

Schedule 21 (Variation Form)

This form is to be used in order to change a contract in accordance with Clause 24 of the Core Terms (Changing the Contract)

Contract Details	
This variation is between:	The Department for Levelling Up, Housing, and Communities ("the Buyer") And Church Urban Fund ("the Supplier")
Contract name:	Administration of the Windrush Day Grant Scheme 2022 ("the Contract")
Contract reference number:	CPD4122191
Details of Proposed Variation	
Variation initiated by:	Buyer
Variation number:	2
Date variation is raised:	31 January 2023
Proposed variation	Variation to enact Contract Year Two, which will extend the contract to 31 December 2023. Schedule 3 Charges will also need to be updated to reflect an increase in costs for an additional level of work required within this period.
Reason for the variation:	In line with the option included within the original contract, DLUHC require the services for Contract Year Two. Schedule 3 Charges requires updating for the following reasons: <ul style="list-style-type: none"> - Phase 1 of Contract Year Two was conducted by the Buyer as an in-house activity, and is therefore no longer required - Due to an increase in the Grant Scheme funding pot for the Contract Year Two period, an increased level of work to support additional applicants shall be required.
An Impact Assessment shall be provided within:	N/A
Impact of Variation	
Likely impact of the proposed variation:	N/A

Outcome of Variation		
Contract variation:	This Contract detailed above is varied as follows: <ul style="list-style-type: none"> - Award Form Section 7, Delete Current End Date - Award Form Section 7, Insert New End Date 31st December 2023 - Delete current Schedule 3 Charges - Insert new Schedule 3 Charges [REDACTED]	
Financial variation:	Original Contract Value:	£57,222 (ex VAT)
	Additional cost due to variation:	£79,824 (ex VAT)
	New Contract value:	£137,046 (ex VAT)

1. This Variation must be agreed and signed by both Parties to the Contract and shall only be effective from the date it is signed by the Buyer
2. Words and expressions in this Variation shall have the meanings given to them in the Contract.
3. The Contract, including any previous Variations, shall remain effective and unaltered except as amended by this Variation.

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Signed by an authorised signatory for and on behalf of the Buyer

Signature **[REDACTED]**

Date 17/01/2023

Name (in Capitals) **[REDACTED]**Address **[REDACTED]**

Signed by an authorised signatory to sign for and on behalf of the Supplier

Signature **[REDACTED]**Date 16th January 2023Name (in Capitals) **[REDACTED]**Address **[REDACTED]**