



**Ministry  
of Defence**

**Ms P Hall**

**Def Comrcl CC-JFC1a**

DEF Commercial JFC  
JFC Commercial 1a  
Room A104, A Block  
RAF Wyton  
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PE28 2EA

Telephone [MOD]: 01480 52451 6150  
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E-mail: pam.hall284@mod.gov.uk

Your Ref:

Our Ref: CB/PJHQ/350

28<sup>th</sup> February 2018

Dear Sirs

**Invitation to Tender**  
**Reference No. CB/PJHQ/350**

1. You are invited to tender for the Servicing, Repair and Maintenance of Land Rovers in competition in accordance with the attached documentation.
2. The requirement is for the Servicing, Repair and Maintenance of Land Rovers at Mogadishu International Airport (MIA).
3. Funding has been approved.
4. The anticipated date for the contract award decision is 30<sup>th</sup> April 2018, please note that this is an indicative date and may change.
5. You must submit your Tender to arrive no later than 10AM Wednesday 28<sup>th</sup> March 2018. You must attach the enclosed Tender Return Label (DEFFORM 28) to the outer packaging of your Tender when you submit it to the Authority.
6. Please confirm receipt of this tender to the Commercial Officer stated in the above address.

Yours faithfully

**P Hall**  
**Def Comrcl CC-JFC1a**

## List of Suppliers Invited to Submit a Tender for ITT No. CB/PJHQ/350

Supplier Name	Supplier Address and Phone No	Supplier Point of Contact
SKA Energy FZE	Office No 901, 9 <sup>th</sup> Floor, Limitless Building, Gallery No 3, Downtown Jebel Ali, PO Box 263351, Jebel Ali Free Zone Authority (JAFZA), Dubai, UAE +971 4 884 0800	Chad Bowen
Saab Kenya Ltd	PO Box 2652-00621, Village Market, Nairobi, Kenya +254 (0)20 6180439	Hakan Ekvall
Kellogg Brown & Root Limited	Hill Park Court, Springfield Drive, Leatherhead, Surrey, KT22 7NL +44 7881 637323	Jonty van Zeller
Pharos Osec Limited	Holly Farm Business Park, Honiley, Kenilworth, CV8 1NP +44 1926 485705	Gordon Lawrence
RA International	Office 704, Bay Square Building 12, Business Bay, Dubai, UAE +971 4 368 2851	Nicole Sorrell
OSPREA Logistics SA (PTY) Ltd	82 Newlands Avenue Newlands Cape Town SA 7700 +27 21 300 3000	Tariq Kruger



# Ministry of Defence

## JFC4 Team

**Contract No: CB/PJHQ/350**

**For -**

## **Servicing, Repair and Maintenance of Land Rovers at Mogadishu International Airport (MIA)**

**Between the Secretary of State for Defence of the United Kingdom of Great Britain and Northern Ireland**      **And**

**Team Name and address:**

JFC Commercial 4  
Room A104, A Block  
RAF Wyton  
Cambridgeshire  
PE28 2EA

**Contractor Name and Address: TBC**

**Email Address:** [pam.hall284@mod.gov.uk](mailto:pam.hall284@mod.gov.uk)  
**Telephone Number:** 01480 52451 x6150  
**Facsimile Number:** 01480 446615

**Email Address:**  
**Telephone Number:**  
**Facsimile Number:**

## Schedule 1 - Definitions of Contract

<b>Articles</b>	means the Contractor Deliverables (goods and/or the services), including Packaging (and Certificate(s) of Conformity and supplied in accordance with any QA requirements if specified) which the Contractor is required to provide under the Contract in accordance with Schedule 2 (Schedule of Requirements), but excluding incidentals outside Schedule 2 (Schedule of Requirements) such as progress reports. <b>(This definition only applies when DEFCONs are added to these Conditions);</b>
<b>Authority</b>	means the Secretary of State for Defence acting on behalf of the Crown;
<b>Authority's Representative(s)</b>	shall be those person(s) defined in Schedule 3 (Contract Data Sheet) who will act as the Authority's Representative(s) in connection with the Contract. Where the term "Authority's Representative(s)" in the Conditions is immediately followed by a functional description in brackets, the appropriate Authority's Representative(s) shall be the designated person(s) for the purposes of condition 8;
<b>Business Day</b>	means 09:00 to 17:00 Monday to Friday, excluding public and statutory holidays;
<b>Central Government Body</b>	a body listed in one of the following sub-categories of the Central Government classification of the Public Sector Classification Guide, as published and amended from time to time by the Office for National Statistics: a. Government Department; b. Non-Departmental Public Body or Assembly Sponsored Public Body (advisory, executive, or tribunal); c. Non-Ministerial Department; or d. Executive Agency;
<b>Collect</b>	means pick up the Contractor Deliverables from the Consignor. This shall include loading, and any other specific arrangements, agreed in accordance with clause 28.c and Collected and Collection shall be construed accordingly;
<b>Commercial Packaging</b>	means commercial Packaging for military use as described in Def Stan 81-041 (Part 1)
<b>Conditions</b>	means the terms and conditions set out in this document;
<b>Consignee</b>	means that part of the Authority identified in Schedule 3 (Contract Data Sheet) to whom the Contractor Deliverables are to be Delivered or on whose behalf they are to be Collected at the address specified in Schedule 3 (Contract Data Sheet) or such other part of the Authority as may be instructed by the Authority by means of a Diversion Order;
<b>Consignor</b>	means the name and address specified in Schedule 3 (Contract Data Sheet) from whom the Contractor Deliverables will be dispatched or Collected;
<b>Contract</b>	means the Contract including its Schedules and any amendments agreed by the Parties in accordance with condition 6 (Amendments to Contract);
<b>Contract Price</b>	means the amount set out in Schedule 2 (Schedule of Requirements) to be paid (inclusive of Packaging and exclusive of any applicable VAT) by the Authority to the Contractor, for the full and proper performance by the Contractor of its obligations

under the Contract.

