



THE NATIONAL ARCHIVES

CHECK POINT 6600 PLUS HARDWARE

INVITATION TO TENDER – OPEN COMPETITION

DEADLINE FOR SUBMISSIONS – 12PM (UK TIME), 9th MARCH 2022

1 ABOUT US

- 1.1. The National Archives (TNA) is the official archive and publisher for the UK government, and for England and Wales. We are the guardians of some of our most iconic national documents, dating back over 1,000 years. We are an accredited archive service.
- 1.2. Our 21st-century role is to collect and secure the future of the government record, both digital and physical, to preserve it for generations to come, and to make it as accessible and available as possible. More information on TNA can be found at [The National Archives](https://www.nationalarchives.gov.uk)
- 1.3. TNA is based in Kew, South West London.

2 REQUIREMENTS, OBJECTIVES AND DELIVERABLES

- 2.1 To provide **Check Point 6600 Plus hardware** delivered to The National Archives, Kew, Richmond, TW9 4DU.

Specification:

Category	Product	QUANTITY
Device	Check Point 6600 Plus appliance with SandBlast including 16GB RAM, LOM, Dual PSU, 4 Port 10G Card and 4 10GB Transceivers Short Range	2
Support	Check Point 6600 Plus 12 month Support Contract	2

- 2.2 We require only 2 units at this time and will not accept substitutes.
- 2.3 We require all hardware to be brand new and boxed upon delivery. We will not accept any refurbished or second hand equipment.
- 2.4 We will require support for a minimum of 12 months. Please confirm within your submission support start date terms i.e. upon delivery of units or installation. This is for information purposes only.
- 2.5 We require full delivery by **31st March 2022**.

3 HOW TO RESPOND

- 3.1 If you have any clarification questions related to your Tender Response, please submit these to itfp@nationalarchives.gov.uk by **5PM (UK Time), 4th March 2022**
- 3.2 Please submit your Tender Response to itfp@nationalarchives.gov.uk by **12PM (UK Time), 9th March 2022**.
- 3.3 To respond please ensure you complete the attached spreadsheet **Appendix A** ensuring your response addresses as a minimum, the points below. **Should you wish to include any supplementary information please do this as a separate document.**
- 3.4 Your contract price, which must include all taxes (except UK VAT) and other expenses. Your submitted contract price must include any and all duties and levies (except UK VAT, which should be excluded) which may be payable on your proposed solution as submitted. If some or all of your proposed solution includes goods or services which are sourced from outside the UK, you must tell us (a) which goods/services are sourced from outside the UK, (b) the associated commodity code(s), (c) the associated duties and levies payable and (d) confirmation that your contract price includes all such duties and levies (except UK VAT). For the avoidance of doubt, your contract price should reflect the equivalent of Incoterm DDP (Delivery Duty Paid) and therefore the full cost to The National Archives should your bid be successful
- 3.5 Your response should confirm an estimated lead time on delivery including the number of shipments that will be required to complete the order including any costs that may come with delivery.

4 EVALUATION CRITERIA

4.1 Your Tender Response will be evaluated using the following criteria:

Category	Maximum pre-weighted score	Weighting	Maximum weighted score
Price	10	10	100

4.2 Price scores will be based on a comparison between each Potential Suppliers' price offers. The lowest offered price will receive the maximum pre-weighted score of 10 points; remaining Potential Supplier's will be marked in order of cheapest price thereafter.

5 PROCUREMENT TIMETABLE

5.1 The procurement timetable is as follows:

Ref.	Description	Date
1	Requirement published	2 nd March 2022
2	Deadline for Potential Suppliers to submit clarification questions to itfp@nationalarchives.gov.uk	5pm (UK Time), 4 th March 2022
3	Deadline for Potential Suppliers to submit Tender Responses to itfp@nationalarchives.gov.uk	12pm (UK Time), 9 th March 2022

** Any clarification question received that TNA deems to be relevant to more Than one Potential Supplier may be shared with all Potential Suppliers.*

6 CONTRACT TERMS

- 6.1 The Contract, and any subsequent Contract variations, shall be governed by our standard terms and conditions, available [here](#) and by submitting a response to this ITT, you accept these terms and conditions.
- 6.2 TNA reserves the right not to award in full and to complete its objectives through other means.
- 6.3 Time is of the essence of this agreement and each of its terms.