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Telephone: East Kilbride 01355 84 4000  
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File Ref: PO 40088810

Your Ref:

Date: 2 October 2015

Contract Amendment No: 3

**CONTRACT FOR:** Data Management and Coordination Support to National Laboratories  
Coordination Centre (NLCC) and District Response Centres

**CONTRACT NUMBER:** PO 40088810

With reference to the contractual letter dated 5 December 2014, as most recently amended by the letter dated 17 July 2015 whereby your firm was engaged to deliver the Terms of Reference at Section 3, I confirm that the UK Government wishes to make the following further amendment to the letter of 5 December 2014;

**Section 1 – Form of Contract**

Delete : "5 October 2015 ("The End Date")"

Insert : "13 December 2015 ("The End Date")"

Delete : "financial limit £837,847"

Insert : "financial limit £999,992"

**Section 3 – Terms of Reference**

Insert the attached papers to the existing Terms of Reference

**Section 5 – Schedule of Prices**

Insert New budget to 13<sup>th</sup> December 2015 as attached

2.This amendment relates to an extension of the current contract to 13<sup>th</sup> December 2015, a revision of the Terms of Reference and an increase of £162,145 to the Financial Limit which is now £999,992.

3.Please confirm in writing by signing and returning one copy of this letter, within **15 working days** of the date of signature on behalf of DFID that you accept the amendments set out herein.

4. Please note the provision in the contractual letter that the financial limit of the UK Government's liability to the Supplier under this engagement shall not exceed the sum specified unless the amount of any such excess has been agreed by the Department for International Development in writing before the Supplier takes any action which might result in the financial limit being exceeded.

For and on behalf of the  
Secretary of State  
for International Development

Name:

Position: Procurement Specialist

Signature:

Date: 2 October 2015

For and on behalf of  
Options Consultancy Services Ltd

Name:

Signature:

Date:

Enc

CB11 (March 2014)