Area 10
Asset Delivery
Maintenance and Response Contract

Scope

Annex 10
Cost Capture Data Requirements

CONTENTS AMENDMENT SHEET

Amend. No.	Revision	Amendments	Initials	Date
0	0	Tender Issue	SOS	19/02/18
1	0.1	Added new paragraph under section 1.2	PD	09/03/2018
2	0.1	Amendments to section 1.3	PD	09/03/2018
3	0.1	Amendment to section 2.1.1	PD	09/03/2018
4	0.1	Amendment to table 2.1.2	PD	09/03/2018

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1 COST CAPTURE DATA REQUIREMENTS

1.1 Clients Requirements

1.1.1 This annex explains the *Client's* requirements in relation to the capture and reporting of all the *Contractor's* actual cost and revenue incurred in providing the services.

1.1.2 The *Contractor* shall maintain and submit a Contractor's works cost report on a monthly basis to the *Client* showing the *Contractor's* monthly and cumulative actual cost for the *Service Period.*

1.1.3 The *Contractor* shall submit reports electronically using a format specified in appendix B (Area 10 M&R Scope Annex 10 Appendix B Cost Capture Report) or otherwise specified. Reports must only be sent to the *Client* mailbox: CostCaptureMailbox@highwaysengland.gov.uk.

1.1.4 The *Contractor* shall give open access to the *Contractor's* costing system to the *Client,* as is necessary for the *Client* to verify the accuracy of the data being reported.

1.1.5 The cost capture requirements do not preclude any other separate requirements that may be needed.

1.1.6 The *Client* reserves the right to adjust the cost capture report (found in Appendix B) accordingly during the period of the contract of which the *Contractor* must make the adjustments in a reasonable amount of time agreed between both parties.

1.2 Item Breakdown Structure

1.2.1 The *Contractor* shall capture its actual cost against the items in Table 2.1.2 against each sub asset type.

1.2.2 The *Contractor* shall capture its actual units of activity against the items in Table 2.1.2 for each sub asset type at the predefined unit of measure outlined in table 2.1.2 (where prescribed). The *Client* reserves the right to change the unit of measure throughout the duration of the contract,

1.3 Reporting By Route and Network

1.3.1 The *Contractor* shall capture general or non-route specific actual costs and units of activity separately for all items and distribute them appropriately over

relevant items and routes in accordance with their item inventory content if applicable.

1.3.2 The *Contractor* shall capture its actual cost against the prescribed route locations as Table 2.1.3.

1.3.3 The *Contractor* shall capture its actual units of activity against the prescribed route locations as Table 2.1.3.

1.3.4 The *Contractor* shall agree with the *Client* changes to the prescribed route in Table 2.1.3, if it is deemed necessary.

1.3.5 The *Contractor* shall capture Deliver Severe Weather costs, (Table 2.1.2) actual costs separately and distribute them appropriately over routes in accordance with their Item inventory content to provide a cost for each prescribed route location.

1.4 Item Coverage

1.4.1 The item coverage for each item must be referenced back to the Service Information and other relevant contract including the Cyclical and Reactive Maintenance Delivery Plan and the Severe Weather Plan and the Incident Response Plan documents.

1.4.2 The *Contractor* shall allocate its actual costs against the following cost headings:

- Staff
- Labour
- Equipment
- Material
- Subcontract
- Overheads

1.4.3 The *Contractor* shall reconcile notional rates with its actual costs annually. The *Contractor* shall correct any under or over reporting of actual cost by adjusting future rates.

2 COST BREAKDOWN DATA COMPONENTS FUNCTION

2.1.1 The *Contractor* shall allocate Defined Cost and actual units of activity assessed through the Schedule of Cost Components under the cost headings under the relevant cost headings found in section 1.4.2.

2.1.2 The cost capture activities that are required are outlined in Table 2.1.2 below.

2.1.3 A summary of the route locations to be reported on can be found in Table 2.1.3.

Table 2.1.2: Item Schedule

Scope Reference	Pricing Sch. Ref	Appendix B Code	Asset / Activity	Appendix B Sub Code	Sub Asset/ Activity	Unit of Measure	Global / Route / Depot
12	1.1.1	101	Mobilisation and Demobilisation	101.010	Mobilisation	N/A	Global
15	1.1.2	101	Mobilisation and Demobilisation	101.010	Demobilisation	N/A	Global
2	1.3.1	102	Management and Systems	102.010	Information Technology	N/A	Global
3	1.3.2	102	Management and Systems	102.020	Confidentiality, Security and Conflict of Interest	N/A	Global
4 & 13	1.3.3	102	Management and Systems	102.030	Commercial Management and Annual Commercial Plan	N/A	Global
5 & 11	1.3.4	102	Management and Systems	102.040	Risk Management and Business Continuity	N/A	Global
6	1.3.5	102	Management and Systems	102.050	Community	N/A	Global
7 & 21	1.3.6	102	Management and Systems	102.060	Customer and Stakeholder Liaison	N/A	Global
8	1.3.7	102	Management and Systems	102.070	Health and Safety	N/A	Global
10	1.3.8	102	Management and Systems	102.080	Managing Network Occupancy	N/A	Global
14	1.3.9	102	Management and Systems	102.090	Quality Management	N/A	Global
22	1.3.10	102	Management and Systems	102.100	Sustainability	N/A	Global
17.1	2.1.1	103	Deliver Severe Weather Plan	103.010	Take delivery of salt	N/A	Global
17.2.1 & 17.2.2	2.1.2	103	Deliver Severe Weather Plan	103.020	Salt management	N/A	Global

