

Selection Questionnaire

Welcome to the standard Selection Questionnaire.

To apply for a public sector contract opportunity (as defined by the Public Contracts Regulations 2015), organisations must complete a standard Selection Questionnaire.

The Selection Questionnaire enables you to make a self-declaration, on behalf of your organisation, in the following areas:

- Part 1 - your organisation and proposed bidding model
- Part 2 - grounds for exclusion from procurement procedures
- Part 3 - financial standing and technical capacity

When you have completed this Selection Questionnaire, it can be shared with the relevant contracting authority to apply for a contract opportunity.

► Download the Selection Questionnaire questions

You can download and review the Selection Questionnaire before completing. Until you choose to submit the Selection Questionnaire, you can edit your answers at any time.

[Download the Selection Questionnaire](#)

► Creating a Selection Questionnaire template

You can create a template Selection Questionnaire, to edit and share with contracting authorities at a later date. When creating a template, you should save and exit the Selection Questionnaire instead of choosing to submit your answers.

► About the Supplier Registration Service

The Supplier Registration Service is the government platform for suppliers to register and complete standard Selection Questionnaires. Your account on the Supplier

Registration Service is linked to [Contracts Finder](#) and [Find a Tender](#), where you can search for public sector contract opportunities.

Do you want to re-use answers from an existing Selection Questionnaire?

[Yes, I want to re-use an existing Selection Questionnaire](#)

Selection Questionnaire

1.1.1. Please provide a name for this standard Selection Questionnaire.

The name will help you and others to identify the SQ. It should reflect your relevant product/service offering and/or the opportunity you are applying for.

Selection Questionnaire Name

1.1.2. Please provide a description for this standard Selection Questionnaire.

Selection Questionnaire Description

1.1.3. Full name of your company

If registered, please give the registered name

1.1.4. What trading name(s) will be used if successful in this competition?

1.1.5. Registered address (if applicable) or head office address

Guidance

Please note: A criminal record check for relevant convictions may be undertaken for the preferred supplier and all relevant persons and entities.

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.1.6. Registered website address (if applicable)

1.1.7. Trading status

- ☐ Public limited company
- ☐ Private limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader

☐ Third sector

☐ Other

Please specify your trading status

1.1.8. Date of registration or date of formation

Day Month Year
(DD) (MM) (YYYY)

1.1.9. Registration number

Company, partnership, charity, etc

1.1.10. DUNS number (of head office, if applicable)

1.1.11. Registered VAT number

1.1.12. Are you registered with the appropriate professional or trade register(s) specified for this procurement and as set out in the procurement documents in the country where your organisation is established?

☐ Yes ☐ No ☐ N/A

Selection Questionnaire

1.2.1. What is the name of the register?

1.2.2. What is your registration number(s)?

Company, partnership, charity, etc

1.2.3. If evidence of registration is available electronically, please give the website address, issuing body and reference number.

Selection Questionnaire

1.3.1. For procurements for services only, is it a legal requirement in the country where you are established for you to:

- a) possess a particular authorisation, or
- b) be a member of a particular organisation,

to provide the requirements specified in this procurement?

☐ Yes

☐ No

Selection Questionnaire

1.4.1. Please provide additional details of what is required

1.4.2. Please provide confirmation that you complied with what is required

☐ Yes

☐ No

1.4.3. If evidence of compliance is available electronically, please give the website address, issuing body and reference number

Selection Questionnaire

1.5.1. Relevant classifications (state whether you fall within one of these, and if so which one):

☐ Voluntary Community Social Enterprise (VCSE)

☐ Sheltered Workshop

☐ Public Service Mutual

☐ None of these

1.5.2. Are you a Small, Medium or Micro Enterprise (SME)?

See [EC definition of SME](#)

☐ Yes

☐ No

1.5.3. Do you have Persons with Significant Control (PSC)?

UK companies, Societates European (SEs) and Limited Liability Partnerships (LLPs) are required to identify and record the people who own or control their company. Companies, SEs and LLPs are required to keep a PSC register, and must file the PSC information with the central public register at Companies House. See [PSC requirements for companies and limited liability partnerships - GOV.UK](#) . Overseas bidders are required to

provide equivalent information.

Only information that relates to the persons with powers of representation, decision or control within the meaning of regulation 57(2) can be considered in relation to the mandatory exclusion grounds and other details are requested for information only.

☐ Yes

☐ No

1.5.4. How many Persons with Significant Control (PSC) would you like to add?

Selection Questionnaire

1.6.1. Details of Persons with Significant Control (PSC) 1:

Name

Date of birth

Day (DD)	Month (MM)	Year (YYYY)
<div></div>	<div></div>	<div></div>

Nationality

Country, state or part of the UK where the PSC usually lives

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

The date he or she became a PSC in relation to the company

Day (DD)	Month (MM)	Year (YYYY)

Which conditions for being a PSC are met:

- ☐ Over 25% up to (and including) 50%
- ☐ More than 50% and less than 75%
- ☐ 75% or more

1.6.2. Details of Persons with Significant Control (PSC) 2:

Name

Date of birth

Day (DD)	Month (MM)	Year (YYYY)

Nationality

Country, state or part of the UK where the PSC usually lives

Address lookup

Street

Town or City

County or State

Postcode

Country

The date he or she became a PSC in relation to the company

Day
(DD)

Month
(MM)

Year
(YYYY)

Which conditions for being a PSC are met:

☐

Over 25% up to (and including) 50%

☐

More than 50% and less than 75%



75% or more

1.6.3. Details of Persons with Significant Control (PSC) 3:

Name

Date of birth

Day
(DD)

Month
(MM)

Year
(YYYY)

Nationality

Country, state or part of the UK where the PSC usually lives

Address lookup

Street

Town or City

County or State

Postcode

Country

The date he or she became a PSC in relation to the company

Day (DD)	Month (MM)	Year (YYYY)
<input type="text"/>	<input type="text"/>	<input type="text"/>

Which conditions for being a PSC are met:

☐ Over 25% up to (and including) 50%

☐ More than 50% and less than 75%

☐ 75% or more

1.6.4. Details of Persons with Significant Control (PSC) 4:

Name

Date of birth

Day (DD)	Month (MM)	Year (YYYY)
<input type="text"/>	<input type="text"/>	<input type="text"/>

Nationality

Country, state or part of the UK where the PSC usually lives

Address lookup

Street

Town or City

County or State

Postcode

Country

Country

Select a country

The date he or she became a PSC in relation to the company

Day (DD)	Month (MM)	Year (YYYY)
<input type="text"/>	<input type="text"/>	<input type="text"/>

Which conditions for being a PSC are met:

- ☐ Over 25% up to (and including) 50%
- ☐ More than 50% and less than 75%
- ☐ 75% or more

Selection Questionnaire

1.7.1. Do you have an immediate parent company?

- ☐ Yes
- ☐ No

Selection Questionnaire

1.8.1. Full name of immediate parent company

1.8.2. Registered or head office address

Address lookup

Street

Town or City

County or State

Postcode

Country

1.8.3. Registration number

Company, Partnerships, Charity etc.

