

Memorandum of Understanding  
between  
HEALTH EDUCATION ENGLAND (HEE) working across the North East  
and North Cumbria  
and  
Northumbria Primary Care and Northumbria PCN

This Memorandum of Understanding (MOU) sets out the terms agreed between HEE and Northumbria Primary Care and Northumbria PCN to ensure that the GP Post-CCT Fellowships are recruited and managed appropriately. The memorandum outlines each partner's respective responsibilities and commitments.

## **Background**

This MoU outlines how HEE and the organisation will work together to manage the 2022/23 GP Post-CCT Fellowships. This memorandum has at its core, the principles of the NHS constitution with particular regard to the following:

*'The NHS aspires to the highest standards of excellence and professionalism....to put patients at the heart of everything it does.....works across organisational boundaries and in partnership with other organisations...providing best value for taxpayers' money and the most effective, fair and sustainable use of finite resources.'*

The GP Post-CCT fellowships aim to develop a new class of GP, capable of bridging the gap between primary and secondary care and physical and mental health. The fellowships exist to give the opportunity to GPs to gain relevant post-CCT experience and develop their skills.

## **Purpose**

1. This MOU will ensure that an appropriate recruitment process is established, and employment contract issued to the fellow and salary payments made monthly.

## **Scope**

1. The posts are partially funded by HEE for the fellowship aspects of the role only (not the GP Practice clinical work).
2. [REDACTED] will be transferred to fund two sessions per week to undertake personal development, education and training. A further [REDACTED] will be transferred to meet travel/educational/academic course costs. This is a total of £23,964.00.
3. The Organisation shall maintain a record of how this funding is spent and provide this information to HEE if it is requested. If the money is not spent, then it may need to be returned to HEE.
4. GP Practice clinical work is by arrangement independent of HEE, salary to be set by negotiation between the Fellow and the Organisation
5. The Fellowship component of the post is conditional on the Fellow holding employment with the Organisation for the duration of their Fellowship. If the General Practice clinical component of their post ceases, the Fellowship will also be deemed to have ceased
6. The Organisation will issue an appropriate contract for a fixed 12-month term to the fellow (term can be extended if less than full time), based on the BMA model contract for salaried GPs
7. The posts are primarily aimed at GPs within their first 2 years of qualifications.

## Funding

1. HEE will pay salary costs and on-costs for the fellowship component of the role to the Organisation for the sessions of the fellowship which have been agreed. This will be paid via HEE following successful appointment of a Fellow. The signed copy of this MOU is the guarantee that the total funds of £23,964.00 will be transferred by HEE in one lump sum following successful appointment of a Fellow.
2. The Organisation shall provide an evaluation report following completion of the fellowship, which should include reference to supporting the principles of the Five-Year Forward View.
3. The Organisation shall engage with any reasonable additional evaluation processes that might be requested either during or following the Fellowship.

## Duration

1. This MOU shall become effective upon signature by the authorized officials from HEE and the Organisation
2. It shall remain in force for the duration of the Fellowship

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Date: 6<sup>th</sup> September 2022

(Northumbria Primary Care and Northumbria PCN Northumbria Primary Care and Northumbria PCN - Partner signature)

, Group Manager) ]

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Date: 09/09/2022

(Partner signature)

\_\_\_\_\_, Health Education England, Associate Director for Primary  
Care)