

## CALL OFF SCHEDULE 12: VARIATION FORM

No of Call Off Order Form being varied: CCZX21A01 WP ID 1154

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BETWEEN:

Secretary of State for Health and Social Care acting as part of the Crown through the Department of Health & Social Care of 39 Victoria Street, London, SW1H 0EU ("the Customer")

and

PA Consulting Services Limited (0041220) of PA Consulting Services Limited, 10 Bressenden Place, London SW1E 5DN ("the Supplier")

1. This Call Off Contract is varied as follows:

Section B; 2.1	<p>Outputs and outcomes from the services and the provision of additional resource required are set out in the attached Stock Take Report dated 29 Jan 2021. In summary:</p> <p><b>Workforce Planning, Recruitment and Org Design</b></p> <ul style="list-style-type: none"><li>• HR and Finance approvals achieved to recruit enduring roles (Business Case and RAB approval)</li><li>• ■■■ staff members to have contracts and loans extended</li><li>• Agreed processes documented with a HR tracker and recruitment dashboards completed</li><li>• Launch 2/3 recruitment campaigns through PSR</li><li>• Job descriptions completed for priority roles</li><li>• Line manager communication packs developed</li><li>• Agreed recruitment campaign plans with DHSC HR and GCO</li><li>• Launched recruitment campaigns for ■■■ enduring roles</li><li>• Initial category taxonomy complete</li><li>• Initial right sizing analysis of contract and pipeline spend</li></ul> <p><b>Onboarding and Offboarding</b></p> <ul style="list-style-type: none"><li>• Handover guide with onboarding offboarding tasks and detailed activities</li><li>• Handover onboarding and reconnection sessions</li><li>• Implemented end-to-end onboarding and offboarding process</li><li>• Up to date onboarding documents stored on the Hub</li><li>• Train the trainer events for enduring roles</li><li>• Knowledge transfer and mentoring subject to DHSC resources being available at the time of handover</li></ul> <p><b>Governance and Assurance Support (incl. Commercial Workflow &amp; Processes)</b></p> <ul style="list-style-type: none"><li>• Process and Toolkit Working Groups running and handed over to G&amp;A team</li><li>• Change management processes running and handed over to G&amp;A</li><li>• Clear definitions of G&amp;A Mission, Scope, Structures, Roles and Responsibilities and WoW.</li></ul>
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	<ul style="list-style-type: none"> <li>• A review of current contracts that went through previous boards to assess effectiveness and performance of board and to improve board maturity</li> <li>• Consolidated and iterated Commercial ICO submission</li> <li>• Audit roadmap for T&amp;T commercial</li> </ul>
Section B; 6.1	Call off Contract Charges: <ul style="list-style-type: none"> <li>• Extension: £426,500</li> </ul>
Section B; 7.1	Total sum to be revised to £2,573,875 + VAT

2. Words and expressions in this Variation shall have the meanings given to them in this Call Off Contract.

3. This Call Off Contract, including any previous Variations, shall remain effective and unaltered except as amended by this Variation.

Signed by an authorised signatory for and on behalf of the Customer

Signature ..... [REDACTED] .....

Date ..... 18/3/21 .....

Name (in Capitals) ... [REDACTED] .....

Address ..... 10 BRESSENDEN PLACE, LONDON, SW1E 5DN .....

Signed by an authorised signatory to sign for and on behalf of the Supplier

Signature ..... [REDACTED] .....

Date ..... 30/03/21 .....

Name (in Capitals) ... [REDACTED] .....

Address..... DHSC 39 Victoria Street .....