

## Framework Schedule 6 (Order Form Template and Call-Off Schedules)



Crown  
Commercial  
Service

### RM6096 VEHICLE LEASE, FLEET MANAGEMENT AND FLEXIBLE RENTAL SOLUTIONS

#### ORDER FORM

CALL-OFF REFERENCE	1.11.4.4302.
THE BUYER:	<b>The Health and Safety Executive</b>
BUYER ADDRESS	Redgrave Court, Merton Road, Bootle, L20 7HS
THE SUPPLIER:	<b>KINTO UK</b>
SUPPLIER ADDRESS:	1000, Lakeside North Harbour, Western Road, Portsmouth, PO6 3EN
REGISTRATION NUMBER:	837940
DUNS NUMBER:	21-822-8021

#### **APPLICABLE FRAMEWORK CONTRACT**

This Order Form is for the provision of the Call-Off Deliverables and dated 23 March 2023

It's issued under the Framework Contract with the reference number RM6096 for the provision of Fleet Management Services

CALL-OFF LOT(S):

**Lot 3**

Framework Ref: RM6096 Vehicle Lease, Fleet Management and Flexible Rental Solutions  
Project Version: v1.0  
Model Version: v3.2

**CALL-OFF INCORPORATED TERMS**

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6096
3. The following Schedules in equal order of precedence:
  - Joint Schedules for RM6096
    - Joint Schedule 2 (Variation Form)
    - Joint Schedule 3 (Insurance Requirements)
    - Joint Schedule 4 (Commercially Sensitive Information)
    - Joint Schedule 11 (Processing Data)
  - Call-Off Schedules for RM6096
    - Call-Off Schedule 5 (Pricing Details)
    - Call-Off Schedule 8 (Business Continuity and Disaster Recovery)
    - Call-Off Schedule 9 (Security)
    - Call-Off Schedule 10 (Exit Management)
    - Call-Off Schedule 14 (Service Levels)
    - Call-Off Schedule 20 (Call-Off Specification)
4. CCS Core Terms (version 3.0.2)
5. Joint Schedule 5 (Corporate Social Responsibility) RM6096
6. [Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.]

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CCS Core Terms (version 3.0.2)	 RM6096 Core Terms v.3.0.2.docx
Joint Schedule 2 (Variation Form)	 Joint Schedule 2 - Variation Form v1.0.
Joint Schedule 3 (Insurance Requirements)	 Joint Schedule 3 - Insurance Requirem

## Framework Schedule 6 (Order Form Template and Call-Off Schedules)

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Joint Schedule 4 (Commercially Sensitive Information)	 Joint Schedule 4 - Commercially Sensiti
Joint Schedule 11 (Processing Data)	 Joint Schedule 11 - Processing Data v.4.0.

- Call-Off Schedules for RM6096

Call-Off Schedule 4 (Call-Off Tender)	 Call-Off Schedule 4 - Call-Off Tender v1.0.c
Call-Off Schedule 5 (Pricing Details)	 Call-Off Schedule 5 - Pricing Details v1.0.c
Call-Off Schedule 8 (Business Continuity)	 Call-Off Schedule 8 - Business Continuity ai
Call-Off Schedule 9 (Security)	 Call-Off Schedule 9 - Security v1.0.docx
Call-Off Schedule 10 (Exit Management)	 Call-Off Schedule 10 - Exit Management v1
Call-Off Schedule 14 (Service Levels)	 Call-Off Schedule 14 - Service Levels v2.0.d
Call-Off Schedule 20 (Specification)	 Call-Off Schedule 20 - Specification v1.0.dc
Call-Off Schedule 22 (Lease Terms)	 Call-Off schedule 22 - Lease Terms v4.0.do

### CALL-OFF SPECIAL TERMS

None

## Framework Schedule 6 (Order Form Template and Call-Off Schedules)

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CALL-OFF START DATE: 04<sup>th</sup> January 2023

CALL-OFF EXPIRY DATE: 03<sup>rd</sup> January 2028

CALL-OFF INITIAL PERIOD: 3 years with the potential to extend for further 24 months in 12-month increments.

### CALL-OFF DELIVERABLES

See details in Call-Off Schedule 20 (Call-Off Specification)

### MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £61,000.00

### CALL-OFF CHARGES

See details in Call-Off Schedule 5 (Pricing Details)

### REIMBURSABLE EXPENSES

None

### PAYMENT METHOD

Feeder file to be agreed between Supplier and the Customer. As attached

### Invoice Information



Supplier Adoption  
Pack

### BUYER'S AUTHORISED REPRESENTATIVE

Travel & Motor Transport Manager  
Redgrave Court, Merton Road, Bootle L20 7HS

### SUPPLIER'S AUTHORISED REPRESENTATIVE

1000, Lakeside North Harbour, Western Road, Portsmouth, PO6 3EN

### SUPPLIER'S CONTRACT MANAGER

1000, Lakeside North Harbour, Western Road, Portsmouth, PO6 3EN

### PROGRESS REPORT FREQUENCY

On the first Working Day of each calendar month

### PROGRESS MEETING FREQUENCY

Quarterly on the first Working Day of each quarter

**COMMERCIALLY SENSITIVE INFORMATION**

Not applicable

**SERVICE CREDITS**

Not applicable

**ADDITIONAL INSURANCES**

Not applicable

**GUARANTEE**

Not applicable

**SOCIAL VALUE COMMITMENT**

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)

**DECLARATION**

This Order Form, when completed and executed by both Parties, forms a Call-Off Contract under the Crown Commercial Service RM6096 Vehicle Lease, Fleet Management and Flexible Rental Solutions framework.

<b>For and on behalf of the Supplier:</b>		<b>For and on behalf of the Buyer:</b>	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:		Date:	