

CALLDOWN CONTRACT

Framework Agreement with: Oxford Policy Management

Framework Agreement for: Expert Advisory call Down Services Framework – Lot D: Tackling Extreme Poverty and Helping the World’s Most Vulnerable

Framework Agreement Purchase Order Number: PO 7468

Call-down Contract For: Sindh Education Non-State Actors programme (SENSA) – Technical Assistance and Management Organisation

Contract Purchase Order Number: PO 8010

I refer to the following:

1. The above mentioned Framework Agreement dated **20 October 2016**
2. Your technical proposal of **7th July 2017** and **commercial proposal dated 20th July 2017**

and I confirm that DFID requires you to provide the Services (Annex A), under the Terms and Conditions of the Framework Agreement which shall apply to this Call-down Contract as if expressly incorporated herein.

1. Commencement and Duration of the Services

- 1.1 The Supplier shall start the Services no later than **1st August 2017** (“the Start Date”) and the Services shall be completed by **31st July 2018** (“the End Date”) unless the Call-down Contract is terminated earlier in accordance with the Terms and Conditions of the Framework Agreement.

2. Recipient

- 2.1 DFID requires the Supplier to provide the Services to DFID Pakistan (“the Recipient”).

3. Financial Limit

- 3.1 Payments under this Call-down Contract shall not, exceed **£709,731** (“the Financial Limit”) and is exclusive of any government tax, if applicable as detailed in Annex B. **OR**

4. DFID Officials

- 4.1 The Project Officer is:

DFID Pakistan

- 4.2 The Contract Officer is:

DFID Procurement and Commercial Department

5. Key Personnel

The following of the Supplier's Personnel cannot be substituted by the Supplier without DFID's prior written consent:

6. Reports

- 6.1 The Supplier shall submit project reports in accordance with the Terms of Reference/Scope of Work at Annex A.

7. Duty of Care

All Supplier Personnel (as defined in Section 2 of the Agreement) engaged under this Call-down Contract will come under the duty of care of the Supplier:

- I. The Supplier will be responsible for all security arrangements and Her Majesty's Government accepts no responsibility for the health, safety and security of individuals or property whilst travelling.
- II. The Supplier will be responsible for taking out insurance in respect of death or personal injury, damage to or loss of property, and will indemnify and keep indemnified DFID in respect of:
 - II.1. Any loss, damage or claim, howsoever arising out of, or relating to negligence by the Supplier, the Supplier's Personnel, or by any person employed or otherwise engaged by the Supplier, in connection with the performance of the Call-down Contract;
 - II.2. Any claim, howsoever arising, by the Supplier's Personnel or any person employed or otherwise engaged by the Supplier, in connection with their performance under this Call-down Contract.
- III. The Supplier will ensure that such insurance arrangements as are made in respect of the Supplier's Personnel, or any person employed or otherwise engaged by the Supplier are reasonable and prudent in all circumstances, including in respect of death, injury or disablement, and emergency medical expenses.
- IV. The costs of any insurance specifically taken out by the Supplier to support the performance of this Call-down Contract in relation to Duty of Care may be included as part of the management costs of the project, and must be separately identified in all financial reporting relating to the project.
- V. Where DFID is providing any specific security arrangements for Suppliers in relation to the Call-down Contract, these will be detailed in the Terms of Reference.

8. Break Clauses

- 8.1 The contract will be awarded for up to 12 months, however there will be a break point at 31 March 2018 when the contract will be reviewed and break points at the end of each calendar



month thereafter. Continuation following a review point will be subject to the satisfactory performance of the supplier during the preceding period, continued availability of funding, and the continuing needs of the programme. DFID will provide the supplier with a minimum of one month's notice of termination of the contract and formal handover to the successor programme.

9. Call-down Contract Signature

- 8.1 If the original Form of Call-down Contract is not returned to the Contract Officer (as identified at clause 4 above) duly completed, signed and dated on behalf of the Supplier within 15 working days of the date of signature on behalf of DFID, DFID will be entitled, at its sole discretion, to declare this Call-down Contract void.

For and on behalf of
The Secretary of State for
International Development

Name:

Position:

Signature:

Date:

For and on behalf of
Oxford Policy Management

Name:

Position:

Signature:

Date: