



Department
for Transport

Department for Transport
Great Minster House
33 Horseferry Road
London SW1P 4DR

BDRC Continental Limited
12-20 Baron Street,
London,
N1 9LL

Date: 14th September 2023
Our Ref: TROO0294

Dear [REDACTED],

Contract Variation no1: TROO0294 - Rail Customer Experience Survey - Method Review and Transition Surveys

1. On behalf of the Secretary of State for Transport, this letter confirms a variation to the value and duration of the contract detailed in the award letter and Order Form dated 29th July 2022.
2. The contract variation is required as it was recognised that a longer transition survey period would allow sufficient time to procure for the steady-state survey without a break in the data collection. Additionally, more time was needed in the field trial project phase due to on-going rail network disturbances (such as Rail Strikes) impacting fieldwork.
3. To ensure the successful and comprehensive delivery of this project, it is also necessary to amend the contract value. The contract value has been extended by an additional £284,000 excluding VAT. The approved increase brings the maximum cost of the contract to **£1,734,000** excluding VAT. This amount includes the original award value of £1,450,000.
4. Individual projects will continue to be commissioned via a Statement of Work. The specific approach for any projects undertaken as part of this contract will be scoped and a proposal prepared by the Supplier in response to a specification of requirements issued by the Authority. The proposal will form a fixed price project within the overriding contract.
5. As per the award letter and Order form dated 29th July 2022, the Authority has the option to extend this contract by a maximum of 13 months. The Authority is extending this contract by up to **7 months**, hence up to the **14th June 2024**, or sooner if the total

budget of £1,734,000 has been spent for the delivery of the scope of work under this project.

6. The terms and conditions of the contract are unchanged.
7. If you are content with this variation, please sign a copy of this letter and return to me via email.
8. Should you have any queries regarding this, please do not hesitate to contact me.

Yours sincerely

[Redacted]

[Redacted]

On behalf of the Secretary of State for Transport

Accepted for and on behalf of BDRC
Continental Limited by:-

Signature:

[Redacted Signature]

Name:

Capacity:

Date: 15/09/2023