





PRJ1035 – NEL CCG APMS Procurement - Trowbridge
Surgery, Rainham Health Centre and Upminster Medical
Centre

NHS North East London CCG

PRIOR INFORMATION NOTICE AND MARKET ENGAGEMENT
PACK

Version 1.0

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FULL PRIOR INFORMATION NOTICE ADVERT

NEL CCG APMS Procurement - Trowbridge Surgery, Rainham Health Centre and Upminster Medical Centre
NEL Commissioning Support Unit
Contract summary

Industry

General-practitioner services - 85121100

Location of contract

London

Procedure type

Call off from a Dynamic Purchasing System What is a call-off from a dynamic purchasing system?

Contract is suitable for SMEs?

Yes

Contract is suitable for VCSEs?

No

Description

NHS North East London CCG 'the CCG' (under delegated commissioning on behalf of NHS England) is seeking to procure GP Primary Medical Services and additional services under APMS Contracts delivered from the following sites:

- Lot 1 Trowbridge Surgery, 18 Merriam Avenue, London E9 5NE.
- Lot 2 Main Site Rainham Health Centre, Upminster Road South, North Rainham, RM13 9AB and Branch Site – Upminster Medical Centre, 224-226 St. Mary's Lane, Upminster, RM14 3DH.

The contracts will have an initial term of 5 years (60 months), followed by an optional extension of 5 years (60 months) at the discretion of the commissioner, and followed by a further optional extension of up to 5 years (60 months) at the discretion of the commissioner. If all available extension are taken up in full the contract will have a maximum duration of 15 years (180 months).

Contract values within this notice are indicative and based on the current list size and local network improved services.

This is a Prior Information Notice to notify potential providers of the future procurement and to allow providers with sufficient opportunity to become accredited providers on the NHS England APMS PDPS (see details below) in order to be eligible to participate in the upcoming procurement process. This accreditation can be gained by applying to join the PDPS - please refer to the instructions at the following link: https://www.contractsfinder.service.gov.uk/Notice/6f4aae1b-7289-4b78-88eb-f5d36757f21c

For the avoidance of doubt, if the CCG elects to use the PDPS to manage this procurement (as is the current intention) only those organisations accredited on the PDPS under the London Lot (Lot 1.3) will be invited to participate in the procurement.

No Contracts notice will be published for this procurement as this will be a procurement under an existing dynamic purchasing system. The services in the scope of this procurement fall within Schedule 3 to the Public Contracts Regulations 2015 ("the Regulations") which are not subject to the full regime of the Regulations, but is instead governed by the "Light Touch Regime" contained within Chapter 3, Section 7 of the Regulations (Regulations 74 to 77).

More information

Links

- https://www.contractsfinder.service.gov.uk/Notice/6f4aae1b-7289-4b78-88eb-f5d36757f21c
- Bidding documents
- Please follow this link to view the PDPS documentation

Additional text

The CCG intends to undertake a further competition / call- off under the existing NHS England APMS PDPS (DPS under the Light Touch Regime) for the subsequent procurement. Neither the use of PIN, a Further Competition stage, a DPS, nor the use of any language or terms found in the Regulations, nor the description of the procedure voluntarily adopted by the Authority nor any other indication, shall be taken to mean that the Authority intends to hold itself bound by the Regulations, save those applicable to services coming within the scope of Regulations 74 to 77

The procurement call-off is expected to be published in late July 2021. In order to ensure that providers have their application submissions to join the PDPS evaluated in time for inclusion in the further competition, they should submit their PDPS applications as soon as possible and, in any event, before **2nd July 2021.**

Applications received after this date may not be evaluated prior to the further competition publication and therefore the providers that are not accredited before the call –off publication will not be eligible to take part in the call-off process.

For the avoidance of doubt, only those organisations that are accredited on the PDPS by the call-off publication date will be invited to participate in the procurement.

Please direct any questions to the following email address: nelcsu.apms.pdps@nhs.net

Lot 1: A single APMS contract with delivery of services from Trowbridge Surgery, 18 Merriam Avenue, London E9 5NE. The contract start date is 01 April 2022 with the contract end date of 31 March 2027 (not inclusive of 5+5 extension options that will be included in the contract offer).

The estimated contract value (APMS baseline + Risk premium) Lot 1: £705,956.04 annually or £10,589,340.60 over 15 years.

The Primary Medical Services to be delivered to a registered list of 7,161 patients (weighted list 7,111.70) on 1 April 2021.

Lot 2: A single APMS contract with delivery of services from two site; Main Site – Rainham Health Centre, Upminster Road South, North Rainham, RM13 9AB and Branch Site – Upminster Medical Centre, 224-226 St. Mary's Lane, Upminster, RM14 3DH. The contract start date is 01 April 2022 with the contract end date of 31 March 2027 (not inclusive of 5+5 extension options that will be included in the contract offer). The estimated Contract value Incl. NIS: Lot 2 is £1,014,024 annually or £15,210,360 over 15 years.

Primary Medical Services to two newly merged lists with a combined registered list of 8,856 patients (weighted list 8022.14) - to be delivered from both the two practices' existing sites.

NEL CSU is conducting this procurement exercise for and on behalf of the CCG.

The purpose of this PIN is to inform the market of a possible procurement. In issuing this PIN and engaging with the market, the Authority is not committing to carrying out any procurement in relation to the requirements stated in this PIN. Any future procurement activity in relation to the services that are the subject of this PIN may be the subject of a separate notice.

