



DVLA  
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Swansea SA6 7JL

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40 High Church Street,  
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NG7 7JA

[www.gov.uk/browse/driving](http://www.gov.uk/browse/driving)  
[@dvlagovuk](https://twitter.com/dvlagovuk)

Our ref: PS/23/43  
Date: 12<sup>th</sup> April 2023

Dear **Sir/Madam**

**CONTRACT REFERENCE NUMBER: PS/23/43**  
**CONTRACT TITLE: Renewal of Adobe Creative Cloud & Stock Images**  
**FRAMEWORK REFERENCE NUMBER: RM6068**

On behalf of the Secretary of State for Transport, I accept your tender under the terms and conditions of the Technology Products & Associated Services Framework RM6068. This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The terms and conditions for Framework reference RM6068
2. The Department's Request for Quotation letter dated 28<sup>th</sup> February 2023.
3. The Department's specification
4. Your quote submitted via the DfT Sourcing Portal

The period of the contract will be **36 months**, commencing on **23<sup>rd</sup> April 2023** and expiring on **22<sup>nd</sup> April 2026**.

The Firm Price for the Contract is **£38,217.20**, exclusive of Value Added Tax.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will follow shortly. Invoices submitted to the Department **must also quote the PO number** and must be submitted in accordance with DVLA's Invoicing Procedures below.



Invoicing  
Procedures.docx

**Please ensure invoices are sent to SSa and not DVLA. Invoices received without the correct Purchase Order Number will be returned to you and will delay receipt of payment.**



Please contact the Contract Owner - **REDACTED** - via email at **REDACTED@DVLA.gov.uk**, to discuss arrangements for the commencement of the contract.

Yours sincerely

**REDACTED**

Commercial Specialist

Commercial Directorate

**REDACTED@dvla.gov.uk**

**On behalf of the Secretary of State for Transport**