



## Department for Transport

Department for Transport  
Great Minster House  
33 Horseferry Road  
London  
SW1P 4DR  
Direct Line: [REDACTED]  
Email: [REDACTED]  
Web Site: [www.dft.gov.uk](http://www.dft.gov.uk)

ASSA ABLOY LIMITED  
Portobello,  
School Street,  
Willenhall,  
West Midlands,  
WV13 3PW

Ref: TRSS10183

10 May 2022

Email: [REDACTED]

Dear Mike

### **Re: TRSS10183 Traka Key Cabinet extension**

On behalf of the Secretary of State for transport and the I am pleased to confirm award of the above contract.

1. The documents listed below form a binding contract between you and this Department.
  - (i) The publication of our Statement of Requirements, forming the request for proposal sent to you on 5<sup>th</sup> May 2022.
  - (ii) Department for Transport general contract terms and conditions for services below £5m, copy of which is embedded in this document
  - (iii) Your proposal submitted in response to our Statement of Requirements sent and received 5<sup>th</sup> May 2022. The Quote sent on the 27<sup>th</sup> April 2022.
2. The contract will commence on 10<sup>th</sup> May 2022, ending on 31<sup>st</sup> July 2022..
3. The firm contract price will be £19,926 ex VAT. This amount is not to be exceeded without the Department's prior permission in writing.

1.1 Invoices should be submitted to:

Via post: Accounts Payable  
DfT Shared Service Centre  
5 Sandringham Park  
Swansea Vale  
Swansea  
SA7 0EA

Via email: [SSa.invoice@sharedservicesarvato.co.uk](mailto:SSa.invoice@sharedservicesarvato.co.uk)

4. Please sign a copy of this letter to confirm your acceptance of the contents and return to [REDACTED]

You may contact the Contract Manager, [REDACTED], [REDACTED] to discuss any matters relating to the commencement of the Contract.

Yours sincerely

[REDACTED]

Commercial Relationship Advisor  
**by authority of the Secretary of State for Transport**

Signed:.....

Name..... [REDACTED] .....

Position .....Managing Director – Traka UK.....

Date:.....10-May-2022.....



Statement of  
Requirements - Traka



TRSS10183 Traka  
SoR Response.pdf



TRSS10183 General  
Terms and Conditions