Scope Reference	Pricing Sch. Ref	Appendix B Code	Asset / Activity	Appendix B Sub Code	Sub Asset/ Activity	Unit of Measure	Global / Route / Depot
17.3	2.1.3	103	Deliver Severe Weather Plan	103.030	Drivers on standby	N/A	Global
17.4	2.1.4	103	Deliver Severe Weather Plan	103.040	Maintain winter fleet	N/A	Global
17.5	2.1.6	103	Deliver Severe Weather Plan	103.050	Manage brine	N/A	Global
17.6	2.1.7	103	Deliver Severe Weather Plan	103.060	Maintain saturator	N/A	Global
17.7	2.1.8	103	Deliver Severe Weather Plan	103.070	Reporting	N/A	Global
17.8	2.1.9	103	Deliver Severe Weather Plan	103.080	Other Severe Weather Duties	N/A	Global
17.8	2.1.9.1	103	Deliver Severe Weather Plan	103.090	Key Personnel	N/A	Global
17.8	2.1.9.2	103	Deliver Severe Weather Plan	103.100	Staffing levels	N/A	Global
17.8	2.1.9.3	103	Deliver Severe Weather Plan	103.110	Training	N/A	Global
17.8	2.1.9.4	103	Deliver Severe Weather Plan	103.120	Health and Safety	N/A	Global
17.8	2.1.9.5	103	Deliver Severe Weather Plan	103.130	Command and Control process	N/A	Global
17.8	2.1.9.6	103	Deliver Severe Weather Plan	103.140	Liaison and Arrangements	N/A	Global
17.8	2.1.9.7	103	Deliver Severe Weather Plan	103.150	Materials, storage and vehicles	N/A	Global

Scope Reference	Pricing Sch. Ref	Appendix B Code	Asset / Activity	Appendix B Sub Code	Sub Asset/ Activity	Unit of Measure	Global / Route / Depot
17.8	2.1.9.8	103	Deliver Severe Weather Plan	103.160	Vehicles and Plant	N/A	Global
17.8	2.1.9.9	103	Deliver Severe Weather Plan	103.170	Winter decision making	N/A	Global
17.8	2.1.9.10	103	Deliver Severe Weather Plan	103.180	Operational considerations - Advanced Planning	N/A	Global
17.8	2.1.9.11	103	Deliver Severe Weather Plan	103.190	Operational considerations - High winds	N/A	Global
17.8	2.1.9.12	103	Deliver Severe Weather Plan	103.200	Operational considerations - Heavy rain	N/A	Global
17.8	2.1.9.13	103	Deliver Severe Weather Plan	103.210	Fog	N/A	Global
17.8	2.1.9.14	103	Deliver Severe Weather Plan	103.220	High temperatures	N/A	Global
18.1 and 18.2	3.1.1	104	Deliver Incident Response	104.010	Incident response (attend, 3rd party reporting and advise repair) and Green Claims	N/A	Global
16.1.1 & 16.1.3	4.1.1	105	Deliver Maintenance Solutions (Cyclic Items)	105.010	Stock maintenance	N/A	Depot
16.4.1	4.2.1	106	Road Restraint System and pedestrian Barriers	106.010	Check all Road Restraint System (Vehicle Restraint System(VRS) and Pedestrian Restraint System)	Linear Meter	Route

Scope Reference	Pricing Sch. Ref	Appendix B Code	Asset / Activity	Appendix B Sub Code	Sub Asset/ Activity	Unit of Measure	Global / Route / Depot
16.4.1	4.2.2	106	Road Restraint System and pedestrian Barriers	106.020	Re-tension Road Restraint System requiring re-tensioning.	Linear Meter	Route
16.4.1	4.2.2.1	106	Road Restraint System and pedestrian Barriers	106.030	VRS - Tensioned Corrugated Beam (includes barrier length, transitions and Terminals)	Linear Meter	Route
16.4.1	4.2.2.2	106	Road Restraint System and pedestrian Barriers	106.040	VRS - Wire Rope Safety Barrier (includes barrier length, transitions and Terminals)	Linear Meter	Route
16.5.1	4.3.1.1	107	Drainage and Service Ducts	107.010	Gully Emptying, clean covers and clear obstructions	Number	Route
16.5.1	4.3.1.2	107	Drainage and Service Ducts	107.020	Clean covers and clear obstructions	Number	Route
16.5.1	4.3.2.1	107	Drainage and Service Ducts	107.030	Cleaning, rodding, jetting and proving Combined Kerb & Drainage System	Linear Meter	Route
16.5.1	4.3.2.2	107	Drainage and Service Ducts	107.040	Cleaning, rodding, jetting and proving Linear Drainage Channel	Linear Meter	Route
16.5.1	4.3.2.3	107	Drainage and Service Ducts	107.050	Cleaning, rodding, jetting and proving combined Channel and Pipe Systems	Linear Meter	Route