1.8.4. DUNS number (of head office, if applicable)

1.8.5. VAT number (if applicable)

Selection Questionnaire

1.9.1. Do you have an ultimate parent company?

☐

 Yes

☐

 No

Selection Questionnaire

1.10.1. Full name of ultimate parent company

1.10.2. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.10.3. Registration number

Company, Partnerships, Charity etc.

1.10.4. DUNS number (of head office, if applicable)

1.10.5. VAT number (if applicable)

Selection Questionnaire

1.11.1. Are you bidding as a single supplier or as part of a group or consortium?

☐ A single supplier

☐ Part of a group or consortium

Selection Questionnaire

1.12.1. Name of the consortium?

1.12.2. Proposed structure of the group/consortium, including the legal structure where applicable and if you intend to form a specific legal entity of Special Purpose Vehicle prior to award.

1.12.3. Number of consortium members

1.12.4. Name of the lead member in the group/consortium.

1.12.5. Role in the group/consortium (e.g. lead member / consortium member).

Selection Questionnaire

1.12.6. Name (registered name if registered)

1.12.7. Office address (registered address if registered)

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.12.8. Registration number

Company, Partnerships, Charity etc.

1.12.9. Contact Name

1.12.10. Contact Phone Number

1.12.11. Contact email (Organisation mailbox)

1.12.12. DUNS number (of head office, if applicable)

1.12.13. VAT number

1.12.14. Is the consortium member a Small or Medium Enterprise?

☐ Yes

☐ No

1.12.15. Role the member will play in the delivery

1.12.16. Member's percentage share of total contract value.

1.12.17. Please attach a completed 'information and declaration' workbook, without amendment, for every member other than you

If you are a consortium, the lead member must ensure that each member completes the 'information and declaration' workbook attachment 4A. The lead member must attach the completed 'information and declaration' workbook as received from each member.

[Attachment 4a - Information and declarations_Consortium v1.0.xlsx](#)

There is no limit to the number of files you can upload.

Choose File

No file selected

Selection Questionnaire

1.12.18. Name (registered name if registered)

1.12.19. Office address (registered address if registered)

Address lookup

Street

Town or City

County or State

Postcode

Country

1.12.20. Registration number

Company, Partnerships, Charity etc.

1.12.21. Contact Name

1.12.22. Contact Phone Number

1.12.23. Contact email (Organisation mailbox)

1.12.24. DUNS number (of head office, if applicable)

1.12.25. VAT number

1.12.26. Is the consortium member a Small or Medium Enterprise?

☐ Yes

☐ No

1.12.27. Role the member will play in the delivery

1.12.28. Member's percentage share of total contract value.

1.12.29. Please attach a completed 'information and declaration' workbook, without amendment, for every member other than you

If you are a consortium, the lead member must ensure that each member completes the 'information and declaration' workbook attachment 4A. The lead member must attach the completed 'information and declaration' workbook as received from each member.

There is no limit to the number of files you can upload.

Choose File

No file selected

Selection Questionnaire

1.12.30. Name (registered name if registered)

1.12.31. Office address (registered address if registered)

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.12.32. Registration number

Company, Partnerships, Charity etc.

1.12.33. Contact Name

1.12.34. Contact Phone Number

1.12.35. Contact email (Organisation mailbox)

1.12.36. DUNS number (of head office, if applicable)

1.12.37. VAT number

1.12.38. Is the consortium member a Small or Medium Enterprise?

☐ Yes

☐ No

1.12.39. Role the member will play in the delivery

1.12.40. Member's percentage share of total contract value.

1.12.41. Please attach a completed 'information and declaration' workbook, without amendment, for every member other than you

If you are a consortium, the lead member must ensure that each member completes the 'information and declaration' workbook attachment 4A. The lead member must attach the completed 'information and declaration' workbook as received from each member.

[Attachment 4a - Information and declarations_Consortium v1.0.xlsx](#)

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Choose File

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Selection Questionnaire

1.12.42. Name (registered name if registered)

1.12.43. Office address (registered address if registered)

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.12.44. Registration number

Company, Partnerships, Charity etc.

1.12.45. Contact Name

1.12.46. Contact Phone Number

1.12.47. Contact email (Organisation mailbox)

1.12.48. DUNS number (of head office, if applicable)

1.12.49. VAT number

1.12.50. Is the consortium member a Small or Medium Enterprise?

☐ Yes

☐ No

1.12.51. Role the member will play in the delivery

1.12.52. Member's percentage share of total contract value.

1.12.53. Please attach a completed 'information and declaration' workbook, without amendment, for every member other than you

If you are a consortium, the lead member must ensure that each member completes the 'information and declaration' workbook attachment 4A. The lead member must attach the completed 'information and declaration' workbook as received from each member.

[Attachment 4a - Information and declarations_Consortium v1.0.xlsx](#)

There is no limit to the number of files you can upload.

Choose File

No file selected

Selection Questionnaire

1.12.54. Name (registered name if registered)

1.12.55. Office address (registered address if registered)

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.12.56. Registration number

Company, Partnerships, Charity etc.

1.12.57. Contact Name

1.12.58. Contact Phone Number

1.12.59. Contact email (Organisation mailbox)

1.12.60. DUNS number (of head office, if applicable)

1.12.61. VAT number

1.12.62. Is the consortium member a Small or Medium Enterprise?

☐ Yes

☐ No

1.12.63. Role the member will play in the delivery

1.12.64. Member's percentage share of total contract value.

1.12.65. Please attach a completed 'information and declaration' workbook, without amendment, for every member other than you

If you are a consortium, the lead member must ensure that each member completes the 'information and declaration' workbook attachment 4A. The lead member must attach the completed 'information and declaration' workbook as received from each member.

[Attachment 4a - Information and declarations_Consortium v1.0.xlsx](#)

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Choose File

No file selected

Selection Questionnaire

1.12.66. Name (registered name if registered)

1.12.67. Office address (registered address if registered)

Address lookup

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.12.68. Registration number

Company, Partnerships, Charity etc.

