A picture containing text, font, graphics, graphic design

Description automatically generated

ANNEX B4  
cOMMERCIAL SCHEDULE

please input pricing below based off the specification in Annex B2. The total contract value over 2 years for all sites in the highlighted yellow box is the figure that will be evaluated and count towards the final bid score.

Please note that all pricing is fixed and firm for the duratIon of the contract.

When pricing, please provide based off the below service schedule and in the specification:

IP 1 – bAIRD hOUSE

2 cleaning operatives, 2.5 hours per day Monday - Friday.

IP2 – Babbage House

3 cleaning operatives, 3 hours per day Monday – Friday.

Kilby House

1 cleaning operative, 2 hours per day Monday – Friday.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Required Service | Daily Cleaning Fee (£) | Monthly Cleaning Fee (£) | Annual Cleaning Fee (£) | Total Contract Value over 2 years (£) |
| Cleaning Baird House IP1 |  |  |  |  |
| Cleaning Babbage House IP2 |  |  |  |  |
| Kilby House |  |  |  |  |
|  |  |  | Total contract value over 2 years for all sites (combined Babbage House, Baird House and Kilby House): |  |

Please indicate price per cleaning operative per hour:

|  |
| --- |
| **Response** |
|  |

Please indicate what times (HH:MM) your operatives will be available to clean on site and what the earliest and latest times are.

|  |
| --- |
| **Response** |
|  |

CONSUMABLE SPEND QUOTES

The Authority requires quotes for consumable cleaning products that would be ordered through the supplier. This is not guaranteed to be the confirmed method of ordering consumables during the term of the contract; however the Authority would like to see quotes in order to consider this method instead of ordering consumables internally. When inputting prices below, please specify the number of items this price includes.

|  |  |
| --- | --- |
| Item | Price (£) with detail if required. |
| 1 box of 80 litre bin bags |  |
| 1 pack of dishwasher tablets |  |
| 1 box of 6 kitchen rolls |  |
| 1 bottle of washing up liquid |  |
| 1 pack of cleaning cloths |  |
| Cleaning Fluids (please specify if this is included in the total annual charge or if this is extra consumable spend). |  |
| 1 Blue Roll |  |

WINDOW CLEANING

The Authority may require ad-hoc window cleaning services. Please note that this service is not guaranteed to be required by The Authority for the duration of the contract. Please input prices for window cleaning services:

|  |
| --- |
| **Response** |
|  |

INVOICING

Invoicing from the supplier to The Authority must be sent monthly in arrears to the alder hey creditors team as well as the contract manager to receipt. Please write confirmed in the response box below to ensure you have read and understood this.

|  |
| --- |
| **Response** |
|  |

Please specify if there are any other consumables, spend or comments to add:

|  |
| --- |
| **Response** |
|  |