<b>Contractor</b>	means the person who, by the Contract, undertakes to supply the Contractor Deliverables, for the Authority as is provided by the Contract. Where the Contractor is an individual or a partnership, the expression shall include the personal representatives of the individual or of the partners, as the case may be, and the expression shall also include any person to whom the benefit of the Contract may be assigned by the Contractor with the consent of the Authority;
<b>Contractor Commercially Sensitive Information</b>	means the Information listed in the completed Schedule 5 (Contractor's Commercially Sensitive Information Form), which is Information notified by the Contractor to the Authority, which is acknowledged by the Authority as being commercially sensitive;
<b>Contractor Deliverables</b>	means the goods and/or the services, including Packaging (and Certificate(s) of Conformity and supplied in accordance with any QA requirements if specified) which the Contractor is required to provide under the Contract;
<b>Control</b>	means the power of a person to secure that the affairs of the Contractor are conducted in accordance with the wishes of that person: a. by means of the holding of shares, or the possession of voting powers in, or in relation to, the Contractor; or b. by virtue of any powers conferred by the constitutional or corporate documents, or any other document, regulating the Contractor; and a change of Control occurs if a person who Controls the Contractor ceases to do so or if another person acquires Control of the Contractor;
<b>CPET</b>	means the UK Government's Central Point of Expertise on Timber, which provides a free telephone helpline and website to support implementation of the UK Government timber procurement policy
<b>Crown Use</b>	in relation to a patent means the doing of anything by virtue of Sections 55 to 57 of the Patents Act 1977 which otherwise would be an infringement of the patent and in relation to a Registered Design has the meaning given in paragraph 2A(6) of the First Schedule to the Registered Designs Act 1949;
<b>Dangerous Goods</b>	means those substances, preparations and articles that are capable of posing a risk to health, safety, property or the environment which are prohibited by regulation, or classified and authorised only under the conditions prescribed by the: a. Carriage of Dangerous Goods and Use of Transportable Pressure Equipment Regulations 2009 (CDG) (as amended 2011); b. European Agreement Concerning the International Carriage of Dangerous Goods by Road (ADR); c. Regulations Concerning the International Carriage of Dangerous Goods by Rail (RID); d. International Maritime Dangerous Goods (IMDG) Code; e. International Civil Aviation Organisation (ICAO) Technical Instructions for the Safe Transport of Dangerous Goods by Air; f. International Air Transport Association (IATA) Dangerous Goods Regulations.
<b>DBS Finance</b>	means Defence Business Services Finance, at the address stated in Schedule 3 (Contract Data Sheet);

<b>DEFFORM</b>	means the MOD DEFFORM series which can be found at <a href="https://www.aof.mod.uk">https://www.aof.mod.uk</a> ;
<b>DEF STAN</b>	means Defence Standards which can be accessed at <a href="https://www.dstan.mod.uk">https://www.dstan.mod.uk</a> ;
<b>Deliver</b>	means hand over the Contractor Deliverables to the Consignee. This shall include unloading, and any other specific arrangements, agreed in accordance with condition 28 and Delivered and Delivery shall be construed accordingly;
<b>Delivery Date</b>	means the date as specified in Schedule 2 (Schedule of Requirements) on which the Contractor Deliverables or the relevant portion of them are to be Delivered or made available for Collection;
<b>Denomination of Quantity (D of Q)</b>	means the quantity or measure by which an item of material is managed;
<b>Design Right(s)</b>	has the meaning ascribed to it by Section 213 of the Copyright, Designs and Patents Act 1988;
<b>Diversion Order</b>	means the Authority's written instruction (typically given by MOD Form 199) for urgent Delivery of specified quantities of Contractor Deliverables to a Consignee other than the Consignee stated in Schedule 3 (Contract Data Sheet);
<b>Effective Date of Contract</b>	means the date specified on the Authority's acceptance letter;
<b>Evidence</b>	means either: <ul style="list-style-type: none"> <li>1. an invoice or delivery note from the timber supplier or Subcontractor to the Contractor specifying that the product supplied to the Authority is FSC or PEFC certified; or</li> <li>2. other robust Evidence of sustainability or FLEGT licensed origin, as advised by CPET;</li> </ul>
<b>Firm Price</b>	means a price (excluding VAT) which is not subject to variation;
<b>FLEGT</b>	means the Forest Law Enforcement, Governance and Trade initiative by the European Union to use the power of timber-consuming countries to reduce the extent of illegal logging;
<b>Government Furnished Assets (GFA)</b>	is a generic term for any MOD asset such as equipment, information or resources issued or made available to the Contractor in connection with the Contract by or on behalf of the Authority;
<b>Hazardous Contractor Deliverable</b>	means a Contractor Deliverable or a component of a Contractor Deliverable that is itself a hazardous material or substance or that may in the course of its use, maintenance, disposal, or in the event of an accident, release one or more hazardous materials or substances and each material or substance that may be so released;
<b>Independent Verification</b>	means that an evaluation is undertaken and reported by an individual or body whose organisation, systems and procedures conform to "ISO Guide 65:1996 (EN 45011:1998) General requirements for bodies operating product certification systems or equivalent", and who is accredited to audit against forest management standards by a body whose organisation, systems and procedures conform to "ISO 17011: 2004 General Requirements for Providing Assessment and Accreditation of

	Conformity Assessment Bodies or equivalent”;
<b>Information</b>	means any Information in any written or other tangible form disclosed to one Party by or on behalf of the other Party under or in connection with the Contract;
<b>Issued Property</b>	means any item of Government Furnished Assets (GFA), including any materiel issued or otherwise furnished to the Contractor in connection with the Contract by or on behalf of the Authority;
<b>Legal and Sustainable</b>	means production and process methods, also referred to as timber production standards, as defined by the document titled “UK Government Timber Production Policy: Definition of legal and sustainable for timber procurement”. The edition current on the day the Contract documents are issued by the Authority shall apply;
<b>Legislation</b>	means in relation to the United Kingdom any Act of Parliament, any subordinate legislation within the meaning of section 21 of the Interpretation Act 1978, any exercise of Royal Prerogative or any enforceable community right within the meaning of Section 2 of the European Communities Act 1972.
<b>Military Level Packaging (MLP)</b>	means Packaging that provides enhanced protection in accordance with Def Stan 81-041 (Part 1), beyond that which Commercial Packaging normally provides for the military supply chain.;
<b>Military Packager Approval Scheme (MPAS)</b>	is a MOD sponsored scheme to certify military Packaging designers and register organisations, as capable of producing acceptable Services Packaging Instruction Sheet (SPIS) designs in accordance with Defence Standard (Def Stan) 81-041 (Part 4).;
<b>Military Packaging Level (MPL)</b>	shall have the meaning described in Def Stan 81-041 (Part 1).;
<b>MPAS Registered Organisation</b>	is a packaging organisation having one or more MPAS Certificated Designers capable of Military Level designs. A company capable of both Military Level and commercial Packaging designs including MOD labelling requirements;
<b>MPAS Certificated Designer</b>	shall mean an experienced Packaging designer trained and certified to MPAS requirements;
<b>NATO</b>	means the North Atlantic Treaty Organisation which is an inter-governmental military alliance based on the North Atlantic Treaty which was signed on 4 April 1949;
<b>Notices</b>	shall mean all Notices, orders, or other forms of communication required to be given in writing under or in connection with the Contract;
<b>Overseas</b>	shall mean non UK or foreign;
<b>Packaging</b>	The operations involved in the preparation of materiel for; transportation, handling, storage and Delivery to the user; Noun. The materials and components used for the preparation of the Contractor Deliverables for transportation and storage in accordance with the Contract;
<b>Packaging Design Authority (PDA)</b>	shall mean the organisation that is responsible for the original design of the Packaging except where transferred by agreement. The PDA shall be identified in the Contract, see