1.12.69. Contact Name

1.12.70. Contact Phone Number

1.12.71. Contact email (Organisation mailbox)

1.12.72. DUNS number (of head office, if applicable)

1.12.73. VAT number

1.12.74. Is the consortium member a Small or Medium Enterprise?

☐ Yes

☐ No

1.12.75. Role the member will play in the delivery

1.12.76. Member's percentage share of total contract value.

1.12.77. Please attach a completed 'information and declaration' workbook, without amendment, for every member other than you

If you are a consortium, the lead member must ensure that each member completes the 'information and declaration' workbook attachment 4A. The lead member must attach the completed 'information and declaration' workbook as received from each member.

[Attachment 4a - Information and declarations Consortium v1.0.xlsx](#)

There is no limit to the number of files you can upload.

Choose File

No file selected

Selection Questionnaire

1.12.78. Name (registered name if registered)

1.12.79. Office address (registered address if registered)

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.12.80. Registration number

Company, Partnerships, Charity etc.

1.12.81. Contact Name

1.12.82. Contact Phone Number

1.12.83. Contact email (Organisation mailbox)

1.12.84. DUNS number (of head office, if applicable)

1.12.85. VAT number

1.12.86. Is the consortium member a Small or Medium Enterprise?

☐ Yes

☐ No

1.12.87. Role the member will play in the delivery

1.12.88. Member's percentage share of total contract value.

1.12.89. Please attach a completed 'information and declaration' workbook, without amendment, for every member other than you

If you are a consortium, the lead member must ensure that each member completes the 'information and declaration' workbook attachment 4A. The lead member must attach the completed 'information and declaration' workbook as received from each member.

[Attachment 4a - Information and declarations_Consortium v1.0.xlsx](#)

There is no limit to the number of files you can upload.

Choose File

No file selected

Selection Questionnaire

1.12.90. Name (registered name if registered)

1.12.91. Office address (registered address if registered)

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.12.92. Registration number

Company, Partnerships, Charity etc.

1.12.93. Contact Name

1.12.94. Contact Phone Number

1.12.95. Contact email (Organisation mailbox)

1.12.96. DUNS number (of head office, if applicable)

1.12.97. VAT number

1.12.98. Is the consortium member a Small or Medium Enterprise?

☐ Yes

☐ No

1.12.99. Role the member will play in the delivery

1.12.100. Member's percentage share of total contract value.

1.12.101. Please attach a completed 'information and declaration' workbook, without amendment, for every member other than you

If you are a consortium, the lead member must ensure that each member completes the 'information and declaration' workbook attachment 4A. The lead member must attach the completed 'information and declaration' workbook as received from each member.

[Attachment 4a - Information and declarations_Consortium v1.0.xlsx](#)

There is no limit to the number of files you can upload.

Choose File

No file selected

1.12.102. Name (registered name if registered)

1.12.103. Office address (registered address if registered)

Address lookup

Street

Town or City

County or State

Postcode

Country

1.12.104. Registration number

Company, Partnerships, Charity etc.

1.12.105. Contact Name

1.12.106. Contact Phone Number

1.12.107. Contact email (Organisation mailbox)

1.12.108. DUNS number (of head office, if applicable)

1.12.109. VAT number

1.12.110. Is the consortium member a Small or Medium Enterprise?

☐ Yes

☐ No

1.12.111. Role the member will play in the delivery

1.12.112. Member's percentage share of total contract value.

1.12.113. Please attach a completed 'information and declaration' workbook, without amendment, for every member other than you

If you are a consortium, the lead member must ensure that each member completes the 'information and declaration' workbook attachment 4A. The lead member must attach the completed 'information and declaration' workbook as received from each member.

[Attachment 4a - Information and declarations Consortium v1.0.xlsx](#)

There is no limit to the number of files you can upload.

Choose File

No file selected

Selection Questionnaire

1.12.114. Name (registered name if registered)

1.12.115. Office address (registered address if registered)

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.12.116. Registration number

Company, Partnerships, Charity etc.

1.12.117. Contact Name

1.12.118. Contact Phone Number

1.12.119. Contact email (Organisation mailbox)

1.12.120. DUNS number (of head office, if applicable)

1.12.121. VAT number

1.12.122. Is the consortium member a Small or Medium Enterprise?

☐ Yes

☐ No

1.12.123. Role the member will play in the delivery

1.12.124. Member's percentage share of total contract value.

1.12.125. Please attach a completed 'information and declaration'
workbook without amendment for every member other than you

workbook, without amendment, for every member other than you

If you are a consortium, the lead member must ensure that each member completes the 'information and declaration' workbook attachment 4A. The lead member must attach the completed 'information and declaration' workbook as received from each member.

[Attachment 4a - Information and declarations_Consortium v1.0.xlsx](#)

There is no limit to the number of files you can upload.

Choose File

No file selected

Selection Questionnaire

1.13.1. Do you intend to use key subcontractors to help you deliver the requirements?

- A Key Subcontractor is any Subcontractor:
- which is relied upon to deliver any work package within the Deliverables in their entirety; and/or
 - which performs a critical role in the provision of all or any part of the Deliverables; and/or
 - with a Sub-Contract with a contract value which at the time of appointment would exceed if appointed 10% of the aggregate Charges forecast to be payable under any subsequent Call-Off Contract

☐ Yes

☐ No

Selection Questionnaire

1.14.1. How many key subcontractors?

Selection Questionnaire

1.14.2. Name

1.14.3. Registration number

Company, Partnerships, Charity etc.

1.14.4. Registered or head office address

Address lookup

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.5. Trading status

- ☐ Public limited company
- ☐ Private limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify your trading status

1.14.6. DUNS number (of head office, if applicable)

1.14.7. Registered VAT number

1.14.8. Is this subcontractor a Small or Medium Enterprise?

- ☐ Yes
- ☐ No

1.14.9. The role this subcontractor will take in providing the works and/or supplies and key deliverables

and/or supply any key subcontractors.

1.14.10. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.11. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.12. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors_Guarantors v1.0.xlsx](#)

You must ensure that this key subcontractor you are relying on to meet the selection criteria, completes an information and declaration workbook (attachment 4b) provided for this purpose.

There is no limit to the number of files you can upload.

Choose File

No file selected

Selection Questionnaire

1.14.13. Name

1.14.14. Registration number

Company, Partnerships, Charity etc.

1.14.15. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.16. Trading status

☐ Public limited company

☐ Private limited company

☐ Limited liability partnership

☐ Other partnership

☐ Sole trader

☐ Third sector

☐ Other

Please specify your trading status

1.14.17. DUNS number (of head office, if applicable)

1.14.18. Registered VAT number

1.14.19. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.20. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.21. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.22. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes



1.14.23. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors Guarantors v1.0.xlsx](#)

You must ensure that this key subcontractor you are relying on to meet the selection criteria, completes an information and declaration workbook (attachment 4b) provided for this purpose.

