

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE:	C21583
THE BUYER:	Secretary of State for the Department for Environment, Food and Rural Affairs.
BUYER ADDRESS:	2 Marsham Street, London. SW1P 4DF
THE SUPPLIER:	Specialist Computer Centres Plc
SUPPLIER ADDRESS:	James House, Warwick Road, Birmingham, B11 2LE
REGISTRATION NUMBER:	01428210
DUNS NUMBER:	22-772-0521

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 07/12/2023

It's issued under the Framework Contract with the reference number RM6068 for the provision of Technology Products and Associated Services.

CALL-OFF LOT(S):

- Lot 3 Software & Associated Services

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

- 1 This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
- 2 Joint Schedule 1(Definitions and Interpretation) RM6068
- 3 The following Schedules in equal order of precedence:
 - Joint Schedules for RM6068
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)

- Call-Off Schedules for C21583
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 7 (Key Supplier Staff)
 - Call-Off Schedule 8 (Business Continuity & Disaster Recovery) Part B
 - Call-Off Schedule 9 (Security) Part C
 - Call-Off Schedule 10 (Exit Management) Part B
 - Call-Off Schedule 14 (Service Levels)
 - Call-Off Schedule 15 (Call-Off Contract Management)
 - Call-Off Schedule 20 (Call-Off Specification)
 - CCS Core Terms (version 3.0.6)
- Joint Schedule 5 (Corporate Social Responsibility) RM6068

Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

None

CALL-OFF START DATE: 08/12/2023

CALL-OFF EXPIRY DATE: 07/12/2026

CALL-OFF INITIAL PERIOD: 3-years

CALL-OFF OPTIONAL EXTENSION 2x 1-year
PERIOD

CALL-OFF DELIVERABLES

Option B: See details in Call-Off Schedule 20 (Call-Off Specification)

Supplier EULA:

<https://clue-website.s3.eu-west-2.amazonaws.com/wp-content/uploads/2023/03/14124654/Clue-Standard-Support-Service-and-SLA.pdf>

LOCATION FOR DELIVERY

On-line SaaS licencing – Location agreed with the vendor

DATES FOR DELIVERY OF THE DELIVERABLES

Option A: 16/12/2023

TESTING OF DELIVERABLES

Option A: None

WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be 90 days.

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is
£424,429.76

CALL-OFF CHARGES

Option B: See details in Call-Off Schedule 5 (Pricing Details)

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of a Specific Change in Law or Benchmarking using Call-Off Schedule 16 (Benchmarking) where this is used.

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

Payment within 30-days of receipt of a valid invoice.

BUYER'S INVOICE ADDRESS:

SSCL AP
Defra
PO Box 790

Newport
Gwent
NP10 8FZ

Accounts-payable.def@sscl.gse.gov.uk

Copy invoices MUST be forwarded to: SoftwareAssetManagement@defra.gov.uk

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]

Head of Service Asset & Configuration Management

[REDACTED]

Lancaster House, Hampshire Court, Monarch Road, Newcastle upon Tyne, NE4
7YH

BUYER'S ENVIRONMENTAL POLICY

Environmental Principles Policy Statement 31st January 2023

available online at: <https://www.gov.uk/government/publications/environmental-principles-policy-statement/environmental-principles-policy-statement>

BUYER'S SECURITY POLICY

Defra Group Security policy reference PLIS002v8

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]

CISO & Group Assurance Director

[REDACTED]

SUPPLIER'S CONTRACT MANAGER

[REDACTED]

Account Manager

[REDACTED]

PROGRESS REPORT FREQUENCY

NA

PROGRESS MEETING FREQUENCY

NA

KEY STAFF

See Call-off Schedule 7 – key supplier staff

KEY SUBCONTRACTOR(S)

NA

COMMERCIALLY SENSITIVE INFORMATION

NA

SERVICE CREDITS

NA

ADDITIONAL INSURANCES

NA

GUARANTEE

NA

SOCIAL VALUE COMMITMENT

NA

Framework Schedule 6

For and on behalf of the Supplier:

For and on behalf of Buyer: