

Technopolis Limited
3 Pavilion Buildings,
Brighton,
BN1 1EE

Friday 19th August 2022

Dear [REDACTED]

Contract Title: PS21238

Contract Reference: An Impact Evaluation of BBSRC's Collaborative Research and Development Strategic Portfolio

Contract Variation Reference: 001

Further to the conversation at the project inception meeting please find the attached contract variation reference; amendment of Annex A - Schedule of Processing, Personal Data and Data Subjects and the contract end date with effect from 19th August 2022.

Please ensure that you review and satisfy yourselves with its content and the contractual implications of this variation before signing and returning to

[REDACTED] for our records.

Yours Sincerely,

[REDACTED]
UK Shared Business Services Ltd

For and on behalf of Biotechnology and Biological Sciences Research Council (UKRI)

Contract PS21238 is varied as follows and shall take effect on the 19th August 2022 between:

Contract Details

- (1) **Biotechnology and Biological Sciences Research Council (UKRI)** Polaris House
 North Star Avenue, Swindon SN2 1FF (**The Contracting Authority**).
 and
 (2) **Technopolis Limited**, 3 Pavilion Buildings, Brighton, BN1 1EE (**the Supplier**).

Collectively known as the “**Parties**”

The Parties agree the following changes to contract PS21238 - An Impact Evaluation of BBSRC’s Collaborative Research and Development Strategic Portfolio:

This variation is between:	Biotechnology and Biological Sciences Research Council (UKRI) (“the Buyer”) And Technopolis Limited (“the Supplier”)
Contract name:	An Impact Evaluation of BBSRC’s Collaborative Research and Development Strategic Portfolio (“the Contract”)
Contract reference number:	PS21238
Details of Proposed Variation	
Variation initiated by:	Biotechnology and Biological Sciences Research Council (UKRI)
Variation number:	001
Date variation is raised:	Friday 19 th August 2022
Proposed variation	<ol style="list-style-type: none"> 1. Annex A - Schedule of Processing, Personal Data and Data Subjects 2. Contract Term 3. Payment Milestones
Reason for the variation:	There has been a delay in BBSRC/UKRI in providing required data to the consultants and further data is required from the co-funders
An Impact Assessment shall be provided within:	30 days
Impact of Variation	
Likely impact of the proposed variation:	Agreed deliverables as per the contracted terms extended in relation to the varied contract end date.
Outcome of Variation	
Contract variation:	<p>This Contract detailed above is varied as follows:</p> <ul style="list-style-type: none"> • Revised Annex A as included below for the CR&D evaluation for the project • Contract end date extended from 7th December 2022 to 31st March 2023

	<ul style="list-style-type: none">• Payment milestones.<ul style="list-style-type: none">○ Phase 1 completion as per the agreed specification and proposal – 30% of the agreed contract value.○ Phase 2 completion as per the agreed specification and proposal – 30% of the agreed contract value.○ Phase 3 completion as per the agreed specification and proposal – 40% of the agreed contract value.	
Financial variation:	Original Contract Value:	£ 225,400.00
	Additional cost due to variation:	£ 0.00

Annex A - Schedule of Processing, Personal Data and Data Subjects

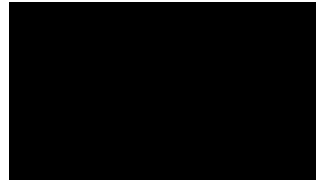
The Supplier shall only process in accordance with the instructions as advised below and comply with any further written instructions with respect to processing by the Contracting Authority. Any such further written processing instructions required by the Contracting Authority shall be incorporated into this Schedule and shall be a subject of a formal amendment to this Contract.

Description	Details
Subject matter of the processing	BBSRC CID and Evaluation colleagues will be carrying out an external evaluation with a nominated supplier. As part of the evaluation, the supplier will be conducting surveys and interviews. Personal data of persons that BBSRC has supported via projects or funding awards would need to be shared in order to conduct the evaluation.
Duration of the processing	01/08/2022-31/03/2023
Nature and purposes of the processing	The nature of the processing of the personal data would be collection and storage, and analysis of the data for the preparation of the evaluation report.
Type of Personal Data	Name, work email and work phone number, Research Organisation/Employer, audio and video recording of interviews.
Categories of Data Subject	Principle Investigator
Plan for return and destruction of the data once the processing is complete UNLESS requirement under union or member state law to preserve that type of data	The data will be sent encrypted electronically and it will be destroyed once the evaluation has completed.

Words and expressions in this variation shall have the meanings given to them in Contract PS21238. Contract PS21238, including any previous variations, shall remain effective and unaltered except as amended by this variation.

For and on behalf of **Technopolis Limited**
(The Supplier)

Signed



Name

..... 

Position

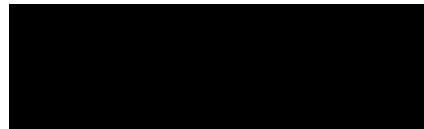
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Date

..... 22 August 2022

For and on behalf of the **Biotechnology and
Biological Sciences Research Council
(UKRI) (The Contracting Authority)**

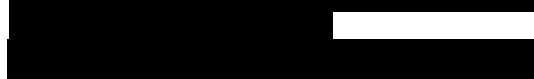
Signed



Name



Position



Date