Annex A to Schedule 3 (Appendix – Addresses and Other Information), Box 3.;

<b>Parties</b>	means the Contractor and the Authority, and Party shall be construed accordingly;
<b>Primary Packaging Quantity (PPQ)</b>	means the quantity of an item of material to be contained in an individual package, which has been selected as being the most suitable for issue(s) to the ultimate user, as described in Def Stan 81-041 (Part 1).;
<b>Recycled Timber</b>	means recovered wood that prior to being supplied to the Authority had an end use as a standalone object or as part of a structure. Recycled Timber covers: a. pre-consumer reclaimed wood and wood fibre and industrial by-products; b. post-consumer reclaimed wood and wood fibre, and driftwood; c. reclaimed timber abandoned or confiscated at least ten years previously; it excludes sawmill co-products;
<b>Safety Data Sheet</b>	has the meaning as defined in the Registration, Evaluation, Authorisation and Restriction of Chemicals (REACH) Regulations 2007 (as amended).;
<b>Schedule of Requirements</b>	means Schedule 2 (Schedule of Requirements), which identifies, either directly or by reference, Contractor Deliverables to be provided, the quantities and dates involved and the price or pricing terms in relation to each Contractor Deliverable;
<b>Short-Rotation Coppice</b>	means a specific management regime whereby the poles of trees are cut every one to two years and which is aimed at producing biomass for energy. It is exempt from the UK Government timber procurement policy. For avoidance of doubt, Short-Rotation Coppice is not conventional coppice, which is subject to the timber policy;
<b>Specification</b>	means the description of the Contractor Deliverables, including any specifications, drawings, samples and / or patterns, referred to in Schedule 2 (Schedule of Requirements);
<b>STANAG 4329</b>	means the publication NATO Standard Bar Code Symbolologies which can be sourced at <a href="https://www.dstan.mod.uk/faqs.html">https://www.dstan.mod.uk/faqs.html</a> ;
<b>Subcontractor</b>	means any subcontractor engaged by the Contractor or by any other subcontractor of the Contractor at any level of subcontracting to provide Contractor Deliverables wholly or substantially for the purpose of performing (or contributing to the performance of) the whole or any part of this Contract and 'Subcontract' shall be interpreted accordingly
<b>Timber and Wood-Derived Products</b>	means timber (including Recycled Timber and Virgin Timber but excluding Short-Rotation Coppice) and any products that contain wood or wood fibre derived from those timbers. Such products range from solid wood to those where the manufacturing processes obscure the wood element;
<b>Transparency Information</b>	means the content of this Contract in its entirety, including from time to time agreed changes to the Contract, and details of any payments made by the Authority to the Contractor under the Contract;
<b>Virgin Timber</b>	means Timber and Wood-Derived Products that do not include

Recycled Timber.

**Annex A to Schedule 1 – Additional Definitions of Contract law. Conditions 45 - 47  
(Additional Conditions)**

**DEFCON 76**

<b>Government Establishment or site</b>	shall be deemed to include any of Her Majesty's Ships or Vessels and Service Stations;
<b>Officer in Charge</b>	shall be deemed to include Officers Commanding Service Stations, Ships' Masters or Senior Officers, and Heads of Government Establishments;
<b>Contractor's Representative(s)</b>	shall be deemed to include the Contractor's employees, agents and subcontractors.

**DEFCON 658**

<b>Associated Company</b>	(a) any associated company of the Contractor from time to time within the meaning of Section 449 of the Corporate Tax Act 2010 or any subordinate legislation; and (b) any parent undertaking or subsidiary undertaking of the Contractor from time to time within the meaning of section 1162 Companies Act 2006 and it is further agreed that where the ownership of shares in any such undertaking have been pledged or transferred to a third party by way of security, the original parent shall still be considered a member of the subsidiary undertaking;
<b>Contractor Deliverables</b>	shall have the meaning set out in SC2 Schedule 1 (Definitions of Contract);
<b>Cyber Risk Level</b>	means the level of Cyber Risk relating to this Contract or any Sub-contract assessed in accordance with the Cyber Security Model;
<b>Cyber Security Implementation Plan</b>	means the plan referred to in Clause 3 of this Condition including but not limited to any risk-balance case and mitigation measures required by the Authority;
<b>Cyber Security Incident</b>	means an event, act or omission which gives rise or may give rise to: (a) unauthorized access to an information system or electronic communications network (b) disruption or change of the operation (including but not limited to takeover of control) of an information system or electronic communications network; (c) destruction, damage, deletion or the change of MOD Identifiable Information residing in an information system or electronic communications network; (d) removal or limiting the possibility to use MOD Identifiable Information residing in an information system or electronic communications network; or (e) the appropriation, publication, dissemination or any other use of non-public MOD Identifiable Information by persons unauthorised to do so;
<b>Cyber Security Instructions</b>	means DEFSTAN 05-138, together with any relevant ISN and specific security instructions relating to this Contract issued by the Authority to the Contractor;
<b>Cyber Security Model</b>	"CSM" means the process by which the Authority ensures that MOD Identifiable Information is adequately protected from Cyber Incident

and includes the CSM Risk Assessment Process, DEFSTAN 05-138 and the CSM Supplier Assurance Questionnaire;

