

## **Schedule of Hall for Cornwall Building Availability – 3 weeks from target commencement date 26<sup>th</sup> June 2017**

Every effort will be made to work with the appointed contractor to facilitate the best possible access including liaison with third parties detailed below. However, Hall for Cornwall is a working theatre which will result in some limitations. A degree of flexibility and cooperation will be essential.

**Truro City Council** access by arrangement to fit around their opening hours, bookings and commitments.

**TIC** (Tourist Information Centre) – access by arrangement. Opening hours 09:00 to 17:00 daily.

**Flourish Café** are a tenant within the building independent of Hall for Cornwall. It is important to minimise disruption to their business as much as possible. It is preferred that surveying is carried out after the café is closed to the public (17:00).

**Substation** Access is only possible via Western Power Distribution. Hall for Cornwall is not able to give any access to this area.

### **Theatre – general**

Work which effects public areas used in relation to performances must be cleared no later than 90 minutes prior to performance start time. This includes stage, backstage, auditorium, circulation areas and service areas (e.g. bars). 'Cleared' includes the return of items removed from a room for surveying.

A 'get in' is the period when show scenery and equipment is being brought in and set up. During these periods the stage, backstage and auditorium areas should normally be considered not accessible.

The Box Office will remain open Monday to Saturday 09:30 to curtain up or 17:00 if no performance. The Coffee Shop will remain open Monday to Saturday 10:00 to end of interval, or 17:00 if no performance. It is desirable to minimise impact on these areas.

Restaurant is closed Mondays, open 11:00 to 15:00 Tuesday to Saturday. Restaurant and Kitchen are therefore best scheduled for a Monday.

There are frequent days when function rooms are not in use and therefore available for survey.

### **Theatre - specifics**

#### **Week commencing Monday 26<sup>th</sup> June**

Performances nightly at 19:30, and 14:30 on Thursday 29<sup>th</sup> and Saturday 01<sup>st</sup> July.

Get in 09:00 Monday 26<sup>th</sup> to 19:30 Tuesday 27<sup>th</sup>.

Flea markets in Boscawen Foyer Tuesday, Wednesday, Friday

#### **Week commencing Monday 3<sup>rd</sup> July**

No performances.

This week (Including Sunday 2<sup>nd</sup>) provides the best possible opportunity for access throughout the theatre, and it is suggested that use of this time is maximised, with priority given to stage, backstage, dressing rooms, auditorium, lighting galleries.

Access can be provided 08:00 to 22:00 – overnight by agreement.

Flea markets in Boscawen Foyer Tuesday, Wednesday, Saturday

Note: It is anticipated that during this week, Monday to Wednesday, there will be a contractor working to take core samples from two locations in the auditorium, and excavate three small pits – one in the auditorium and two in the cellar. It will be necessary to schedule around this work. It should be considered whether impact vibrations from the core sampling equipment may affect measuring equipment.

#### **Week commencing Monday 10<sup>th</sup> July**

Monday 10<sup>th</sup> – No performance

Tuesday 11<sup>th</sup> – performance 19:00, rehearsals all day, large numbers of children – limited access day

Wednesday 12<sup>th</sup> – 19:30 performance. Estimated get-in 12:00.

Thursday 13<sup>th</sup> – Get in 09:00, performance 19:30

Friday 14<sup>th</sup> – Performance 19:30 (no get in)

Saturday 15<sup>th</sup> – performances 14:30 and 19:30 (no get in)

Flea markets in Boscawen Foyer Tuesday, Wednesday

'No performance' days thereafter:

Tuesday 25<sup>th</sup> July

Sunday 30<sup>th</sup> July

Sunday 06<sup>th</sup> August

Monday 07<sup>th</sup> August