There is no limit to the number of files you can upload.

Choose File

No file selected

Selection Questionnaire

1.14.24. Name

1.14.25. Registration number

Company, Partnerships, Charity etc.

1.14.26. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.27. Trading status

- ☐ Public limited company
- ☐ Private limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify your trading status

1.14.28. DUNS number (of head office, if applicable)

1.14.29. Registered VAT number

1.14.30. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.31. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.32. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.33. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.34. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors_Guarantors v1.0.xlsx](#)

You must ensure that this key subcontractor you are relying on to meet the selection criteria, completes an information and declaration workbook (attachment 4b) provided for this purpose.

There is no limit to the number of files you can upload.

Choose File

No file selected

1.14.35. Name

1.14.36. Registration number

Company, Partnerships, Charity etc.

1.14.37. Registered or head office address

Address lookup

Street

Town or City

County or State

Postcode

Country

1.14.38. Trading status

☐ Public limited company

☐ Private limited company

- ☐ Private limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify your trading status

1.14.39. DUNS number (of head office, if applicable)

1.14.40. Registered VAT number

1.14.41. Is this subcontractor a Small or Medium Enterprise?

- ☐ Yes
- ☐ No

1.14.42. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.43. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.44. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.45. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors_Guarantors v1.0.xlsx](#)

Please name the file [insertcompany name]

You must ensure that each key subcontractor you are relying on to meet the selection criteria, completes an information and declaration workbook (attachment 4b) provided for this purpose.

There is no limit to the number of files you can upload.

Choose File

No file selected

Selection Questionnaire

1.14.46. Name

1.14.47. Registration number

Company, Partnerships, Charity etc.

1.14.48. Registered or head office address

Address setup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.49. Trading status

- ☐ Public limited company
- ☐ Private limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify your trading status

Please specify your trading status

1.14.50. DUNS number (of head office, if applicable)

1.14.51. Registered VAT number

1.14.52. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.53. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.54. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.55. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.56. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations Key](#)

You must ensure that this key subcontractor you are relying on to meet the selection criteria, completes an information and declaration workbook (attachment 4b) provided for this purpose.

There is no limit to the number of files you can upload.

Choose File

No file selected

Selection Questionnaire

1.14.57. Name

1.14.58. Registration number

Company, Partnerships, Charity etc.

1.14.59. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.60. Trading status

- ☐ Public limited company
- ☐ Private limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify your trading status

1.14.61. DUNS number (of head office, if applicable)

1.14.62. Registered VAT number

1.14.63. Is this subcontractor a Small or Medium Enterprise?

- ☐ Yes



☐ No

1.14.64. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.65. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.66. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.67. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors Guarantors v1.0.xlsx](#)

You must ensure that this key subcontractor you are relying on to meet the selection criteria, completes an information and declaration workbook (attachment 4b) provided for this purpose.

There is no limit to the number of files you can upload.

Choose File

No file selected

Selection Questionnaire

1.14.68. Name

1.14.69. Registration number

Company, Partnerships, Charity etc.

1.14.70. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.71. Trading status

☐ Public limited company

☐ Private limited company

☐ Limited liability partnership

☐ Other partnership

☐ Sole trader

☐ Third sector

☐ Other

Please specify your trading status

1.14.72. DUNS number (of head office, if applicable)

1.14.73. Registered VAT number

1.14.74. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.75. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.76. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.77. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and

technical standing and/or technical and professional ability) ?

☐ Yes

☐ No

1.14.78. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations Key Subcontractors_Guarantors v1.0.xlsx](#)

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Choose File

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Selection Questionnaire

1.14.79. Name

1.14.80. Registration number

Company, Partnerships, Charity etc.

1.14.81. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.82. Trading status

- ☐ Public limited company
- ☐ Private limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify your trading status

1.14.83. DUNS number (of head office, if applicable)

1.14.84. Registered VAT number

1.14.85. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.86. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.87. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.88. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.89. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors_Guarantors v1.0.xlsx](#)

You must ensure that this key subcontractor you are relying on to meet the selection criteria, completes an information and declaration workbook (attachment 4b) provided for this purpose.

Choose File

No file selected

Selection Questionnaire

1.14.90. Name

1.14.91. Registration number

Company, Partnerships, Charity etc.

1.14.92. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.93. Trading status

- ☐ Public limited company
- ☐ Private limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify your trading status

1.14.94. DUNS number (of head office, if applicable)

1.14.95. Registered VAT number

1.14.96. Is this subcontractor a Small or Medium Enterprise?

- ☐ Yes
- ☐ No

1.14.97. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.98. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.99. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.100. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations Key Subcontractors Guarantors v1.0.xlsx](#)

You must ensure that this key subcontractor you are relying on to meet the selection criteria, completes an information and declaration workbook (attachment 4b) provided for this purpose.

There is no limit to the number of files you can upload.

Choose File

No file selected

Selection Questionnaire

1.14.101. Name

1.14.102. Registration number

Company, Partnerships, Charity etc.

1.14.103. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.104. Trading status

☐ Public limited company

☐ Private limited company

☐ Limited liability partnership

☐ Other partnership

☐ Sole trader

☐ Third sector

☐ Other

Please specify your trading status

1.14.105. DUNS number (of head office, if applicable)

1.14.106. Registered VAT number

1.14.107. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.108. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.109. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.110. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.111. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations Key Subcontractors Guarantors v1.0.xlsx](#)

You must ensure that this key subcontractor you are relying on to meet the selection criteria, completes an information and declaration workbook (attachment 4b) provided for this purpose.

There is no limit to the number of files you can upload.

Choose File

No file selected

Selection Questionnaire

1.14.112. Name

1.14.113. Registration number

Company, Partnerships, Charity etc.

1.14.114. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.115. Trading status

- ☐ Public limited company
- ☐ Private limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify your trading status

1.14.116. DUNS number (of head office, if applicable)

1.14.117. Registered VAT number

1.14.118. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.119. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.120. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.121. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.122. PPlease attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors_Guarantors v1.0.xlsx](#)

You must ensure that this key subcontractor you are relying on to meet the selection criteria, completes an information and declaration workbook (attachment 4b) provided for this purpose.

There is no limit to the number of files you can upload.

Choose File

No file selected

Selection Questionnaire

1.14.123. Name

1.14.124. Registration number

Company, Partnerships, Charity etc.