<b>CSM Risk Assessment Process</b>	means the risk assessment process which forms part of the Cyber Security Model and is used to measure the Cyber Risk Level for this Contract and any Sub-contract;
<b>CSM Supplier Assurance Questionnaire</b>	means the supplier assessment questionnaire which forms part of the Cyber Security Model and is to be used by the Contractor to demonstrate compliance with this Condition;
<b>Data</b>	means any data, text, drawings, diagrams, images or sounds (together with any database made up of any of these) which are embodied in any electronic, magnetic, optical or tangible media;
<b>DEFSTAN 05-138</b>	means the Defence Standard 05-138 as amended or replaced from time to time;
<b>Electronic Information</b>	means all information generated, processed, transferred or otherwise dealt with under or in connection with the Contract, including but not limited to Data, recorded or preserved on any information system or electronic communications network;
<b>Good Industry Practice</b>	means in relation to any undertaking and any circumstances, the exercise of skill, diligence, prudence, foresight and judgement and the making of any expenditure that would reasonably be expected from a skilled person in the same type of undertaking under the same or similar circumstances;
<b>ISN</b>	means Industry Security Notices issued by the Authority to the Contractor whether directly or by issue on the gov.uk website at: <a href="https://www.gov.uk/government/publications/industry-security-notices-isns">https://www.gov.uk/government/publications/industry-security-notices-isns</a> ;
<b>JSyCC WARP</b>	means the Joint Security Co-ordination Centre MOD Defence Industry Warning, Advice and Reporting Point or any successor body notified by way of ISN;
<b>MOD Identifiable Information</b>	means all Electronic Information which is attributed to or could identify an existing or proposed MOD capability, defence activities or personnel and which the MOD requires to be protected against loss, misuse, corruption, alteration and unauthorised disclosure;
<b>NSA/DSA</b>	means, as appropriate, the National or Designated Security Authority of the Contractor that is responsible for the oversight of the security requirements to be applied by the Contractor and for ensuring compliance with applicable national security regulations;
<b>Sites</b>	means any premises from which Contractor Deliverables are provided in connection with this Contract or from which the Contractor or any relevant Sub-contractor manages, organises or otherwise directs the provision or the use of the Contractor Deliverables and / or any sites from which the Contractor or any relevant Sub-contractor generates, processes, stores or transmits MOD Identifiable Information in relation to this Contract;
<b>Sub-contract</b>	means any sub-contract at any level of the supply chain whether awarded directly by the Contractor or indirectly by any lower tier Sub-contractor or Associated Company, which is entered into as a consequence of or in connection with this Contract;
<b>Sub-contractor</b>	means a sub-contractor of the Contractor or any Associated Company whether a direct Sub-contractor or at any lower level of the supply chain who provides any Contractor Deliverables in connection with this Contract; and

**Supplier Cyber Protection Service**

means the CSM Risk Assessment Process and CSM Supplier Assurance Questionnaire.

**Schedule 2 - Schedule of Requirements for Contract No: CB/PJHQ/350**

**For Servicing, Repair and Maintenance of Land Rovers at Mogadishu International Airport (MIA)**

<u>Item No</u>	<u>Specification</u>	<u>Notes</u>	<u>Unit of Measure</u>	<u>Price for Year 1 US\$</u>	<u>Price for Option Year 1 US\$</u>	<u>Price for Option Year 2 US\$</u>
1	Initial Service for qty 1 Land rover vehicle	Including service, labour and parts	EACH			
2	Service at 5,000km or 3 months for qty 1 Land rover vehicle	Including service, labour and parts	EACH			
3	Service at 10,000km or 6 months for qty 1 Land rover vehicle	Including service, labour and parts	EACH			
4	Service at 20,000km or 12 months for qty 1 Land rover vehicle	Including service, labour and parts	EACH			
5	Service at 40,000km or 24 months for qty 1 Land rover vehicle	Including service, labour and parts	EACH			
6	Out of Phase Maintenance – Drain and replenish engine oil	Including labour and oil/lubricants.	EACH			
7	Out of Phase Maintenance – Drain/replenish gearbox oil	Including labour and oil/lubricants. For all climates below +35°C.	EACH			
8	Out of Phase Maintenance – Drain/replenish gearbox oil	Including labour and oil/lubricants. For all climates above +35°C.	EACH			
9	Out of Phase Maintenance – Drain, flush and replenish cooling system	Including labour and oil/lubricants.	EACH			

10	Out of Phase Maintenance – Drain and replenish brake hydraulic system	Including labour and oil/lubricants.	EACH			
11	Out of Phase Maintenance – Replace camshaft timing belt	Including labour, parts and oil/lubricants.	EACH			
12	Out of Phase Maintenance – Replace primary (outer) element of air cleaner	Adverse conditions. Including labour, parts and oil/lubricants.	EACH			
13	Out of Phase Maintenance – Replace safety (inner) element of air cleaner	Including labour, parts and oil/lubricants.	EACH			
14	Update FMT 1004 Vehicle Documentation	To be done whenever Out of Phase maintenance is carried out.	EACH			
15	Additional Repairs	Labour rate only.	HOUR			
16	Recovery of Vehicle	From any location to workshop.	EACH			
17	Single tyre fitting service	Including collection from and return to Mogadishu. To include labour. Tyre to be provided by the Authority.	EACH			
18	Tyre fitting service in addition to single tyre fitted under Item 16 above	For each additional tyre fitted (price to exclude collection and return covered by 16 above). To include labour. Tyre to be provided by the Authority.	EACH			
19	Under vehicle waxing	Including labour and parts.	EACH			

20	Respray vehicle – Wing (1)	Including labour, parts and paint to respray 1 wing.	EACH			
21	Respray vehicle – Roof	Including labour, parts and paint.	EACH			
22	Respray vehicle – Bonnet	Including labour, parts and paint.	EACH			
23	Respray vehicle – Door (1)	Including labour, parts and paint to respray 1 door.	EACH			
24	Respray vehicle – Rear	Including labour, parts and paint.	EACH			
25	Respray vehicle – Complete vehicle	Including labour, parts and paint.	EACH			
26	Handling fee	Handling fee for any additional parts and/or oils and lubricants where not included in prices above.	%			
27	Additional parts and/or oils and lubricants supplied by the Contractor	The Authority will reimburse the actual price paid in accordance with Condition 46.8.				

Alternatively, you can provide a firm monthly price which covers items 1-25 inclusive. You must however also provide a price for item 26.

1-25	Monthly Price	Includes items 1-25 inclusive above.	MONTH			
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## **Annex A to Schedule 2 – Statement of Requirement for Contract No: CB/PJHQ/350**

### **Servicing, Repair and Maintenance of Land Rover Vehicles at Mogadishu International Airport (MIA)**

The Contractor is to conduct servicing tasks in line with the intervals below and described in detail in Annex B. The Contractor is to conduct maintenance/repair tasks when identified during servicing intervals or submitted directly by the MOD. The Contractor is to have the competency and capacity to maintain approximately 12 Land Rovers.

