# Clarification questions

* **Is the budget range inclusive or exclusive of VAT?**

*The budget range is exclusive of VAT £12,000 - £20,833 (£25,000 inclusive of VAT)*

* **Please could you confirm that there is no specific template to complete in this instance, but you would like us to submit separate Word documents for the technical and commercial questions?**

*Yes, that is correct. In this instance, there is no specific template to complete. We would like you to submit separate word documents for each of the technical and commercial questions.*

*To clarify, for the commercial response, please provide separate word document with a breakdown of the whole life costs against each deliverable/key personnel used in the delivery of this requirement. Please upload a document with the filename “7.2\_mPSS\_Lit\_Review\_RfQ\_Commercial\_ Your Company Name”*

*Here is an example of what commercial response might look like:*

*(****Note****: this is not a required template for the commercial response other formats will be accepted providing that they detail the whole life cost against each deliverable/key personnel used in the delivery of this requirement)*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Total core project cost (exclusive of VAT):** | | | **£** | | |
| **VAT** | | | **£** | | |
| **Total core project cost (inclusive of VAT):** | | | **£** | | |
| **Breakdown of total costs (exclusive of VAT):** | | | | | |
| **Item** | **Daily staff rates (where applicable)** | **Number of staff days (where applicable)** | **Total staff costs (where applicable)** | **Other associated costs** | **Total value** |
| Project planning | £ |  | £ | £ | £ |
| Interim findings presentation | £ |  | £ | £ | £ |
| Final Report | £ |  | £ | £ | £ |
| **Any other cost element not listed above (please specify and provide a cost for each additional item separately)** | £ |  | £ | £ | £ |

* **Can the two-page allocation for E02 Methodology be increased?**

*We would like you to keep to the two-page allocation for the write-up. However, you may provide the Gantt chart as surplus to the two-page allocation.*

* **Have the Marine PSS case studies been determined, or is there any further detail you can share with respect to these?**

*The marine PSS case studies have not yet been determined, so we cannot provide any further details at this stage.*

* **Can the deadline be extended to Friday12th July?**

*Unfortunately, we are unable to provide any further extensions. We understand that this is a short turnaround time, and we will take this into account while reviewing the proposals.*

* **Are you only interested in exploring natural capital approaches to MPA management, or also to development and governance of MPAs?**

*We are broadly interested in how natural capital approaches to MPA management can deliver multiple benefits for nature and people. Governance is expected to be one element of this and should be considered. While the development of new MPAs is not a primary consideration, any insights that enhance our understanding of the management and governance of existing MPAs are welcome and may be included.*

* **Depending on how MPAs are defined, there are potentially many thousands internationally, particularly in the Global South. Is the focus of the review to be primarily UK/European MPAs?**

*We are interested in examining both UK/European and international MPAs, including the ‘Global South’, as we do not want to limit the review to European perspectives. We understand that this could encompass a large number of MPAs. However, we are not expecting a review of management for all MPAs globally, rather an exploration of where a natural capital approach has been employed in management.*

* **Due to the low risk and the low value of this contract, please could we request a lower level of liability in section 11 of the order form to £1,000,000 similar to other government contracts?**

*This has been flagged this with our procurement team and we will get back to you. In the meantime, please provide an alternative cap (value or percentage of contract value) for this section.*

* **For the scoping of the review, are you happy for the review to include information available in English only?**

*Yes*

* **For the overall project management, can we suggest a shorter timeline than the one currently proposed?**

*Yes*

* **There are options to provide a payment schedule, but a statement upfront suggests payment in full on completion of the whole project, please can you clarify if we can submit a payment schedule?**

*The default schedule would be payment on completion, but should you require interim payments, a schedule may be presented with your submission.*