1.14.125. Registered or head office address

Address lookup

Street

Town or City

County or State

Postcode

Country

1.14.126. Trading status

☐ Public limited company

☐ Private limited company

☐ Limited liability partnership

☐ Other partnership

☐ Sole trader

☐ Third sector

☐ Other

Please specify your trading status

1.14.127. DUNS number (of head office, if applicable)

1.14.128. Registered VAT number

1.14.129. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.130. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.131. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.132. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.133. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors_Guarantors v1.0.xlsx](#)

You must ensure that this key subcontractor you are relying on to meet the selection criteria, completes an information and declaration workbook (attachment 4b) provided for this purpose.

There is no limit to the number of files you can upload.

Choose File

No file selected

Selection Questionnaire

1.14.134. Name

1.14.135. Registration number

Company, Partnerships, Charity etc.

1.14.136. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.137. Trading status

- ☐ Public limited company
- ☐ Private limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify your trading status

1.14.138. DUNS number (of head office, if applicable)

1.14.139. Registered VAT number

1.14.140. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.141. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.142. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.143. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.144. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors_Guarantors v1.0.xlsx](#)

You must ensure that this key subcontractor you are relying on to meet the selection criteria,

completes an information and declaration workbook (attachment 4b) provided for this purpose.

There is no limit to the number of files you can upload.

Choose File

No file selected

Selection Questionnaire

1.14.145. Name

1.14.146. Registration number

Company, Partnerships, Charity etc.

1.14.147. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.148. Trading status

- ☐ Public limited company
- ☐ Private limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify your trading status

1.14.149. DUNS number (of head office, if applicable)

1.14.150. Registered VAT number

1.14.151. Is this subcontractor a Small or Medium Enterprise?

- ☐ Yes
- ☐ No

1.14.152. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.153. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.154. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.155. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors_Guarantors v1.0.xlsx](#)

You must ensure that this key subcontractor you are relying on to meet the selection criteria, completes an information and declaration workbook (attachment 4b) provided for this purpose.

There is no limit to the number of files you can upload.

Choose File

No file selected

Selection Questionnaire

1.14.156. Name

1.14.157. Registration number

Company, Partnerships, Charity etc.

1.14.158. Registered or head office address

Address lookup

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.159. Trading status

☐ Public limited company

☐ Private limited company

☐ Limited liability partnership

☐ Other partnership

☐ Sole trader



Third sector



Other

Please specify your trading status

1.14.160. DUNS number (of head office, if applicable)

1.14.161. Registered VAT number

1.14.162. Is this subcontractor a Small or Medium Enterprise?



Yes



No

1.14.163. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.164. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.165. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?



Yes

☐ No

1.14.166. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors_Guarantors v1.0.xlsx](#)

You must ensure that this key subcontractor you are relying on to meet the selection criteria, completes an information and declaration workbook (attachment 4b) provided for this purpose.

There is no limit to the number of files you can upload.

Choose File

No file selected

Selection Questionnaire

1.14.167. Name

1.14.168. Registration number

Company, Partnerships, Charity etc.

1.14.169. Registered or head office address

Address lookup

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.170. Trading status

- ☐ Public limited company
- ☐ Private limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify your trading status

1.14.171. DUNS number (of head office, if applicable)

1.14.172. Registered VAT number

1.14.173. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.174. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.175. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.176. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.177. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations Key Subcontractors Guarantors v1.0.xlsx](#)

You must ensure that this key subcontractor you are relying on to meet the selection criteria, completes an information and declaration workbook (attachment 4b) provided for this purpose.

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Choose File

No file selected

Selection Questionnaire

1.14.178. Name

1.14.179. Registration number

Company, Partnerships, Charity etc.

1.14.180. Registered or head office address

Address lookup

Street

Town or City

County or State

Postcode

Country

Select a country

1.14.181. Trading status



Public limited company

- ☐ Private limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify your trading status

1.14.182. DUNS number (of head office, if applicable)

1.14.183. Registered VAT number

1.14.184. Is this subcontractor a Small or Medium Enterprise?

- ☐ Yes
- ☐ No

1.14.185. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.186. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.187. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.188. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors_Guarantors v1.0.xlsx](#)

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Choose File

No file selected

Selection Questionnaire

1.14.189. Name

1.14.190. Registration number

Company, Partnerships, Charity etc.

1.14.191. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.192. Trading status

- ☐ Public limited company
- ☐ Private limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify your trading status

1.14.193. DUNS number (of head office, if applicable)

1.14.194. Registered VAT number

1.14.195. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.196. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.197. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.198. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.199. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

You must ensure that this key subcontractor you are relying on to meet the selection criteria, completes an information and declaration workbook (attachment 4b) provided for this purpose.

There is no limit to the number of files you can upload.

Choose File

No file selected

Selection Questionnaire

1.14.200. Name

1.14.201. Registration number

Company, Partnerships, Charity etc.

1.14.202. Registered or head office address

Address lookup

Search for address

Street

Town or City

County or State

Postcode

Country

Country

Select a country

1.14.203. Trading status

- ☐ Public limited company
- ☐ Private limited company
- ☐ Limited liability partnership
- ☐ Other partnership
- ☐ Sole trader
- ☐ Third sector
- ☐ Other

Please specify your trading status

1.14.204. DUNS number (of head office, if applicable)

1.14.205. Registered VAT number

1.14.206. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.207. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.208. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.209. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.210. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations_Key Subcontractors_Guarantors v1.0.xlsx](#)

Please name the file [insertcompany name]

You must ensure that each key subcontractor you are relying on to meet the selection criteria, completes an information and declaration workbook (attachment 4b) provided for this purpose.

There is no limit to the number of files you can upload.

Choose File

No file selected

Selection Questionnaire

1.14.211. Name

1.14.212. Registration number

Company, Partnerships, Charity etc.

1.14.213. Registered or head office address

Address lookup

Street

Town or City

County or State

Postcode

Country

1.14.214. Trading status

☐ Public limited company

☐ Private limited company

☐ Limited liability partnership



☐ Other partnership

☐ Sole trader

☐ Third sector

☐ Other

Please specify your trading status

1.14.215. DUNS number (of head office, if applicable)

1.14.216. Registered VAT number

1.14.217. Is this subcontractor a Small or Medium Enterprise?

☐ Yes

☐ No

1.14.218. The role this subcontractor will take in providing the works and/or supplies e.g key deliverables.

1.14.219. The approximate percentage of contractual obligations assigned to this subcontractor.

1.14.220. Is the subcontractor being relied upon to meet the selection criteria (i.e. are you relying on the subcontractor for economic and technical standing and/or technical and professional ability)?

☐ Yes

☐ No

1.14.221. Please attach a completed 'information and declaration' workbook without amendment for every key subcontractor you are relying on to meet the selection criteria.