Scope Reference	Pricing Sch. Ref	Appendix B Code	Asset / Activity	Appendix B Sub Code	Sub Asset/ Activity	Unit of Measure	Global / Route / Depot
16.5.1	4.3.3.1	107	Drainage and Service Ducts	107.060	Clear Weed/vegetation growth, clean, recut drainage Grip inlet and non piped drainage Grip	Number	Route
16.5.1	4.3.3.2	107	Drainage and Service Ducts	107.070	Clear Weed/vegetation growth clean, rodding, jetting and proving of drainage Grip inlet and piped drainage Grip	Number	Route
16.5.1	4.3.3.3	107	Drainage and Service Ducts	107.080	Clear Weed/vegetation growth, clean, recut Counterfort drains	Number	Route
16.5.1	4.3.4	107	Drainage and Service Ducts	107.090	Clear Weed/vegetation growth, around frames, Clean, empty catch pits	Number	Route
16.5.1	4.3.5	107	Drainage and Service Ducts	107.100	Clean ditches by removing all material that could impair operation (overgrown vegetation, silt, debris/rubbish, or eroded banks where present impede flow and impair operation)	Linear Meter	Route
16.5.1	4.3.6	107	Drainage and Service Ducts	107.110	Clean outfalls by removing all material that could impair	Number	Route

Scope Reference	Pricing Sch. Ref	Appendix B Code	Asset / Activity	Appendix B Sub Code	Sub Asset/ Activity	Unit of Measure	Global / Route / Depot
					operation (Headwalls, Pipe outfall)		
16.5.1	4.3.7	107	Drainage and Service Ducts	107.120	Clear Weed/vegetation growth, around frames, Clean, empty Interceptors	Number	Route
16.5.1	4.3.8	107	Drainage and Service Ducts	107.130	Clear Weed/vegetation growth, around frames, Clean, empty Manholes	Number	Route
16.5.1	4.3.9	107	Drainage and Service Ducts	107.140	Clean remove any blockage(silt, overgrown vegetation / weed, debris/rubbish, eroded bank material) restricting the free flow of water through the culvert	Number	Route
16.5.1	4.3.10	107	Drainage and Service Ducts	107.150	Edge Scrap, clear vegetation/weed cut back to remove build up from edge of carriage way through to filter material in (Filter Drain and Combined carrier and Filter drain) that could impair operation	Linear Meter	Route
16.8.1	4.4.1.1	108	Traffic Signs and Road Markings	108.010	Clean all traffic sign faces and reference numbers areas less than 5m2	Number	Route

Scope Reference	Pricing Sch. Ref	Appendix B Code	Asset / Activity	Appendix B Sub Code	Sub Asset/ Activity	Unit of Measure	Global / Route / Depot
16.8.1	4.4.1.2	108	Traffic Signs and Road Markings	108.020	Clean all traffic sign faces and reference numbers areas greater than or equal to 5m2	Number	Route
16.8.1	4.4.1.3	108	Traffic Signs and Road Markings	108.030	Clean all traffic sign faces and reference numbers of all Gantry Signs	Number	Route
16.8.1	4.4.2	108	Traffic Signs and Road Markings	108.040	Clean all illuminated and non illuminated(retroflective) bollards	Number	Route
16.9.1	4.5.1	109	Lighting	109.010	SWITCHED Lamps (TLD, PL-L, PL-S, SOX) Bulk lamp clean and change	Number	Route
16.9.1	4.5.2	109	Lighting	109.020	Switched Lamps (TLDHF) Bulk lamp clean and change	Number	Route
16.9.1	4.5.3	109	Lighting	109.030	Switched Lamps (CDM-T, CDO, SON/T) Bulk lamp clean and change	Number	Route
16.9.1	4.5.4	109	Lighting	109.040	Switched lamps (GLS) Bulk lamp clean and change	Number	Route
16.9.1	4.5.5	109	Lighting	109.050	UNSWITCHED Lamps (TLD, PL-L, PL-S, SOX) Bulk lamp clean and change	Number	Route
16.9.1	4.5.6	109	Lighting	109.060	Unswitched lamps(TLDHF) Bulk lamp clean and change	Number	Route

Scope Reference	Pricing Sch. Ref	Appendix B Code	Asset / Activity	Appendix B Sub Code	Sub Asset/ Activity	Unit of Measure	Global / Route / Depot
16.9.1	4.5.7	109	Lighting	109.070	Unswitched Lamps (CDM-T, CDO, SON/T) Bulk lamp clean and change	Number	Route
16.9.1	4.5.8	109	Lighting	109.080	Unswitched lamps (GLS) Bulk lamp clean and change	Number	Route
16.9.1	4.5.9	109	Lighting	109.090	Lamps (LED) for Road Lighting Bulk Clean	Number	Route
16.9.1	4.5.10	109	Lighting	109.100	Lamps (LED) for Illuminated Signs and Bollards Bulk Clean optics and translucent surfaces	Number	Route
16.9.1	4.5.11	109	Lighting	109.110	Network cabling and electrical components Electrical testing including structural testing of columns (<20m in height)	Number	Route
16.9.1	4.5.12	109	Lighting	109.120	Feeder pillars Good condition of feeder pillars to be maintained	Number	Route
16.9.1	4.5.13	109	Lighting	109.130	Lighting columns & Illuminated traffic signs Maintenance	Number	Route
16.9.1	4.5.14	109	Lighting	109.140	Illuminated bollards Maintenance	Number	Route
16.12.1	4.6.1	110	Ecology and Biodiverse Habitats	109.150	Maintain Affected Property to control the spread or	Square Metre	Route

