THE NATIONAL ARCHIVES

CLOUD-BASED GRANT MANAGEMENT SYSTEM

DEADLINE FOR TENDER SUBMISSIONS - 5PM (UK TIME), 20 AUGUST 2018

CLARIFICATION QUESTIONS AND RESPONSES

The National Archives has received a number of questions in relation to the above opportunity. Those questions, and their associated responses, are detailed below.

Q1: *Is the £10k budget an annual budget or a budget for the 3 years?*
A1: The figure of £10,000 is for the full 3 year term of the contract.

Q2: *Could you please confirm there is no need for data migration?*
A2: There is no need for data migration.

Q3: *Will there be possible extensions after the 3-year period, and if so do you need pricing for those extension years?*
A3: TNA has secured external funding for this contract, and any possible extension would probably be dependent on securing further funding, so no pricing is needed beyond the 3 years.

Q4: *Are you able to provide us with a copy of the phase 2 application form?*
A5: This has been provided as a separate document, and can be downloaded from Contracts Finder.

Q5: *We noticed on your website the following deadlines: 24 September 2018: Phase 1 applications open and 30 November 2018: Phase 1 application deadline. Will those applications still be dealt with your current system?*
A5: Yes.

Q6: *In relation to pricing, you mention number of users and user licenses. We think the number of applications per year is a better measure. Is it ok to provide a pricing based on that?*
A6: At the time of writing the ITT, we recognised that some systems may work on a 'per licence' basis where others may not. Provided the system is available to the user/application numbers indicated in the ITT, the contract price can be broken down and calculated according to the system you are proposing.

Q7: *Our data centre is ISO 27001 accredited and our system is independently penetration tested. Would you consider this to be sufficient as I note ISO 27001 certification is listed as a pass/fail item?*
A7: Your solution as detailed would pass this requirement.

Q8: *We don't have ISO27001 ourselves but we do have a Cyber Essentials Plus certification. Does that meet your requirement?*
A8: ISO 27001 itself isn't essential, so long as a supplier can evidence a good security approach through independent certification to another security standard. Cyber Essentials Plus would fulfil this (as opposed to Cyber Essentials without the Plus), as it is independently audited.