[Attachment 4b - Information and declarations Key Subcontractors Guarantors v1.0.xlsx](#)

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There is no limit to the number of files you can upload.

Choose File

No file selected

Selection Questionnaire

2.1.1. Participation in a criminal organisation

☐ Yes ☐ No

2.1.2. Corruption

☐ Yes ☐ No

2.1.3. Terrorist offences or offences linked to terrorist activities

☐ Yes ☐ No

2.1.4. Money laundering or terrorist financing

☐ Yes ☐ No

2.1.5. Child labour and other forms of trafficking in human beings

☐ Yes ☐ No

2.1.6. Any other offence within the meaning of Article 57(1) of the Directive as defined by the law of any jurisdiction outside England, Wales or Northern Ireland.

☐ Yes ☐ No

2.1.7. Any other offence within the meaning of Article 57(1) of the Directive created after 26th February 2015 in England, Wales or Northern Ireland.

☐ Yes ☐ No

Selection Questionnaire

2.2.1. As you have answered YES to any of the questions on mandatory exclusion grounds please provide further details, including;

- date of conviction and the jurisdiction
- which of the grounds listed the conviction was for
- the reasons for conviction
- the identity of who has been convicted

2.2.2. If the relevant documentation is available electronically please provide:

- the web address
- issuing authority
- precise reference of the documents

2.2.3. As you have answered YES to any part of the questions on mandatory exclusion grounds please explain what measures have been taken to demonstrate your reliability despite the existence of relevant grounds for exclusion (Self cleaning)

Guidance

Self-cleaning evaluation guidance

If you declare any convictions you must demonstrate to our satisfaction that you have taken effective remedial action. In order for the evidence provided to be sufficient it must, as a minimum, prove that you have 'self-cleaned' as follows:

- paid or undertaken to pay compensation in respect of any damage caused by the criminal offence or misconduct;
- clarified the facts and circumstances in a comprehensive manner by actively collaborating with the investigating authorities; and
- taken concrete technical, organisational and personnel measures that are appropriate to prevent further criminal offences or misconduct.

The actions agreed on Deferred Prosecution Agreements (DPAs) may be submitted as evidence of self-cleaning and evaluated by us as described below.

The measures taken will be evaluated taking into account the gravity and particular circumstances of the criminal offence or misconduct. If we consider such evidence as sufficient, you will continue in the procurement process. Our decision will be final.

If you cannot provide evidence of 'self-cleaning' that is acceptable to us, we will exclude the submitted bid from the competition. We will tell the bidder if they are excluded and say why.

Selection Questionnaire

2.3.1. Please confirm that you have met all your obligations relating to the payment of taxes and social security contributions, both in the country in which you are established and in the UK.

☐ Yes

☐ No

Guidance

The detailed grounds for mandatory and discretionary exclusion of a supplier for non-payment of taxes and social security contributions, are set out within this [Exclusion Grounds: Public Procurement document](#), and should be referred to before completing these questions.

Please Note: We reserve our right to use our discretion to exclude your bid where we can demonstrate by any appropriate means that you are in breach of your obligations relating to the payment of taxes or social security contributions.

Selection Questionnaire

2.4.1. As you have answered NO to question 2.3.1 please provide further details including the following-

- Country concerned,
- the amount concerned,
- how the breach was established, i.e. through a judicial or administrative decision or by other means,
- if the breach has been established through a judicial or administrative decision please provide the date of the decision,
- if the breach has been established by other means please specify the means.

2.4.2. If documentation is available electronically please provide-

- the web address,
- issuing authority,
- precise reference of the documents.

2.4.3. As you have answered NO to question 2.3.1 please also confirm whether you have paid, or have entered into a binding arrangement with a view to paying the outstanding sum including, where applicable, any accrued interest and/or fines.

Selection Questionnaire

2.5.1. Breach of environmental law obligations?

To note that environmental law obligations include Health and Safety obligations. [Exclusion Grounds: Public Procurement document](#)

☐ Yes ☐ No

2.5.2. Breach of social law obligations?

☐ Yes ☐ No

2.5.3. Breach of labour law obligations?

☐ Yes ☐ No

2.5.4. Bankruptcy or subject of insolvency?

☐ Yes ☐ No

2.5.5. Guilty of grave professional misconduct?

☐ Yes ☐ No

2.5.6. Distortion of competition?

☐ Yes ☐ No

2.5.7. Conflict of interest?

☐ Yes ☐ No

2.5.8. Been involved in the preparation of the procurement procedure?

☐ Yes ☐ No

2.5.9. Prior performance issues?

☐ Yes ☐ No

2.5.10. Does this statement apply to you?

- You have been guilty of serious misrepresentation in supplying the information required for the verification of the absence of grounds for exclusion or the fulfilment of the selection criteria?

☐ Yes ☐ No

2.5.11. Does this statement apply to you?

- You have withheld such information.

☐ Yes ☐ No

2.5.12. Does this statement apply to you?

- You are not able, without delay, to submit supporting documents if/when required.

☐ Yes ☐ No

2.5.13. Does this statement apply to you?

- You have undertaken to unduly influence the decision-making process of the contracting authority to obtain confidential information that may confer upon you undue advantages in the procurement procedure, or to negligently provide misleading information that may have a material influence on decisions concerning exclusion, selection or award.

☐ Yes ☐ No

Selection Questionnaire

2.6.1. As you have answered YES to any of the questions relating to grounds for discretionary exclusion please explain what measures have been taken to demonstrate your reliability despite the existence of a relevant ground for exclusion? (Self cleaning).

Selection Questionnaire

2.7.1. Are you a relevant commercial organisation subject to [Section 54 of the Modern Slavery Act 2015](#) if you carry on your business, or part of your business in the UK, supplying goods or services and you have an annual turnover of at least £36 million?

☐ Yes

☐ No

Selection Questionnaire

2.8.1. Please confirm:

- you have published a statement as required by Section 54 of the Modern Slavery Act
- that the statement complies with the requirements of Section 54 and any guidance issued under S54.

☐ Yes

☐ No

Selection Questionnaire

2.9.1. Please explain what measures have been taken to demonstrate your reliability despite the existence of a relevant ground for exclusion? (Self cleaning).

Selection Questionnaire

Please note your unique Selection Questionnaire Reference, which can be used to identify your submission.

Selection Questionnaire Reference

This is your standard Selection Questionnaire reference.

Submitting your Selection Questionnaire

Select '**Complete and Exit**' to save your Selection Questionnaire. You will then have the option to submit the Selection Questionnaire to one or more contracting authorities.

Please note, you do not have to submit the Selection Questionnaire to a contracting authority immediately. You can choose to submit at a later date.

To review your answers before submitting, press '**Save and view answers**'.