The Land Rovers are not permitted to leave the MIA compound, therefore the Contractor's facility must be within the confines of the compound and all work must be able to be conducted without the vehicles leaving the compound.

The Contractor must be able to commence Contract start within 2 months of Contract award at full capability.

#### **Service Land Rover Truck Utility Medium (TUM)**

Initial Service – 1st - After the first 1,600 km.  
Service, labour & spares included as detailed at Annex B

#### **Service of 1 Land Rover TUM**

Service, labour & spares included as detailed at Annex B  
Every 5,000 km or 3 months, whichever occurs first.  
Every 10,000 km or 6 months, whichever occurs first.  
Every 20,000 km or 12 months, whichever occurs first.  
Every 40,000 km or 24 months, whichever occurs first.

#### **Out of Phase Maintenance**

In accordance with Annex B, Table 2

#### **Provision of Tyre Fitting Services**

Fitting of tyres, including collection from and return to the Authority. Tyres will be provided by the Authority and will need to be fitted onto the existing rims. All costs per single fitting.

#### **Under Vehicle Waxing**

- Clean underside of vehicles
- Apply cavity wax inside every box section such as the pillars, doors, sills and boot etc. Inject cavity wax into the vulnerable body cavities and chassis areas.
- Apply a coating on all under chassis areas, suspension parts, cross-members and under wheel arches.

#### **Respray Vehicle**

- Wings, Bonnet
- Roof
- Doors
- Rear
- Complete Vehicle

#### **Recovery of Vehicle**

From any designated location to the Contractor's facility if non-task worthy.

## **Ad-hoc Repairs**

As and when required, to be priced at an hourly rate.

## **Additional Requirements/Information**

1. The Authority will deliver and collect vehicles for all servicing, maintenance and repairs except where the vehicle is non-task worthy and requires collection by the Contractor.
2. The Authority will provide all replacement parts and tyres. Where these are not available through the Authority's supply chain, the Contractor must be able to supply genuine Land Rover parts in a timely manner.
3. The Contractor is responsible for disposing of all redundant parts, tyres, oils, lubricants and fuel at no extra cost to the Authority.
4. All vehicles, tyres and parts provided by the Authority will be considered Government Furnished Assets (GFA) and must be dealt with as such.
5. Parts supplied by the Contractor must be guaranteed for 12 months in accordance with condition 46.5 unless the manufacturer of the part specifically states a lesser period.
6. Any fault rectified by the Contractor must be guaranteed for 30 days in accordance with condition 46.5.
7. In the event of a fault reoccurring that has been rectified by the Contractor or a technical problem occurring post servicing, the Contractor must take receipt of the vehicle within 24 hours of being notified and have it rectified within 48 hours.
8. All work should be carried out within 48 hours to minimise the time that the vehicles are out of use. Where it is envisaged that this timeframe will be exceeded, the Contractor and the Authority must agree a revised deadline for the work to be completed.
9. The Contractor and its staff must have the technical capabilities to carry out the requirements of this Contract. All vehicle mechanics should be Land Rover competent and all work must be signed off by a fully skilled mechanic.
10. Due to the nature of the equipment, the Contractor's compound and workshop when holding MOD vehicles must be secure and guarded. The Contractor must have a security system in place that does not compromise the MOD's equipment.

**Annex B to Schedule 9 – Statement of Requirement for Contract No: CB/PJHQ/350**

The maintenance detailed in the Tables below (Maintenance Interval 1st, A, B, C and D) must be carried out by appropriately trained personnel at following intervals –

- 1st - After the first 1,600 km.
- A - Every 5,000 km or 3 months, whichever occurs first.
- B - Every 10,000 km or 6 months, whichever occurs first.
- C - Every 20,000 km or 12 months, whichever occurs first.
- D - Every 40,000 km or 24 months, whichever occurs first.

**Time/Usage Maintenance Table 1**

<u>Ser</u>	<u>Task</u>	<u>Product</u>	<u>1st</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>
	<b><u>ENGINE</u></b>						
1	Air cleaner: Replace Primary (outer) element. Refer to Table 2 for replacement of Safety (inner) element and use in adverse conditions.						X
2	Air cleaner: Examine and ensure the end cover is correctly located against the seal on the cleaner casing.		X	X	X	X	X
3	Engine air intake system: Examine raised air intake, air cleaner and intercooler connecting hoses for condition and security of attachment.		X	X	X	X	X
4	Component breather system: Examine system manifold, pipes and drain tube for condition and security of attachment. Drain off any contamination and ensure drain plug is securely located. (Winter/water only).		X	X	X	X	X
5	Alternator and power steering drive belts: Examine for fraying.		X	X	X	X	X
6	Exhaust system: Examine.				X	X	X
7	Turbo charger: Examine, Check for operation.		X			X	X
8	Flywheel housing: Drain (only if wading plug fitted).				X	X	X
9	Exhaust emission: Check exhaust emissions.				X	X	X
10	Valve clearances: Check and adjust as necessary.				X	X	X
11	Cooling system: Drain, flush and replenish. (Out of Phase)	AL39/ Water 50/50 Mix					
12	Viscous fan drive: Examine.		X			X	X
13	Fuel filter(s): Replace.						X
14	Fuel sediment bowl: Drain, clean, refit.			X	X	X	X
15	Fuel system: Examine fuel tank, fuel lines and connections for leaks, corrosion and chaffing.		X		X	X	X

