



## SCHEDULE 6 – FORM FOR VARIATION

Date: 24 October 2019

For the attention of: Palma Black  
Palma Black Consulting Ltd

Dear Palma,

Re: Variation from Contract

Contract No: GLA 81451  
Project Title: Royal Docks Outreach and Engagement Services  
Purchase Order: [REDACTED]  
Variation No: 01

### AUTHORITY FOR VARIATION TO CONTRACT (AVC)

Pursuant to Clause 32 of the Contract, authority is given for the variation to the Services and the Charges as detailed below. The duplicate copy of this form must be signed by or on behalf of the Service Provider and returned to the Procurement Manager as an acceptance by the Service Provider of the variation shown below.

Details of Variation:	Amount (£)
<p>This variation is being undertaken to extend the timeframe to ensure delayed consultation activities are included in the Community Engagement and Communication Strategy</p> <p>Start Date: 01/11/2019 End Date: 30/11/2019</p> <p>All terms and conditions remain the same as the original Call Off Contract.</p>	
Value of Contract before this variation	[REDACTED]
Additional cost to the <i>Employer</i>	[REDACTED]
Revised value of Contract	[REDACTED]

**MAYOR OF LONDON**

GLA\_81451\_Variation\_01



VAT number 756 2769 90

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## Acceptance by The Service Provider – Palma Black Consulting Ltd

Signature:

Name: Palma Black

Title: Director

Date: 11/11/2019

## Acceptance by The Authority – The Greater London Authority

Signature:

Name: DONNA LIGHTBOWN

Title: HEAD OF MARKETING

Date: 18/11/19

Please sign and return this letter where indicated to confirm your agreement to this Contract variation as soon as possible.

Please note TfL are not able to make payments for this variation until the letter has been signed and returned.

When invoicing please reference the above Contract number and line item and send to: Transport for London, Accounts Payable, PO Box 45276, 14 Pier Walk, London SE10 1AJ.

If you have any queries in respect of the above, please contact me as soon as possible.

Yours sincerely,

Tufail Ahmed  
Assistant Commercial Manager  
Transport for London

**MAYOR OF LONDON**

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