Scope Reference	Pricing Sch. Ref	Appendix B Code	Asset / Activity	Appendix B Sub Code	Sub Asset/ Activity	Unit of Measure	Global / Route / Depot
					increase of instances of Injurious Weeds.		
16.12.1	4.6.2	110	Ecology and Biodiverse Habitats	110.020	Maintain Affected Property to control the spread or increase of instances of Invasive Plant Species.	Square Metre	Route
16.12.1	4.6.3	110	Ecology and Biodiverse Habitats	110.030	Maintain habitat integrity, including removal of scrub encroachment	Square Metre	Route
16.12.1	4.6.4	110	Ecology and Biodiverse Habitats	110.040	Pond maintenance, clear vegetation and maintain open water	Square Metre	Route
16.12.1	4.6.5	110	Ecology and Biodiverse Habitats	110.050	Remove all material that could impair operation	Number	Route
16.13.1	4.7.1	111	Soft Estate Landscape	111.010	Hedgerow trimming	Linear Meter	Route
16.13.1	4.7.2	111	Soft Estate Landscape	111.020	Thin/ coppice	Square Metre	Route
16.13.1	4.7.3	111	Soft Estate Landscape	111.030	Cut and remove arising	Square Metre	Route
16.13.1	4.7.4	111	Soft Estate Landscape	111.040	Maintain and preserve sight lines and stopping distance, including junctions, access points, curves, bends and central reserve.	Square Metre	Route

Scope Reference	Pricing Sch. Ref	Appendix B Code	Asset / Activity	Appendix B Sub Code	Sub Asset/ Activity	Unit of Measure	Global / Route / Depot
16.13.1	4.7.5	111	Soft Estate Landscape	111.050	Preserve CCTV camera operational visibility splays	Number	Route
16.13.1	4.7.6	111	Soft Estate Landscape	111.060	Maintain and preserve road users' visibility of road traffic signs and signals.	Number	Route
16.13.1	4.7.7	111	Soft Estate Landscape	111.070	Ensure illumination / lumination from lighting is not obscured.	Number	Route
16.13.1	4.7.8	111	Soft Estate Landscape	111.080	Removing obstructions that prevent safe access, inspection and maintenance of technology equipment.	Number	Route
16.13.1	4.7.9	111	Soft Estate Landscape	111.090	Facilitate safe access to and use of footways, cycle tracks, bridleways, footpaths and paved pedestrian areas.	Square Metre	Route
16.13.1	4.7.10	111	Soft Estate Landscape	111.100	Undertake 2m wide amenity cut of amenity grass areas, including gates way features, village verges and special landscape features	Square Metre	Route
16.13.1	4.7.11	111	Soft Estate Landscape	111.110	Undertake 2m wide amenity cut of all highway verges to ensure strip remains unobstructed by vegetation throughout the year (in	Linear Meter	Route

Scope Reference	Pricing Sch. Ref	Appendix B Code	Asset / Activity	Appendix B Sub Code	Sub Asset/ Activity	Unit of Measure	Global / Route / Depot
					addition to visibility splay maintenance)		
16.13.1	4.7.12	111	Soft Estate Landscape	111.120	Grass cut from road edge to face of barrier on the central reserve Spray selective Herbicide to control weeds and broad leaf species, spray grass growth retarder after first cut of season	Square Metre	Route
16.14.1	4.8.1	112	Sweeping and Cleaning	112.010	Running lanes: Full sweep	Square Metre	Route
16.14.1	4.8.2	112	Sweeping and Cleaning	112.020	Paved non-running areas: Full sweep	Square Metre	Route
16.14.1	4.8.3	112	Sweeping and Cleaning	112.030	Carriageway, paved verges and paved central reservations of motorways and APTRs: Litter picking to maintain to grade A	Square Metre	Route
16.14.1	4.8.4	112	Sweeping and Cleaning	112.040	Motorway and APTR roundabouts and lay-bys, approach and slip roads: Litter picking to maintain to grade A	Square Metre	Route
16.14.1	4.8.5	112	Sweeping and Cleaning	112.050	All other parts of the Affected Property (non-paved, excluding amenity	Square Metre	Route