After submitting, the Selection Questionnaire will be

After submitting, the Selection Questionnaire will be assessed by the relevant contracting authority. You may then be asked to submit any supporting evidence that you indicated you could provide.

Open Banking

Welcome to the Open Banking Dynamic Purchasing System (DPS)
Registration questionnaire.

You will only have to complete this questionnaire once to register for the Open Banking DPS. This questionnaire allows you to register your Open Banking Services with Crown Commercial Service (CCS).

As part of the registration process, you will be asked to provide information about the types of Open Banking Services you provide. This information will allow buyers to invite you to bid for contracts that are suited to you directly, streamlining the contracting process. This questionnaire should be updated if your business changes its service offerings to ensure all opportunities offered are valid.

Open Banking

3.1.1. Are you able to provide your completed [Attachment 3a Financial Viability Risk Assessment Tool](#)?

Please read [Attachment 3 Financial Viability Risk Assessment Tool Instructions](#) before completing.

☐

Yes

Please upload your completed Attachment 3a Financial Viability Risk Assessment Tool

There is no limit to the number of files you can upload.

Choose File No file selected

☐

No

3.1.2. Are you able to provide your published accounts as detailed in [Attachment 3 Financial Viability Risk Assessment Tool Instructions](#)?

If your company has been in operation for less than 3 years please provide all available accounts.

☐ Yes

Please upload your accounts
There is no limit to the number of files you can upload.

Choose File

No file selected

☐ No

3.1.3. Are you able to provide your parent company published accounts as detailed in [Attachment 3 Financial Viability Risk Assessment Tool Instructions](#)?

If your parent company has been in operation for less than 3 years please provide all available accounts.

☐ Yes

Please upload your parent company accounts
There is no limit to the number of files you can upload.

Choose File

No file selected

☐ No

☐ N/A

3.1.4. Are you able to provide your ultimate parent company published accounts as detailed in [Attachment 3 Financial Viability Risk Assessment Tool Instructions](#)?

If your ultimate parent company has been in operation for less than 3 years please provide all available accounts.

☐ Yes



Please upload your ultimate parent company accounts
There is no limit to the number of files you can upload.

Choose File No file selected

☐

No

☐

N/A

3.1.5. If you are bidding as a Consortium, are you able to provide your completed [Attachment 3a Financial Viability Risk Assessment Tool](#) for each member?

Please read [Attachment 3 Financial Viability Risk Assessment Tool Instructions](#) before completing.

Please note you must provide this for each member, this should also include where applicable their parent company and ultimate parent company information.

☐

Yes

Please upload your completed Attachment 3a Financial Viability Risk Assessment Tool for each member
There is no limit to the number of files you can upload.

Choose File No file selected

☐

No

3.1.6. Are you able to provide the parent company published accounts for each member as detailed in [Attachment 3 Financial Viability Risk Assessment Tool Instructions](#)?

If your parent company has been in operation for less than 3 years please provide all available accounts.

☐

Yes

Please upload the parent company accounts for each member
There is no limit to the number of files you can upload.

Choose File

No file selected

☐

No

3.1.7. Are you able to provide the ultimate parent company published accounts for each member as detailed in [Attachment 3 Financial Viability Risk Assessment Tool Instructions](#)?

If your ultimate parent company has been in operation for less than 3 years please provide all available accounts.

☐

Yes

Please upload the ultimate parent company accounts for each member
There is no limit to the number of files you can upload.

Choose File

No file selected

☐

No

Open Banking

3.2.1. How many Certificates of Technical and Professional Ability do you wish to provide?

Open Banking

3.2.2. Please upload Attachment 2b Certificate of Technical and Professional Ability for your first example.

There is no limit to the number of files you can upload.

Choose File

No file selected

3.2.3. Please upload Attachment 2b Certificate of Technical and Professional Ability for your second example.

There is no limit to the number of files you can upload.

Choose File

No file selected

3.2.4. Please upload Attachment 2b Certificate of Technical and Professional Ability for your third example.

There is no limit to the number of files you can upload.

Choose File

No file selected

Open Banking

3.3.1. Please confirm whether you (and if applicable, your consortium members) already have, or can commit to obtain, when appointed to the DPS agreement, the levels of insurance cover indicated below and fully specified within the DPS bid pack?

You will be required to provide evidence of the above when appointed to the DPS agreement.

☐ Yes

☐ No

3.3.2. Employer's (Compulsory) Liability Insurance = £5,000,000
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There is a legal requirement for certain employers to hold Employer's (Compulsory) Liability Insurance of £5 million as a minimum. See the [Health and Safety Executive](#) website for more information.

☐

I confirm

3.3.3. Public Liability Insurance = £1,000,000

☐

I confirm

3.3.4. Professional Indemnity Insurance = £2,000,000

☐

I confirm

3.3.5. Please upload insurance certificate (this is optional, please see guidance note).

Once you are appointed to the DPS, you will be required to provide copies of your insurance certificates. However, if you wish you can upload them below now.

There is no limit to the number of files you can upload.

Choose File

No file selected

Open Banking

3.4.1. Please confirm that you (and if applicable, all consortium members) have in place, or that you will have in place by contract award, the human and technical resources to perform the contract to ensure compliance with the General Data Protection Regulation and to ensure the protection of rights of data subjects.

☐

Yes

☐

No

Open Banking

3.5.1. Please confirm that you (and if applicable, all consortium members) have adequate arrangements in place to manage health and safety effectively and control significant risks relevant to the requirement (including risks from the use of contractors, where relevant).

☐ Yes

☐ No

Open Banking

3.6.1. Please confirm if you intend to use a supply chain for this DPS agreement (i.e. services that are used wholly or substantially for the purpose of performing or contributing to the performance of the whole or part of call-off contracts).

☐ Yes

☐ No

Open Banking

3.7.1. Please confirm that you have the systems in place to pay those in your supply chain promptly and effectively, i.e. within your agreed contractual terms.

☐ Yes

☐ No

3.7.2. Please confirm you have procedures for resolving disputed invoices with those in your supply chain promptly and effectively. This should include all situations where payments are due; not all payments involve an invoice.

☐ Yes

☐ No

3.7.3. Please confirm that for public sector contracts awarded under the Public Contract Regulations 2015 you have systems in place to include (as a minimum) 30 day payment terms in all of your supply chain contracts and require that such terms are passed down through your supply chain.