<u>Ser</u>	<u>Task</u>	<u>Product</u>	<u>1st</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>
16	Fuel lift pump: Examine.		X		X	X	X
17	Fuel injection pump: Examine.		X			X	X
18	Engine idle speed: Check and adjust as necessary.			X	X	X	X
19	Engine controls: Operate and lubricate.	OX 90	X	X	X	X	X
20	Timing belt housing cover: Ensure vent hole is clear.				X	X	X
<b><u>STEERING AND SUSPENSION</u></b>							
21	Steering wheel column, linkage, ball joints and universal joints: Examine		X		X	X	X
22	Coil springs, pins and rebound pads and brackets: Examine.		X		X	X	X
23	Panard rod, radius arms, link rods, bushes and pins: Examine		X		X	X	X
24	Anti-roll bar, bushes, ball joints and link assembly: Examine		X	X	X	X	X
25	Shock absorbers, mountings and bushes: Examine		X	X	X	X	X
26	Front wheel hub bearings: Check and adjust as necessary	XG 279	X		X	X	X
27	Front wheel hub bearings: Repack hub.	XG 279					X
28	Front wheel alignment: Check and adjust as necessary		X		X	X	X
29	'A' frame bracket ball joint: Examine and lubricate.		X	X	X	X	X
30	Torque tighten wheel nuts.		X	X	X	X	X
<b><u>POWER STEERING SYSTEM</u></b>							
31	Power steering pump: Examine		X		X	X	X
32	Power steering box: Examine		X		X	X	X
33	Power steering reservoir: Check oil level and replenish as necessary.	OX75	X	X	X	X	X
34	Steering damper: Examine.		X		X	X	X
<b><u>TRANSMISSION</u></b>							
35	Gearbox: Examine, drain and replenish. (Out of Phase).	MTF 94					
36	Transfer box: Examine, drain and replenish.	OEP22					X
37	Gear/transfer box, control levers and linkage: Examine and lubricate.	OX90	X	X	X	X	X
38	Propeller shafts: Examine and lubricate and check security of flange bolts.			X	X	X	X
39	Front and rear axles: Examine, drain and replenish.	OEP220	X		X	X	X
40	Front and rear axles: Examine breather pipe for damage and security of attachment.		X				X

<u>Ser</u>	<u>Task</u>	<u>Product</u>	<u>1st</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>
41	Rear wheel hub bearings: Check and adjust as necessary		X		X	X	X
42	Rear Wheel hub bearings: Repack hub	XG 279	X		X	X	X
43	Axle diff lock: Examine and check lock pipework for damage and security (VM).		X			X	X
	<b><u>BRAKES</u></b>						
44	Brake pipes and hoses: Examine			X	X	X	X
45	Brake pedal operating mechanism and pedal rubber: Examine, operate and check free play		X	X	X	X	X
46	Brake master cylinder: Examine				X	X	X
47	Brake vacuum pump: Examine		X		X	X	X
48	Brake servo: Examine		X		X	X	X
49	Front and rear brake callipers, friction pads and discs. Examine.		X		X	X	X
50	Transmission brake: Remove drum and inspect. Examine and adjust as necessary.		X	X	X	X	X
51	Brake drum: Remove and inspect.		X	X	X	X	X
52	Handbrake and linkage: Examine, adjust and lubricate.		X		X	X	X
53	Brake hydraulic system: Check level and replenish						X
54	Brake system: Carry out roller brake test or decelerometer		X		X	X	X
	<b><u>ELECTRICS</u></b>						
55	Radio battery charging system: Examine and ensure correct operation.		X	X	X	X	X
56	Vehicle and FFR batteries: Examine, check charge state. Clean terminals and smear with protective grease (batteries maintenance-free gel filled).		X	X	X	X	X
57	Axle diff lock: Examine and check the air compressor system function, switches and warning lights		X		X	X	X
58	Main fuse box: Examine and check box cover for security of attachment.		X		X	X	X
59	Instrument panel: Examine speedometer, fuel and coolant temperature gauges for damage.		X		X	X	X
60	Steering column switches: Examine switch enclosure and enclosure to steering column rubber sleeve for condition and security of attachment		X		X	X	X
61	All remaining switches: Examine and ensure correct operation.		X		X	X	X
62	Alternators: Examine and check output (VM)				X	X	X

<u>Ser</u>	<u>Task</u>	<u>Product</u>	<u>1st</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>
63	Fuse holders: Examine.						X
64	Fuses: Check for correct rating						X
65	Heater: Examine and operate		X				X
66	Inter-vehicle start socket: Examine cap for damage and operate		X		X	X	X
67	Headlamp alignment: Check adjustment.				X	X	X
68	IR lights, lights, direction indicators, horn: Examine and ensure correct operation.		X		X	X	X
69	Reflectors: Examine.				X	X	X
70	Starter motor: Examine for security.				X	X	X
71	Examine all battery earth leads (both ends) to ensure good contact. Connections MUST be examined after major unit exchange		X		X	X	X
72	Earth bonding: Engine, gearbox and body earth leads, to be removed, cleaned and re-fitted, ensuring all connections are secure. Apply protective grease.	PX 7				X	X
73	Electrical wiring, junction boxes and harnesses: Examine for signs of chaffing, burning and security of attachments.				X	X	X
74	Radio antennas: Examine and ensure correct operation.		X	X	X	X	X
	<b><u>BODY AND CHASSIS</u></b>						
75	Seat belt mountings, seat belts and buckles: Examine for damage and operate				X	X	X
76	Rear towing attachment: Lubricate.	OX 90 XG 279			X	X	X
77	Oilcan lubrication: General lubrication of all catches, controls, pivot pins, locks, linkage and pins.	OX 90		X	X	X	X
78	Chassis and cross-member bolts: Examine for cracks and deformity.			X	X	X	X
79	Remove front belly armour plates, examine mountings for damage and security. Refit belly armour plates.		X		X	X	X
80	Rear seat/seat belt anchorages: Examine for damage and operate.		X		X	X	X

**Out of Phase Maintenance - Table 2**

Engine: Drain/replenish engine oil.	20,000 km or 2 years whichever occurs first
Gearbox oil: Drain/replenish (for all climates below +35°C).	155,000 km or every 5 years whichever occurs first.
Gearbox oil: Drain/replenish (for all climates below +35°C).	20,000 km or every 2 years whichever occurs first.
Cooling system: Drain, flush and replenish.	Every 5 Years
Brake hydraulic system: Drain and replenish.	Every 40,000 km or 2 years, whichever occurs first.
Replace camshaft timing belt	120,000 km or 6 years, whichever occurs first. In adverse conditions, 60,000 km or 3 years, whichever occurs first.
Air Cleaner, Adverse Conditions: Replace Primary (outer) element.	Every 20,000 km.
Air Cleaner: Replace Safety (inner) element.	Every 3rd primary filter change.
Update FMT 1004 Vehicle Documentation.	Whenever 'Out of Phase' maintenance is carried out.

**Schedule 3 Contract Data Sheet for Contract No: CB/PJHQ/350**

**General Conditions**

**Condition 2 – Duration of Contract:**

The Contract expiry date shall be: TBC – one year from start date unless extended in accordance with Condition 46.4.