Scope Reference	Pricing Sch. Ref	Appendix B Code	Asset / Activity	Appendix B Sub Code	Sub Asset/ Activity	Unit of Measure	Global / Route / Depot
					areas): Litter pick to maintain to grade B		
16.14.1	4.8.6	112	Sweeping and Cleaning	112.060	Amenity areas: Litter picking to maintain to grade A	Square Metre	Route
9.1.1 & 9.1.3	5.1.1	113	Premises Management	113.010	Manage the Clients premises	Per Depot	Depot
None Applicable	N/A	114	Establishment, Removal and Maintenance of Lane Closures	114.010	Motorways excluding All Lane Running type;	Number	Route
None Applicable	N/A	114	Establishment, Removal and Maintenance of Lane Closures	114.020	Motorways; All Lane Running type (4-lane);	Number	Route
None Applicable	N/A	114	Establishment, Removal and Maintenance of Lane Closures	114.030	Dual carriageway not exceeding 40mph limit.	Number	Route
None Applicable	N/A	114	Establishment, Removal and Maintenance of Lane Closures	114.040	Non Motorway road exceeding 40mph limit.	Number	Route
None Applicable	N/A	114	Establishment, Removal and Maintenance of Lane Closures	114.050	Establishment, Removal and Maintenance of Total Carriageway Closures	Number	Route
None Applicable	N/A	114	Establishment, Removal and Maintenance of Lane Closures	114.060	Establishment, Removal and Maintenance of Diversion Routes	Number	Route

Scope Reference	Pricing Sch. Ref	Appendix B Code	Asset / Activity	Appendix B Sub Code	Sub Asset/ Activity	Unit of Measure	Global / Route / Depot
None Applicable	N/A	114	Establishment, Removal and Maintenance of Lane Closures	114.070	Establishment, Removal and Maintenance of Temporary Traffic Control	Number	Route
None Applicable	N/A	114	Establishment, Removal and Maintenance of Lane Closures	114.080	Installation, Removal and Maintenance of Temporary Vehicle Safety Barrier	Linear Meter / Day	Route
None Applicable	N/A	115	Fencing	115.010	Replacement of Fencing and Gates	Linear Meter	Route
None Applicable	N/A	115	Fencing	115.020	Replacement of timber palisade fencing as MCHW HCD H14; 1.8 metres high;	Linear Meter	Route
None Applicable	N/A	116	Road Restraint Systems (Vehicle and Pedestrian)	116.010	Replacement of Safety Barriers	Linear Meter	Route
None Applicable	N/A	117	Drainage and Service Ducts	117.010	Filter Drains	Cubic Meter	Route
None Applicable	N/A	117	Drainage and Service Ducts	117.030	Renewal, Raising or Lowering of Covers and Gratings on Existing Chambers and Gullies	Number	Route
None Applicable	N/A	117	Drainage and Service Ducts	117.050	Cleaning Existing Drainage Systems	Linear Meter	Route
None Applicable	N/A	117	Drainage and Service Ducts	117.070	Replacement of Drains in Trenches	Linear Meter	Route
None Applicable	N/A	117	Drainage and Service Ducts	117.090	Replacement of Connections to Drains,	Number	Route

Scope Reference	Pricing Sch. Ref	Appendix B Code	Asset / Activity	Appendix B Sub Code	Sub Asset/ Activity	Unit of Measure	Global / Route / Depot
					Piped Culverts, Chambers and Land or Mole Drains		
None Applicable	N/A	117	Drainage and Service Ducts	117.110	Replacement of Gullies	Number	Route
None Applicable	N/A	117	Drainage and Service Ducts	117.130	Drainage (repair defects, not resulting from an incident caused by a third party) and Disposal of Waste	Number	Route
None Applicable	N/A	118	Pavements	118.010	Repairs and Patching	Square Meter	Route
None Applicable	N/A	118	Pavements	118.020	Hand Lay Patching	Square Meter	Route
None Applicable	N/A	118	Pavements	118.030	Machine Lay Patching	Square Meter	Route
None Applicable	N/A	119	Kerbs, Footways and Paved Areas	119.010	Replacement of Kerbs, Channels, Combined Drainage and Kerb Blocks and Linear Drainage Channel Systems	Linear Meter	Route
None Applicable	N/A	120	Traffic Signs and Road Markings	120.010	Replacement of Traffic Signs and Posts	Number	Route
None Applicable	N/A	120	Traffic Signs and Road Markings	120.020	Marker Posts	Number	Route
None Applicable	N/A	120	Traffic Signs and Road Markings	120.030	Roadmarkings and Road Studs Replacement Team Visits	Number Number	Route

Scope Reference	Pricing Sch. Ref	Appendix B Code	Asset / Activity	Appendix B Sub Code	Sub Asset/ Activity	Unit of Measure	Global / Route / Depot
None Applicable	N/A	121	Road Lighting Columns, Brackets and CCTV Masts	121.010	Replacement of Road Lighting Columns and Brackets	Number	Route
None Applicable	N/A	121	Road Lighting Columns, Brackets and CCTV Masts	121.020	Replacement of Lumaires	Number	Route
None Applicable	N/A	122	Electrical Work for Road Lighting and Traffic Signs	122.010	Cable Joints	Number	Route
None Applicable	N/A	122	Electrical Work for Road Lighting and Traffic Signs	122.020	Earth Electrodes	Number	Route
None Applicable	N/A	122	Electrical Work for Road Lighting and Traffic Signs	122.030	Replacement of Cable	Linear Meter	Route
None Applicable	N/A	122	Electrical Work for Road Lighting and Traffic Signs	122.040	Replacement of Cable Terminations	Number	Route
None Applicable	N/A	122	Electrical Work for Road Lighting and Traffic Signs	122.050	Electrical Testing of Network Cabling, Structural Testing of columns and Condition of Feeder Pillars	Number	Route
None Applicable	N/A	123	Ecological and Biodiverse Habitats	123.010	Maintenance of Established Trees	Number	Route
None Applicable	N/A	123	Ecological and Biodiverse Habitats	123.020	Grass Cutting Reactive Services and Disposal of Waste	Hours	Route
None Applicable	N/A	124	Soft Estate Landscape	124.010	Control and Maintenance of Shrubs, Trees, Woodland, Grassland, Grass and Vegetation	Square Meter	Route

