

CHANGE CONTROL NOTICE (CCN)

Contract Title:	Legal Document Hosting and Additional Services		
Contract Reference:	CCSO18B43	Contract Change Number:	1
Date CCN issued:	16 March 2020	Date Change Effective from:	23 March 2020

Between:

The Cabinet Office ("The Buyer")
and
Epiq Systems Ltd ("The Supplier")
(Together: the 'Parties')

1. The Contract is varied as follows:

- 1.1. The Contract Value is increased by an additional £1,800,000.00 (excluding VAT) from its original value of £3,600,000.00 (excluding VAT). Therefore, the revised Contract Value is £5,400,000.00 (excluding VAT).
 - 1.1.1. This Variation is for the provision of additional services by the original Supplier that have become necessary, but which are within scope of the original contract deliverables.
 - 1.1.2. The Buyer will reserve the right not to spend all of the increased contract value.
 - 1.1.3. This Variation is in compliance with Regulation 72(b) of the Public Contract Regulations (PCR) 2015 as the increased value does not exceed 50% of the value of the original contract.
 - 1.1.4. Further increases in value will not be permitted under this Contract, as the maximum value increase allowable under the Public Contract Regulations (PCR) 2015 will have been utilised, should all of the £5,400,000.00 be spent.
- 1.2. The Scope of the Contract Deliverables is amended to remove the following three (3) Service provisions:
 - 1.2.1. Court reporting
 - 1.2.2. Transcription services
 - 1.2.3. Electronic presentation of evidence
 - 1.2.3.1. This Variation is in compliance with Regulation 72(c) of the Public Contract Regulations as these service elements represent less than 50% of the contract deliverables, and are therefore not deemed a Substantial modification which would alter the overall nature of the original Contract.

2. Words and expressions in this Change Control Notice shall have the meanings given to them in the Contract.



3. The Contract, including any previous Contract changes, authorised in writing by both Parties, shall remain effective and unaltered except as amended by this Change Control Notice.

Change authorised to proceed by: (the Buyer's representative):	REDACTED INFORMATION	REDACTED INFORMATION	25 March 2020
	Signature	Print Name and Job Title	Date
Authorised for and on behalf of the Supplier:	REDACTED INFORMATION	REDACTED INFORMATION	26 March 2020
	Signature	Print Name and Job Title	Date
Authorised for and on behalf of the Buyer:	REDACTED INFORMATION	REDACTED INFORMATION	30 March 2020
	Signature	Print Name and Job Title	Date