Any expenditure, work or effort undertaken prior to contract award is accordingly a matter solely for the commercial judgment of potential service providers. In such circumstances, and in any event, NHS England, the CCG or its advisors shall not be liable for any costs or loss of expenses whatsoever incurred by the respondent and company, agent, subsidiary or organisation may have contributed to any response submitted to this notice.

About the buyer

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PROCUREMENT TIMELINE (Indicative)

The indicative Procurement Timetable is as follows:

Milestone	DATE
Deadline to respond to the Market Engagement	1300 hrs on 14/06/2021.
Questionnaire	1300 1113 011 147 007 2021.
Deadline to submit application for PDPS accreditation.	1200 hrs 02/07/2021
*	
Invitation to Tender (ITT)/ Call off issued via PDPS	21/07/2021
(ProContract)	, 0.,
Deadline for receipt of ITT clarification questions	03/09/2021
Deadline for receipt of ITT submissions	17/09/2021
ITT Evaluation (scored questions)	22/09/2021 - 22/10/2021
ITT Moderation (scored questions)	27/10/2021 - 19/11/2021
Presentations/Interview	06/12/2021 - 10/12/2021
Submit Award Report to CCG	04/01/2022
Award Report Approval (CCG) by	14/01/2022
Inform bidders of outcome and observe standstill	18/01/2022 - 27/01/2022
period	10/01/2022 27/01/2022
Contract award	28/01/2022
Mobilisation Lot 1 (Trowbridge)	01/02/2022 - 31/03/2022
Contract start Lot 1 (Trowbridge)	01/04/2022
Mobilisation Lot 2 (Rainham and Upminster)	01/02/2022 - 30/06/2022
Contract start Lot 2 (Rainham and Upminster)	01/07/2022

^{*}Bidders that are already accredited do not need to apply on PDPS again. If there are any changes in your circumstances / information contained in original application, then you must either reapply or inform us of any changes by this deadline via the EU supply portal.

MARKET ENGAGEMENT QUESTIONNAIRE

NEL Commissioning Support Unit (NEL) is requesting market feedback, on behalf of NHS England and NHS Improvement London Region and NHS North East London Clinical Commissioning Group (NEL CCG, the Authority), to inform the upcoming procurement for the NEL CCG APMS Procurement - Trowbridge Surgery, Rainham Health Centre and Upminster Medical Centre.

In order to assist the Authority with testing its assumptions and proposed service requirements, we ask that interested organisations submit responses to the questionnaire using the following link:

https://forms.office.com/Pages/ResponsePage.aspx?id=gJt6L2Uu1k6YUS9yfv-zoXbTVPn4FUdErzs7pEw06xhUMjJLRIFHM1BSTk1USzQ0UkpTWVJESEUwUS4u

Please complete and submit the questionnaire by 1300 hrs on 14 June 2021.

Questionnaire responses submitted will remain confidential and information gathered will be used for the sole purpose of informing the upcoming procurement process.

CLARIFICATION QUESTIONS

A clarification question and answer process will be operated during this market engagement phase to give interested organisations the opportunity to submit questions to the Authority, where they require clarification on the information provided.

Questions should be submitted using this clarification form -

https://forms.office.com/Pages/ResponsePage.aspx?id=gJt6L2Uu1k6YUS9yfv-zoXbTVPn4FUdErzs7pEw06xhUQjRVMzM0VzI1NzZHSE5EMU1VN09MUIJQNy4u

This form will remain open until the ITT / Call-off is published.

NEL CSU intends to publish the anonymised questions and clarifications raised by interested organisations together with responses from the Authority via the EU-Supply portal messaging facility as a public message. Interested organisations must indicate if a query is of a commercially sensitive or confidential nature – where disclosure of such query and the answer would, or would be likely to, prejudice its commercial interests, respondents must set out the reason(s) for non-disclosure to other organisations.

However, if NEL CSU does not consider the query to be of a commercially sensitive or confidential nature, or considers it to represent a query relevant to all organisations, in terms of both the query and the response, it will, at its sole discretion, retain the right to refuse such a request and inform the requesting organisation of any such decision. The organisation will have the opportunity of revoking the question (leaving it unanswered) or the question and response being published publicly.

KEY PROCUREMENT INFORMATION AND LINKS

PDPS and Accreditation Contracts Finder advert

Interested providers to read the context of the advert and Under 'More information' you will find the link to the UK EU-Supply tender portal, this is where we are managing the APMS PDPS. If you do not have account (for the UK EU-Supply tender portal), you will need to complete the online registration first. Once you have logged in, you will be able to review and complete the selectionnaire questionnaire to register onto the DPS. As well accessing the project documents (Document 1 is an Application Guide). These documents should help you with your application. If your application is approved, you will then be an accredited provider on this APMS PDPS.

Link - https://www.contractsfinder.service.gov.uk/Notice/6f4aae1b-7289-4b78-88eb-f5d36757f21c

ProContract Portal

NEL Commissioning Support Unit will be conducting the invitation to tender call-off stages of APMS PDPS in London on the ProContract Portal - https://procontract.due-north.com/

Bidder should note that the EU-Supply portal will still be used for managing the PDPS and appointing any new Providers on to the accredited list.

What do I need to do?

We request you to do the following once you have become an accredited provider on APMS PDPS:

Check if you have a ProContract account and you are able to log in. If you do not have an account please use the following link to register for an account: https://procontract.due-north.com/Register

Send a message to us through the EU-Supply portal Reply with your ProContract account name and the email address linked to your ProContract account, so that we can invite you to tender when the call-off is published.

If you need any guidance or support, please contact us on here or using the details below:

APMS PDPS Project Team

Procurement directorate

NEL

nelcsu.apms.pdps@nhs.net