



Yate Town Council Insurance Renewal 2018

Yate Town Council reaches the end of a 5 year agreement with its current insurance providers in April this year and is opening up invitations to tender to insurance providers.

This opportunity is being advertised on Contract Finder as of 26 February 2018 and closes at midday on 9 March 2018.

All responses are to be addressed to the Town Clerk, Hayley Townsend either by mail or by email.

Mail:

FAO Hayley Townsend
Yate Town Council
Poole Court
Poole Court Drive
Yate
BS37 5PP

Email:

htownsend@[yatetowncouncil.gov.uk](mailto:info@yatetowncouncil.gov.uk)

...and returned marked

'Private and Confidential Insurance quotation - not to be opened until 12.05pm on Friday 9 March 2018.'

Please find attached the following information to assist in providing your quotations:

- Register of interest;
- Current schedule of insurance.

Please also note that Yate Town Council's:

- estimated salary bill for 2018/2019 is £646,500 (excluding NI and Pensions);
- current budget (2017/2018) to cover the cost all included on attached schedule is £21,375;
- current policy provides terrorism cover;
- The current policy provides Officials Indemnity covering both members and employees which is incorporated within the Public Liability up to its limit of £15 million;



- Yate Town Council has:
 - 17 Members;
 - 40 employment posts, some full and some part time;
 - Approximately 50 volunteers.

It would be appreciated if you could advise if your organisation provide insurance cover in relation to **General Data Protection Regulation (GDPR)**.

Please be advised that Yate Town Council is asking for quotations to provide alternatives in terms of a:

- a) one year policy
- b) three year policy
- c) an extension option for the three year policy to extend to five years

....and as an alternative please can you provide a quotation for:

- Personal Accident –for the employees to have salary based cover of Capital (5 x salary) and Weekly (100% of weekly earnings)
- Key Personnel also to be quoted

It would be appreciated if when providing your tender you could please provide a copy of your company insurance policy document and reference details that we can call upon.

We look forward to receiving your quotation.

Thank you.