESCRIPTION OF CONTRACT CHANGE FOR WHICH IMPACT ASSESSMENT IS BEING PREPARED AND DETAILS OF ANY RELATED CONTRACT CHANGES:

The current Contract for the 'Converged Fixed, Mobile, Telephony and Video Conferencing' services includes the provision for Telephone Hardware devices. This Change Authorisation Note (otherwise known as Contract Change Note) seeks to add detail of the licencing provision for Blackberry Software to be Contracted between Vodafone Ltd ' the Contractor' and the Care Quality Commission 'Customer Authority' together the 'Parties'.

Details of the Contract Change for the 'Addition of Blackberry Licences' are as follows:

- **Duration:** 1st August 2016 to 31st July 2018 with the option to extend for a further 14 months to 30th September 2019. The Customer Authority will notify the Contractor in writing of its intention to extend no later than 8 weeks prior to 31st July 2018.
- **Licence Agreement:** Perpetual Licence Offering.
- **Cost:** The total cost for the first 2 years of the agreement (based on 2450 users) is as follows:

Users	Licences Required	Licence Cost	Total	Annual Costs	
				Year 1	Year 2
	Secure Good Collaboration Suite (perpetual)				
	Annual Support				
				£321317.50	£54267.50

- Annual Support costs for Year 3 of the agreement are to be negotiated and agreed by both Parties at the point of Year 3 confirmation.
- **Additional Costs:** To fulfil the Perpetual Licence offer the Customer Authority is required to migrate from BlackBerry BES 5/BB7 legacy devices which are not covered in the proposed licencing. This will result in the purchase of approximately 1500 new Mobile handsets (final amount subject to change). The Contractor has quoted the following price per Blackberry device:

- o Blackberry Leap: £ [REDACTED]
- o Blackberry Classic [REDACTED]

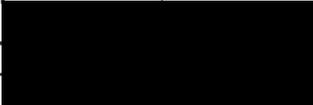
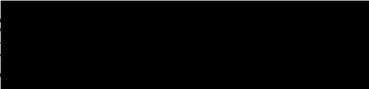
Should the above devices become End-of-Life this will have no bearing on the licence element of this agreement and the Contractor shall provide a roadmap of replacement devices to the Customer Authority at least 12 weeks prior to devices being made end-of-life.

- **Technology Fund:** The Technology Fund offered within the over-arching agreement totalling £220,000 for the period- 1st August 2016- 31st July 2018, may be utilised by the Customer Authority for the purchase of the above devices.
- **Additional Services:** The Contractor will provide the following additional services linked to this provision of Blackberry licences:
 - o The Contractor will collect and securely dispose of any legacy devices when new Mobile handsets are purchased by the Customer Authority (disposal confirmed as ISO compliant).
 - o The Contractor will provide a device workshop free of charge to the Customer Authority to inform future handset strategy. The timing of this workshop is to be agreed in writing by both Parties.
 - o The Contractor will provide 25 days support free of charge for the transition of service following the purchase of new mobile handsets by the Customer Authority. The Customer Authority will request in writing to the Contractor when support transition support is required.
 - o The Contractor will source information direct from Blackberry regarding licencing figures and report on a monthly basis to the Customer Authority within monthly Service meetings.
- The current provision of an additional [REDACTED] for all BES 5.0/BBOS users will be from this point forward be removed from the over-arching agreement and is no-longer in effect

PROPOSED ADJUSTMENT TO THE CHARGES RESULTING FROM THE CONTRACT CHANGE:

Charges are outlined as per the above.

DETAILS OF PROPOSED ONE-OFF ADDITIONAL CHARGES AND MEANS FOR DETERMINING THESE (E.G. FIXED PRICE OR COST-PLUS BASIS):

N/A	
SIGNED ON BEHALF OF THE CUSTOMER AUTHORITY:	SIGNED ON BEHALF OF THE CONTRACTOR:
Signature: 	Signature: 
Name: 	Name: 
Position: 	Position: 
Date: 	Date: 