**Condition 4 – Governing Law:**

Contract to be governed and construed in accordance with:

English Law

Scots Law  Clause 4.d shall apply *(one must be chosen)*

Solicitors or other persons based in England and Wales (or Scotland if Scots Law applies) irrevocably appointed for Contractors without a place of business in England (or Scotland, if Scots Law applies) in accordance with clause 4.g (if applicable) are as follows:

**Condition 8 – Authority’s Representative:**

The Authority’s Representatives for the Contract are as follows:

Commercial: REDACTED – Personal Information

Project Manager: REDACTED – Personal Information

**Condition 19 – Notices:**

Notices served under the Contract shall be sent to the following address:

Authority:

JFC Commercial 1a  
Room A104, A Block  
RAF Wyton, Huntingdon  
Cambs, PE28 2EA

Contractor:

To be completed on Contract Award

Notices can be sent by electronic mail?

**Clause 20.a – Progress Meetings:**

The Contractor shall be required to attend the following meetings:

None

**Clause 20.b – Progress Reports:**

The Contractor is required to submit the following Reports:

None

**Supply of Contractor Deliverables****Condition 21 – Quality Assurance:**

Is a Deliverable Quality Plan required for this Contract?  (*tick as appropriate*)

If required the Deliverable Quality Plan must be set out as defined in AQAP 2105 and delivered to the Authority (Quality) within Business Days of Contract Award. Once agreed by the Authority the Quality Plan shall be incorporated into the Contract. The Contractor shall remain at all times, solely responsible for the accuracy, suitability and applicability of the Deliverable Quality Plan.

**Other Quality Assurance Requirements:**

NONE

**Condition 22 – Marking of Contractor Deliverables:**

Special Marking requirements: NONE

**Condition 24 – Supply of Data for Hazardous Contractor Deliverables, Materials and Substances:**

A completed Schedule 6 (Hazardous Articles, Materials or Substance Statement), and if applicable, Safety Data Sheet(s) are to be provided by e-mail with attachments in Adobe PDF or MS WORD format to:

- a) The Authority's Representative (Commercial)
- b) Defence Safety Authority – [DSA-DLSR-MovTpt-DGHSIS@mod.uk](mailto:DSA-DLSR-MovTpt-DGHSIS@mod.uk)

to be Delivered no later than one (1) month prior to the Delivery Date for the Contract Deliverable or by the following date:

**Condition 25 – Timber and Wood-Derived Products**

A completed Schedule 7 (Timber and Wood-Derived Products Supplied under the Contract: Data Requirements), is to be provided by e-mail with attachments in Adobe PDF or MS WORD format to the Authority's Representative (Commercial)

to be Delivered by the following date : 01/04/2018

**Condition 26 – Certificate of Conformity:**

Is a Certificate of Conformity required for this Contract?

Applicable to Line Items:

If required does the Contractor Deliverables require Traceability throughout the Supply Chain?

Applicable to Line Items:

**Clause 28.b – Delivery by the Contractor:** (in accordance with Condition 28 above)

The following Line Items are to be Delivered by the Contractor

Line Items            DEFFORM 129J

Special Delivery Instructions: Please see Schedule 2

**Clause 28.c – Collection by the Authority:** (in accordance with Condition 28 above)

The following Line Items are to be Collected by the Authority:

Line Items    1 DEFFORM 129J

Special Collection Instructions: Please see Schedule 2

Each consignment is to be accompanied by a DEFFORM 129J.

Consignor details (in accordance with 28.c.(4)):

Line Items:            Address:

Line Items:            Address:

Consignee details (in accordance with condition 23):

Line Items:            Address:

Line Items:            Address:

**Condition 30 – Rejection:**

The default time limit for rejection of the Contractor Deliverables is twenty (20) days unless otherwise specified here:

The time limit for rejection shall be Business Days

**Condition 32 – Self-to-Self Delivery:**

Self to Self Delivery required:

If required, Delivery address applicable:

**Pricing and Payment**

**Condition 35 – Contract Price:**

All Schedule 2 line items shall be Firm Price other than those stated below:

Line Item 27

**Termination**

**Condition 42 – Termination for Convenience**

The Notice period for terminating the Contract shall be twenty (20) days unless otherwise specified here:

The Notice period for termination shall be 20 Business Days.

**Other Addresses and Other Information** (forms and publications addresses and official use information)

See Annex A to Schedule 3 (DEFFORM 111)

## Appendix - Addresses and Other Information

**1. Commercial Officer:**

REDACTED – Personal Information

**2. Project Manager, Equipment Support Manager or PT Leader**  
(from whom technical information is available):

REDACTED – Personal Information

**3. Packaging Design Authority:**

Organisation and point of contact:

(where no address is shown please contact the Project Team in Box 2)

**4. (a) Supply/Support Management Branch or Order Manager Branch/Name:**

See Box 2

**(b) U.I.N.****5. Drawings/Specifications are available from:**

See Schedule 2 for specifications. No drawings applicable.

**6. Intentionally Left Blank****7. Quality Assurance Representative:**

See Box 2

Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.

**AQAPS** and **DEF STANs** are available from UK Defence Standardization, for access to the documents and details of the helpdesk visit <http://dstan.uwh.diif.r.mil.uk/> [intranet] or <https://www.dstan.mod.uk/> [extranet, registration needed]

**8. Public Accounting Authority:**

- Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD  
☎ 44 (0) 161 233 5397
- For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD  
☎ 44 (0) 161 233 5394

**9. Consignment Instructions:**

The items are to be consigned as follows:

See Schedule 2

**10. Transport.** The appropriate Ministry of Defence Transport Offices are:A. **DSCOM**, DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JHAir Freight Centre

IMPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

EXPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

Surface Freight Centre

IMPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

EXPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

B. **JSCS**JSCS Helpdesk ☎ 01869 256052 (option 2, then option 3); JSCS Fax No 01869 256837 [www.freightcollection.com](http://www.freightcollection.com)**11. The Invoice Paying Authority:**

Ministry of Defence ☎ 0151-242-2000  
DBS Finance  
Walker House, Exchange Flags Fax: 0151-242-2809  
Liverpool, L2 3YL  
**Website is:**  
<https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing>

**12. Forms and Documentation are available through \*:**

Ministry of Defence, Forms and Pubs Commodity Management  
PO Box 2, Building C16, C Site  
Lower Arcott  
Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)  
**Applications via fax or email:** [DESLCSLS-OpsFormsandPubs@mod.uk](mailto:DESLCSLS-OpsFormsandPubs@mod.uk).