Scope Reference	Pricing Sch. Ref	Appendix B Code	Asset / Activity	Appendix B Sub Code	Sub Asset/ Activity	Unit of Measure	Global / Route / Depot
None Applicable	N/A	125	Sweeping and Cleaning	125.010	Sweeping and Cleaning (repair defects, not resulting from an incident caused by a third party) and Disposal of Waste	Square Meter	Route
None Applicable	N/A	126	Winter Maintenance	126.010	Preparation For and Precautionary Salting	Hours	Route
None Applicable	N/A	126	Winter Maintenance	126.020	Fitting & Removal of Snow Plough Blades	Hours	Route
1.3.2	N/A	127	Statutory Powers	127.010	Additional services in exercising their statutory powers.	Hours	Route
1.8.1	N/A	128	Arbitration and Legal proceedings	128.010	Attending arbitration, alternative dispute resolution proceedings, consultation, inquiries, and legal proceedings under a contract with Others	Hours	Route
11.1.2	N/A	129	Business continuity	129.010	Implementation of any proposed amendments to the business continuity plan.	Hours	Route
7.2.3	N/A	130	Disclosure Requests	130.010	Response to a Disclosure Request.	Hours	Route
7.5.1	N/A	131	Consultations, inquiries etc	131.010	Advice / assistance and undertaking duties including attendance at any public	Hours	Route

Scope Reference	Pricing Sch. Ref	Appendix B Code	Asset / Activity	Appendix B Sub Code	Sub Asset/ Activity	Unit of Measure	Global / Route / Depot
					meeting, consultation, inquiry or tribunal necessary and prepares such documents as may be necessary to enable the Client to gain authority for proposed work, and the acquisition of land and rights required for the execution of the work.		
16.5.2	N/A	132	Asset Type: 0500 – Drainage and Service Ducts	132.010	Cyclic maintenance service for the balancing ponds, pumping stations and ancillary items	Hours	Route
16.6.1	N/A	133	Asset Type: 0600 - Geotechnical Assets	133.010	Repair of defects, not resulting from an Incident, for geotechnical assets	Number	Route
16.10.1	N/A	134	Asset Type: 1700 - Structures	134.010	Cyclic maintenance service for structures	Hours	Route
16.15.5	N/A	135	Access Equipment	135.010	Access equipment for to enable inspections and other duties	Hours	Route
17.2.3	N/A	136	Severe Weather Service	136.010	Movement ofsalt into the Affected Property or between Premises in the Affected Property.	Hours	Route

Scope Reference	Pricing Sch. Ref	Appendix B Code	Asset / Activity	Appendix B Sub Code	Sub Asset/ Activity	Unit of Measure	Global / Route / Depot
17.4.2	N/A	136	Severe Weather Service	136.020	Repairs the Client's Vehicles.	Number	Route
17.10.1	N/A	136	Severe Weather Service	136.030	Fuel for the winter fleet.	Tonnes	Route
18.1.2	N/A	137	Deliver Incident Response	137.010	The Contractor carries out Incident Response services not listed in 18.1.1 and makes safe the Affected Property	Number	Route
19.1.1	N/A	138	Restore asset condition after Incident	138.010	The Contractor repairs defects in the Affected Property where the damage may lead to a Green Claim.	Number	Route
14.4.3	N/A	139	Continual improvement	139.010	The Contractor carries out trials, testing or a pilot project to assist with the development of a proposed Enhancement.	Hours	Route
14.5.2	N/A	140	Records	140.010	The Contractor undertakes translation of existing records into an accepted format.	Hours	Route
Annex 8 1.3.1	N/A	141	Security Checks – Additional Vetting Requirement	141.010	The Contractor carries out the appropriate level of National Security Vetting (NSV) as a change to the Scope.	Hours	Route

Scope Reference	Pricing Sch. Ref	Appendix B Code	Asset / Activity	Appendix B Sub Code	Sub Asset/ Activity	Unit of Measure	Global / Route / Depot
Annex 8 1.12.3	N/A	142	Renewal of the BPSS	142.010	The Contractor carries out additional security checks on any Staff required to operate in or on a List X site.	Hours	Global
Annex 8 1.13.2	N/A	143	Ongoing personnel security management (“aftercare”)	143.010	Where the Contractor reports a case of doubt or the Service Manager considers that the actions of any of the Staff do not conform to the required behaviours, the Contractor reviews the performance of the individual concerned.	Hours	Global
Annex 8 1.15.5	N/A	144	PART TWO – National security Vetting (NSV)	144.010	The Contractor carries out the approval process set out in paragraph 1.10 where NSV is required.	Hours	Global
Annex 13 1.2.15 (6)a	N/A	145	CDM compliance	145.010	The Contractor acts as principal contractor and carries out associated duties in respect of work carried out by the Client.	Hours	Global
Annex 13 1.2.15 (6)b	N/A	145	CDM compliance	145.020	The Contractor acts as principal contractor and carries out associated duties	Hours	Global

