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| --- | --- | --- | --- | --- | --- | --- |
| **AREA** | **WORK DESCRIPTION** | **TIME OF YEAR & REASON** | **COST PER ANNUM**  **YEAR 1**  **1.4.2022– 31.3.2023** | **COST PER ANNUM**  **YEAR 2**  **1.4.2023 – 31.3.2024** | **COST PER**  **ANNUM**  **YEAR 3**  **1.4.2024-31.3.2025** | **COMMENTS/**  **FURTHER**  **INFORMATION** |
| All | **ANNUAL TREE**  **INSPECTION**  To provide a tree condition survey of the tree stock within the woodland area to ensure the Town Council meets its duty of care for users of the conservation aspect of the amenity to survey trees annually in high use areas – e.g. paths, rear of gardens, adjacent allotments etc. To provide tabular form of all trees listed, basic dimensions, condition, recommendations and priority based on severity of risk, to provide a plan of the site with each tree plotted and cross references. | To comply with regulations  April |  |  |  |  |
| All | **TREE WORK** as reported in annual tree inspection. Note some trees have Preservation Orders.  Chipping to take place on site and spread on pathways throughout the woodland. | To comply with regulations  After inspection and outside of nesting  season |  |  |  |  |
| All | **MONTHLY INSPECTION**, Health and Safety report, summary and proof of work undertaken each month sent to Town Council | To follow best practice and comply with regulations throughout the year |  |  |  |  |
| **AREA** | **WORK DESCRIPTION** | **TIME OF YEAR & REASON** | **COST PER**  **ANNUM YEAR 1**  **1.4.2022 – 31.3.2023** | **COST PER ANNUM YEAR 2**  **1.4.2023 – 31.3.2024** | **COST PER**  **ANNUM YEAR 3**  **1.4.2024 – 31.3.2025** | **COMMENTS/**  **FURTHER INFORMATION** |
| All | Monthly Patrol of Litter/Tidy Site and remove rubbish | To follow best practice and comply with regulations throughout the year |  |  |  |  |
| Hazel Copse Ride Side | **Coppice Hazel – on three year rotation**  **Separate block each year (see map)** | To create special variation within the canopy and provide long term thicket - September |  |  |  |  |
| Wide Ride | **THROUGHOUT WOODLAND** - To keep pathway at 3m width and maintain crown lift to 3metres. Remove soft vegetation, overhang branches. Main stems stacked and chipping laid on pathway | To provide easier access on pathways  Twice a year and as and when requested. |  |  |  |  |
| Culvert - 1 | Clearance of Culverts and metal  Grids. Maintenance of ditch by car park. | Monthly - To reduce likelihood of flooding to neighbouring properties |  |  |  |  |
| * 2 | Reduce branches & soft vegetation entering stream. | Monthly |  |  |  |  |
| * 3 | Annual clearance of ditches throughout woodland (subsequent to leaf fall) | Nov/Dec - ANNUAL |  |  |  |  |
| Picnic Area | Amenity cut of pathway and entrance areas | To maintain amenity value of site  Monthly Mar – Sept |  |  |  |  |
|  | **TOTAL COST PER YEAR** |  |  |  |  |  |

**ADDITIONAL COSTS**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **AREA** | **WORK DESCRIPTION** | **TIME OF YEAR AND REASON** | **COST PER ANNUM**  **YEAR 1**  **1.4.2022 – 31.3.2023** | **COST PER**  **ANNUM**  **YEAR 2**  **1.4.2023- 31.3.2024** | **COST PER**  **ANNUM**  **YEAR 3**  **1.4.2024-31.3.2025** | **COMMENTS/**  **FURTHER**  **INFORMATION** |
| All | Remove Fly tipping | To keep site clean and tidy and free from dangerous materials  As and when required |  |  |  | Separate quotes to be submitted as specified by Town Council |
| All | Other necessary work arising  To quote hourly rate over a three year contract  Skilled  Unskilled | To improve the woodland and picnic areas  As necessary  As necessary |  |  |  | Separate quotes to be submitted as necessary to Town Council |
| Stream on northern boundary | To cut back growth from main pathway to allow access to be created to ditch and stream on northern boundary | For maintenance purposes of the ditch and stream  During growing season through the year |  |  |  | Separate quotes to be submitted |
|  | **COST PER WORKS** |  |  |  |  |  |