**Framework Schedule 6 (Order Form and Call-Off Schedules)**

**Order Form**

CALL-OFF REFERENCE: CCLL24A02

THE BUYER: **CABINET OFFICE**

BUYER ADDRESS **REDACTED TEXT under FOIA Section 40 Personal Information.**

THE SUPPLIER: DLA Piper UK LLP

SUPPLIER ADDRESS: **REDACTED TEXT under FOIA Section 40 Personal Information.**

REGISTRATION NUMBER:OC307847

DUNS NUMBER: 738623557

SID4GOV ID:823 8098 15

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 28th June 2024 Contract Award

It’s issued under the Framework Contract with the reference number Legal Services Panel RM6179 for the provision of legal advice and services.

CALL-OFF LOT:

Lot 1 – General Legal Advice and Services;

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6179
3. Framework Special Terms
4. The following Schedules in equal order of precedence:

* Joint Schedules for RM6179
  + Joint Schedule 2 (Variation Form)
  + Joint Schedule 3 (Insurance Requirements)
  + Joint Schedule 4 (Commercially Sensitive Information)
  + Joint Schedule 10 (Rectification Plan)
  + Joint Schedule 11 (Processing Data)
* Call-Off Schedules for CCLL24A02
  + Call-Off Schedule 1 (Transparency Reports)
  + Call-Off Schedule 2 (Staff Transfer)
  + Call-Off Schedule 3 (Continuous Improvement)
  + Call-Off Schedule 5 (Pricing Details)
  + Call-Off Schedule 7 (Key Supplier Staff)
  + Call-Off Schedule 9 (Security)
  + Call-Off Schedule 15 (Call-Off Contract Management)
  + Call-Off Schedule 20 (Call-Off Specification)
  + Call-Off Schedule 24 (Special Schedule)
  + Call-Off Schedule 25 (Secondment Agreement Template)

1. CCS Core Terms (version 3.0.11)
2. Joint Schedule 5 (Corporate Social Responsibility)RM6179
3. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

None

CALL-OFF START DATE: 15th July 2024

CALL-OFF EXPIRY DATE: 14th July 2026

CALL-OFF INITIAL PERIOD: 2 years

CALL-OFF OPTIONAL EXTENSION PERIOD 1 period of up to 12 months.

CALL-OFF DELIVERABLES

See details in Call-Off Schedule 20 (Call-Off Specification)

MANAGEMENT OF CONFLICT OF INTEREST

N/A

CONFIDENTIALITY

As per the Call-Off Schedule 20 (Call-Off Specification)

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms, and as amended by the Framework Special Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is£200,000.00 Ex VAT

CALL-OFF CHARGES

See details in Call-Off Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES

None

DISBURSEMENTS

Not Payable

ADDITIONAL TRAINING CHARGE

N/A

SECONDMENT CHARGE

N/A

PAYMENT METHOD

Invoicing monthly in arrears. Payment via BACS.

The Buyer to each Order shall pay all sums due to the Supplier twenty

eight (28) days following receipt of a valid invoice, submitted monthly in arrears.

Payment can only be made following satisfactory delivery of pre-agreed certified products and deliverables.

Before payment can be considered, each invoice must include a detailed elemental

breakdown of work completed and the associated costs along with a timesheet.

BUYER’S INVOICING ADDRESS:

**REDACTED TEXT under FOIA Section 40 Personal Information.**

BUYER’S AUTHORISED REPRESENTATIVE

**REDACTED TEXT under FOIA Section 40 Personal Information.**

BUYER’S ENVIRONMENTAL POLICY

[Environmental-Policy-2023](https://intranet.cabinetoffice.gov.uk/wp-content/uploads/2015/02/Environmental-Policy-2023.pdf)

BUYER’S SECURITY POLICY

We will share these once we commence the new contract. If required please consult the security schedule.

BUYER’S ICT POLICY

We will share these once we commence the new contract. If required please consult the security schedule.

SUPPLIER’S AUTHORISED REPRESENTATIVE

**REDACTED TEXT under FOIA Section 40 Personal Information.**

SUPPLIER’S CONTRACT MANAGER

**REDACTED TEXT under FOIA Section 40 Personal Information.**

PROGRESS REPORT

Not applicable.

PROGRESS REPORT FREQUENCY

N/A

PROGRESS MEETINGS AND PROGRESS MEETING FREQUENCY

N/A

KEY STAFF

**REDACTED TEXT under FOIA Section 40 Personal Information.**

KEY SUBCONTRACTOR

N/A

COMMERCIALLY SENSITIVE INFORMATION

Not applicable

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)]

|  |  |  |  |
| --- | --- | --- | --- |
| **For and on behalf of the Supplier:** | | **For and on behalf of the Buyer:** | |
| Signature: | **REDACTED TEXT under FOIA Section 43 Commercial Interests.** | Signature: | **REDACTED TEXT under FOIA Section 43 Commercial Interests.** |
| Name: | **REDACTED TEXT under FOIA Section 43 Commercial Interests.** | Name: | **REDACTED TEXT under FOIA Section 43 Commercial Interests.** |
| Role: | **REDACTED TEXT under FOIA Section 43 Commercial Interests.** | Role: | **REDACTED TEXT under FOIA Section 43 Commercial Interests.** |
| Date: | **REDACTED TEXT under FOIA Section 43 Commercial Interests.** | Date: | **REDACTED TEXT under FOIA Section 43 Commercial Interests.** |