Scope Reference	Pricing Sch. Ref	Appendix B Code	Asset / Activity	Appendix B Sub Code	Sub Asset/ Activity	Unit of Measure	Global / Route / Depot
					in respect of work carried out by Others.		
Annex 14 2.2.2(2)(h)	N/A	146	Asset & property management services - Trespassers	146.010	Attending legal hearings.	Hours	Global
Annex 14 4.3.3(2)	N/A	147	Cleaning service	147.010	Reactive cleaning.	Hours	Global
Annex 14 4.3.6	N/A	147	Cleaning service	147.020	Specialist cleaning.	Hours	Global
Annex 14 4.3.8(1)	N/A	148	Min service req. Cleaning	148.010	Reactive Cleaning Service to address ad hoc Emergency, Urgent and or Routine cleaning requests.	Hours	Global
Annex 14 4.3.8(1)	N/A	148	Min service req. Cleaning	148.020	Specialist Cleaning	Hours	Global
Annex 14 5.1.4(4)	N/A	149	HSE - Management procedures	149.010	Updates and issues the forms QRC and MIC to reflect changes in legislation, use and circumstances.	Hours	Global
Annex 14 5.12.7(b)(EM14)	N/A	150	HSE - Biodiversity	150.010	Conducts audits / site visits of the Client's estate to identify nationally and locally important habitats and species	Hours	Global

Scope Reference	Pricing Sch. Ref	Appendix B Code	Asset / Activity	Appendix B Sub Code	Sub Asset/ Activity	Unit of Measure	Global / Route / Depot
Annex 14 5.12.7(C)(EM14)	N/A	150	HSE - Biodiversity	150.010	Management plans / actions for nationally and locally important habitats and species for biodiversity enhancementns.	Hours	Global
Annex 14 6.3.8	N/A	151	Premises Services - Reactive Repairs and Maintenance	151.010	The Contractor provides a reactive maintenance service.	N/A	Global
Annex 14 6.10.1	N/A	152	Premises Services -Winter Commissioning Activities	152.010	The Contractor undertakes Brine Production Saturators commissioning.	N/A	Global
Annex 14 7.2.1(2)(b)	N/A	153	Grounds Service	153.010	The Contractor provides a reactive grounds maintenance service.	Hours	Global
Annex 14 7.2.2(1)	N/A	154	Grounds - Service requirements - Horticulture	154.010	The Contractor provides a reactive horticulture service within the Response and Rectification Times.	N/A	Global
Annex 14 7.2.2(2)(c)	N/A	155	Grounds - Service Requirements - Maintenance	155.010	The Contractor provides remediation of vandalism and the removal of graffiti.	Hours	Global
Annex 14 7.2.2(3)(GG10)	N/A	156	Grounds - Service requirements - Site Access	156.010	The Contractor provides a 24-hour rapid response service to clear snow, ice and/or standing water and grit all roads, pathways, car	Hours	Global

Scope Reference	Pricing Sch. Ref	Appendix B Code	Asset / Activity	Appendix B Sub Code	Sub Asset/ Activity	Unit of Measure	Global / Route / Depot
					parks and external fire escape routes within the Premises		
Annex 14 10.2.4	N/A	157	Reactive Repairs and Maintenance	157.010	The Contractor provides a reactive maintenance service.	N/A	Global
Annex 14 11.2.2 (PC2)	N/A	158	Pest control -Service Requirements	158.010	The Contractor provides a reactive Pest Control Service	Hours	Global
Annex 14 14.3.3(7)	N/A	159	Waste management - Op and management	159.010	The Contractor provides a reactive waste collection service.	Tones	Global
17.10.1	N/A	160	Severe Weather Services	160.010	The Contractor undertakes snow clearance	Hours	Global
16.11.1	N/A	161	Asset Type 2200 Tunnels	161.010	The Contractor provides a cyclic maintenance service for tunnels to comply with the Cyclic and Reactive Maintenance Delivery Plan, Concept of Delivery, Specification, Annex 20 and the Required Level of Service specification	N/A	Global
16.11.2	N/A	162	Asset Type 2200 Tunnels	162.010	The Contractor repairs defects, not resulting from an Incident, for tunnels to	Number	Global

Scope Reference	Pricing Sch. Ref	Appendix B Code	Asset / Activity	Appendix B Sub Code	Sub Asset/ Activity	Unit of Measure	Global / Route / Depot
					comply with the Cyclic and Reactive Maintenance Delivery Plan, Concept of Delivery, Specification and Annex 20		
16.10.2	N/A	163	Asset Type 1700 Structures	163.010	The Contractor repairs defects, not resulting from an Incident, for structures to comply with the Cyclic and Reactive Maintenance Delivery Plan, Concept of Delivery, Specification and Annex 20	Number	Global
16.5.4	N/A	164	Asset Type: 0500 – Drainage and Service Ducts	164.010	The Contractor repairs defects, not resulting from an Incident caused by a third party, for balancing ponds, pumping stations and ancillary items.	Number	Global
8.1.2(3)	N/A	165	Asbestos	165.010	Urgent / emergency removal of the asbestos	Hours	Global
17.8	N/A	166	Other Severe Weather Duties	166.010	Abandoned vehicle arrangements	Hours	Global
17.8	N/A	166	Other Severe Weather Duties	166.020	Reserve and contingency arrangement	Hours	Global