**\* NOTE**

- Many **DEFCONs** and **DEFFORMs** can be obtained from the MOD Internet Site:  
<https://www.aof.mod.uk/aofcontent/tactical/toolkit/index.htm>
- If the required forms or documentation are not available on the MOD Intranet site requests should be submitted through the Commercial Officer named in Section 1.

**Schedule 4 - Contract Change Process Procedure (i.a.w. clause 6.b)  
for Contract No: CB/PJHQ/350**

**1. Authority Changes**

Subject always to Condition 6 (Amendments to Contract), the Authority shall be entitled, acting reasonably, to require changes to the Contractor Deliverables (a "Change") in accordance with this Schedule 4.

**2. Notice of Change**

a. If the Authority requires a Change, it shall serve a Notice (an "Authority Notice of Change") on the Contractor.

b. The Authority Notice of Change shall set out the change required to the Contractor Deliverables in sufficient detail to enable the Contractor to provide a written proposal (a "Contractor Change Proposal") in accordance with clause 3 below.

**3. Contractor Change Proposal**

a. As soon as practicable, and in any event within fifteen (15) Business Days (or such other period as the Parties may agree) after having received the Authority Notice of Change, the Contractor shall deliver to the Authority a Contractor Change Proposal.

b. The Contractor Change Proposal shall include:

- (1) the effect of the Change on the Contractor's obligations under the Contract;
- (2) a detailed breakdown of any costs which result from the Change;
- (3) the programme for implementing the Change;
- (4) any amendment required to this Contract as a result of the Change, including, where appropriate, to the Contract Price; and
- (5) such other information as the Authority may reasonably require.

c. The price for any Change shall be based on the prices (including all rates) already agreed for the Contract and shall include, without double recovery, only such charges that are fairly and properly attributable to the Change.

**4. Contractor Change Proposal – Process and Implementation**

a. As soon as practicable after the Authority receives a Contractor Change Proposal, the Authority shall:

- (1) evaluate the Contractor Change Proposal;
- (2) where necessary, discuss with the Contractor any issues arising and following such discussions the Authority may modify the Authority Notice of Change and the Contractor shall as soon as practicable, and in any event not more than ten (10) Business Days (or such other period as the Parties may agree) after receipt of such modification, submit an amended Contractor Change Proposal.

b. As soon as practicable after the Authority has evaluated the Contractor Change Proposal (amended as necessary) the Authority shall:

- (1) indicate its acceptance of the Change Proposal by issuing an amendment to the Contract in accordance with Condition 6 (Amendments to Contract); or
- (2) serve a Notice on the Contractor rejecting the Contractor Change Proposal and withdrawing (where issued) the Authority Notice of Change.

c. If the Authority rejects the Change Proposal it shall not be obliged to give its reasons for such rejection.

d. The Authority shall not be liable to the Contractor for any additional work undertaken or expense incurred unless a Contractor Change Proposal has been accepted in accordance with Clause 4b.(1) above.

## **5. Contractor Changes**

If the Contractor wishes to propose a Change, it shall serve a Contractor Change Proposal on the Authority, which shall include all of the information required by Clause 3b above, and the process at Clause 4 above shall apply.

**Schedule 5 - Contractor's Commercially Sensitive Information Form (i.a.w. condition 13)  
for Contract No: CB/PJHQ/350**

CONTRACT NO: CB/PJHQ/350
Description of Contractor's Commercially Sensitive Information:
Cross Reference(s) to location of sensitive information:
Explanation of Sensitivity:
Details of potential harm resulting from disclosure:
Period of Confidence (if applicable):
Contact Details for Transparency / Freedom of Information matters: Name: Position: Address: Telephone Number: Email Address:

**Schedule 6 – Hazardous Contractor Deliverables, Materials or Substances Supplied  
under the Contract: Data Requirements for Contract No:CB/PJHQ/350**

**Hazardous Contractor Deliverables, Materials or Substances  
Statement by the Contractor**

Contract No: CB/PJHQ/350

Contract Title: Servicing, Repair and Maintenance of Land Rovers at Mogadishu International Airport (MIA)

Contractor: «mrgSupplier»

Date of Contract:

\* To the best of our knowledge there are no hazardous Contractor Deliverables, materials or substances to be supplied.

\* To the best of our knowledge the hazards associated with materials or substances to be supplied under the Contract are identified in the Safety Data Sheets (Qty: ) attached in accordance with condition 24.

Contractor's Signature:

Name:

Job Title:

Date:

\* check box (☒) as appropriate

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To be completed by the Authority

Domestic Management Code (DMC):

NATO Stock Number:

Contact Name:

Contact Address:

Copy to be forwarded to:

Hazardous Stores Information System (HSIS)  
Defence Safety Authority (DSA)  
Movement Transport Safety Regulator (MTSR)  
Hazel Building Level 1, #H019  
MOD Abbey Wood (North)  
Bristol BS34 8QW

**Schedule 7 – Timber and Wood - Derived Products Supplied under the Contract:  
Data Requirements for Contract Num: CB/PJHQ/350**

The following information is provided in respect of Clause condition 25 (Timber and Wood – Derived Products):

<b>Schedule of Requirements item and timber product type</b>	<b>Volume of timber Delivered to the Authority with FSC, PEFC or equivalent evidence</b>	<b>Volume of timber Delivered to the Authority with other evidence</b>	<b>Volume (as Delivered to the Authority) of timber without evidence of compliance with Government Timber Procurement Policy</b>	<b><i>Total volume of timber Delivered to the Authority under the Contract</i></b>

## **Schedule 8 - Acceptance Procedure (iaw condition 29) for Contract No:CB/PJHQ/350**

1. On collection/return of a vehicle, the Authority will assume that all work listed within the Tasking Worksheet has been completed satisfactorily. The Authority is under no obligation to inspect this work before the vehicle is handed back to the Authority.
2. The Authority will, however carry out Assurance Checks by a qualified Vehicle Mechanic on a regular basis to inspect work carried out and parts supplied by the Contractor.
3. If following the Authority's Assurance Check, it is deemed that the work has not been carried out satisfactorily or a sub-standard part has been used, the Contractor must correct this at no extra cost to the Authority.
4. If the Contractor fails to correct this work to a satisfactory standard, then the Contractor will be required to raise a Credit Note to the Authority for the cost of any work already paid for, including the cost of any parts supplied and associated handling fee. Where the Contractor's associated invoice has not been paid, the Contractor will cancel that invoice.
5. The Authority has the right to apply this procedure for 3 months following completion of the original work.
6. The time limits in Condition 46.5 do not apply where work has been deemed unsatisfactory under this procedure.