Scope Reference	Pricing Sch. Ref	Appendix B Code	Asset / Activity	Appendix B Sub Code	Sub Asset/ Activity	Unit of Measure	Global / Route / Depot
17.8	N/A	166	Other Severe Weather Duties	166.030	Treatment of emergency diversion routes	Hours	Global
17.8	N/A	166	Other Severe Weather Duties	166.040	Reactionary treatment for snow and ice Excluding "Precautionary treatment", and "fitting and removal of snow plough" requirements under paragraph 8.2.1 which should be under Schedule C.	Hours	Global
17.8	N/A	166	Other Severe Weather Duties	166.050	Ploughing and snow clearance techniques - Aftercare and follow up treatments	Hours	Global
17.8	N/A	166	Other Severe Weather Duties	166.060	Arrangement for use of blowers	Hours	Global
17.8	N/A	166	Other Severe Weather Duties	166.070	Heavy rain - Pumping, jetting and clearance techniques	Hours	Global
17.8	N/A	166	Other Severe Weather Duties	166.080	Heavy rain - after care and follow u. If minimal or responsive works are required which will be undertaken as routine works.	Hours	Global

Scope Reference	Pricing Sch. Ref	Appendix B Code	Asset / Activity	Appendix B Sub Code	Sub Asset/ Activity	Unit of Measure	Global / Route / Depot
Annex 22 Appendix B (Note3)	N/A	167	Foundation Brake Full Inspection	167.010	The Contractor replaces parts or undertakes additional work that may become necessary as the result of the foundation brake full inspection as instructed by the Service Manager.	Hours	Global
20.1.1	N/A	168	Minor Works	168.010	The Contractor will deliver minor renewal and improvement works as set out in Annex 28.	N/A	Global
19.1.2	N/A	169	Restore asset condition after Incident	169.010	Where for reasons of extreme urgency prices cannot be agreed nor already exist, the Contractor repairs defects in the Affected Property resulting from an Incident and where the damage will not lead to a Green Claim, as instructed by the Service Manager.	N/A	Route
12.1.3	N/A	170	Mobilisation	170.010	The Contractor to arrange relocation of the TRAKA cabinets and other Airwave	N/A	Global

Scope Reference	Pricing Sch. Ref	Appendix B Code	Asset / Activity	Appendix B Sub Code	Sub Asset/ Activity	Unit of Measure	Global / Route / Depot
					equipment, as instructed by the Service Manager.		
17.8	N/A	171	Severe Weather Desk establishment	171.010	The Contractor to attend and participate in the Severe Weather Desk	Hours	Global
18.3	N/A	172	Red Claims	172.010	Administering and delivering Red Claims	Hours	Global
Annex 14 6.7.1 (2) (d)	N/A	173	Premises Services – Maintenance Activities	173.010	The Contractor does not make any modification or fit any equipment to the Brine Production Saturators without the prior approval of the Service Manager.	N/A	Global

Table 2.1.3: Prescribed Route Locations

Route	Start Location	End Location
A41	M53 Junction 5	A550
A483	A55 MP 0/0	Welsh Border MP 4/2
A494	M56 Junction 16 MP 60/9	Welsh Border
A5103	M56 Junction 3 MP 0/0	M60 Junction 5 MP 2/0
A5036	Switch Island (M57-M58)	Crosby Road
A5117	A540	Dunkirk Roundabout
A55	Welsh Border MP 129/0	M53 Junction 12 MP 140/9
A56	M66 Junction 0 MP 0/0	M65 Junction 8 MP 14/5
A550	Welsh Border	A41 (M53 Junction 5)
A556	M6 Junction 19	M56 Junction 7
A580	M6 Junction 23	M6 Junction 23
A59	Switch Island	A5036 - M57 - M58
A663	A627(M) Junction 1	Moston Lane
A627M	Junction 1 MP 0/1	Junction 4 MP 5/9
M53	Junction 1 at the Docks	Junction 12 MP 40/1
M56	Junction 1 MP 6/2	Junction 16 MP 60/9
M57	Junction 1 MP 3/5	Junction 7 MP 19/6
M58	Junction 1 MP 10/3	Junction 6 MP 28/8
M6	Junction 16 MP 261/6	Junction 30 MP 347/2
M60	Junction 1 MP 0/0	Junction 1 MP 58/1
M602	Junction 1 MP 0/0	Junction 3 MP 6/9
M61	Junction 1 MP 0/0	Junction 1 MP 36/1
M62	Junction 6 MP 11/9	Junction 12 MP 43/8
M62	Junction 18 MP 30/9	Junction 22 MP 75/2
M65	Junction 1a MP 0/4	Junction 10 MP 32/7
M66	Junction 0 MP 0/0	Junction 4 MP 14/2
M67	Junction 0 MP 1/0	Junction 4 MP 8/7