Requirement under the [Public Contracts Regulations 2015 \(Regulation 113\)](#)

☐ Yes

☐ No

Open Banking

3.7.4. within 30 days

3.7.5. between 31 and 60 days

3.7.6. in 61 days or more

3.7.7. due but not paid by the last date for payment under agreed contractual terms

Open Banking

3.7.8. within 30 days

3.7.9. between 31 and 60 days

3.7.10. in 61 days or more

3.7.11. due but not paid by the last date for payment under agreed contractual terms

3.7.12. It is acceptable to cross refer to information that has previously been submitted to Government or other bodies or is publicly available (provided it covers the required reporting periods), including data published in accordance with the Reporting on Payment © 2023 NQC Ltd All Rights Reserved.

If you do wish to cross refer, please provide details and/or insert link(s).

3.7.13. If you are unable to demonstrate that all invoices have been paid within the agreed contractual terms, please explain why.

3.7.14. If you are unable to demonstrate that 95% or more of invoices payable to your supply chain on all contracts have been paid within 60 days of the receipt of the invoice in at least one of the last two six months reporting periods please provide an action plan for improvement which includes (as a minimum) the following:

- Identification of the primary causes of failure to pay:
 - 95% of all supply chain invoices within 60 days; and
 - if relevant under question 3.7.13, all invoices within agreed terms.
- Actions to address each of these causes.
- A mechanism for and commitment to regular reporting on progress to the bidder's audit committee (or equivalent).
- A plan signed off by your director
- Plan published on its website (this can be a shorter, summary plan).

Guidance:

If you have an existing action plan prepared for a different purpose, it is acceptable to attach this but it should contain the above features.

Note: if you have indicated 'no' at question 3.7.1 your action plan must also address steps taken to pay within agreed terms.

Open Banking

3.8.1. Are you a relevant commercial organisation as defined by section 54 ("Transparency in supply chains etc.") of the [Modern Slavery Act 2015](#) ("the Act")?

This means do you have a total turnover of £36m or more per annum and carry out your business or part of your business in the UK?



Yes



No

Open Banking

3.9.1. Are you compliant with the annual reporting requirements contained within [Section 54 of the Act 2015](#)



Yes



No

3.9.2. If your latest modern slavery statement is published, please provide:

- the web address
- precise reference of the documents

3.9.3. If your statment is not published, please provide a copy.

Any modern slavery statement should contain at least the following information:

- a. the organisation's structure, its business and its supply chains;
- b. its policies in relation to slavery and human trafficking;
- c. its due diligence processes in relation to slavery and human trafficking in its business and supply chains;
- d. the parts of its business and supply chains where there is a risk of slavery and human trafficking taking place, and the steps it has taken to assess and manage that risk;
- e. its effectiveness in ensuring that slavery and human trafficking is not taking place in its business or supply chains, measured against such performance indicators as it considers appropriate;
- f. the training and capacity building about slavery and human trafficking available to its staff;

There is no limit to the number of files you can upload.

Choose File

No file selected

3.9.4. If all of the required information above is not included in your modern slavery statement, please provide an explanation as to why not and/or assurances that it will be included before contract award.

Open Banking

3.10.1. As you have answered No at 3.8.1, confirming that you are not a relevant commercial organisation subject to Section 54 of the Modern Slavery Act 2015, do you have a turnover of £36m or more per annum?

☐ Yes

☐ No

Open Banking

3.11.1. If you are not a relevant commercial organisation subject to Section 54 of the Modern Slavery Act 2015 (for example you do not carry on your business, or part of your business, in the UK) but you have a turnover of £36m or more per annum, please provide the information below.

- A link to your modern slavery statement or other statement or document containing at least the following information:
- a. the organisation's structure, its business and its supply chains;
 - b. its policies in relation to slavery and human trafficking;
 - c. its due diligence processes in relation to slavery and human trafficking in its business and supply chains;
 - d. the parts of its business and supply chains where there is a risk of slavery and human trafficking taking place, and the steps it has taken to assess and manage that risk;
 - e. its effectiveness in ensuring that slavery and human trafficking is not taking place in its business or supply chains, measured against such performance indicators as it considers appropriate;
 - f. the training and capacity building about slavery and human trafficking available to its staff

3.11.2. If your statement is not published, please provide a copy.

Your modern slavery statement or other statement or document should contain at least the following information:

- a. the organisation's structure, its business and its supply chains;
- b. its policies in relation to slavery and human trafficking;
- c. its due diligence processes in relation to slavery and human trafficking in its business and supply chains;
- d. the parts of its business and supply chains where there is a risk of slavery and human trafficking taking place, and the steps it has taken to assess and manage that risk;
- e. its effectiveness in ensuring that slavery and human trafficking is not taking place in its business or supply chains, measured against such performance indicators as it considers appropriate;
- f. the training and capacity building about slavery and human trafficking available to its staff

There is no limit to the number of files you can upload.

Choose File

No file selected

3.11.3. If all of the required information above is not included in your modern slavery statement or equivalent, please provide an explanation as to why not and/or assurances that it will be included before contract award.

Open Banking

3.12.1. In relation to the services, please tell us if you comply with one of the criteria above.

- ☐ (i) - Yes
- ☐ (ii) - Yes
- ☐ No - none of the criteria

Open Banking

3.13.1. Do you meet this requirement?

☐ Yes

☐ No

Open Banking

3.14.1. Please select the 'Service Type' your organisation is able to provide. Tick all that apply.

☐ Digital Payments

☐ Account Information

☐ CoP (Confirmation of Payee)

Guidance

You are advised to select only the relevant services to your organisation. Buyers using the RM6301 Marketplace will assess your credentials for specific contract opportunities during call off competitions.

Open Banking

Guidance

You are advised to select only the relevant services to your organisation. Buyers using the RM6301 Marketplace will assess your credentials for specific contract opportunities during call off competitions.

3.14.2. Please confirm the services your organisation is able to provide for **Digital Payments**. Tick all that apply.

☐

Payments In - API Integration

☐

Payments In - Payment Page Design and Build

☐

Payments Out

☐

Direct Debit Services

3.14.3. Please confirm the services your organisation is able to provide for **Account Information**. Tick all that apply.

☐

Fraud Services

☐

Identity Services

☐

Income Verification Services

☐

Affordability Services

☐

Risk Identification Services

☐

Transaction/ Fund Tracing and Monitoring Services

3.14.4. Please confirm the services your organisation is able to provide for **CoP (Confirmation of Payee)**.

☐

Confirmation of Payee

Open Banking

3.15.1. Please select the '**Contract Value**' your organisation is able to provide. Tick all that apply.

☐

£1 - £999,999

☐

£1m - £2,499,999

- ☐ £1m - £2,499,999
- ☐ £2,500,000 - £4,999,999
- ☐ >£5m

Open Banking

3.16.1. Please select the **Hosting location** from which your organisation is able to provide **Digital Payments** services. Tick all that apply.

- ☐ UK
- ☐ Outside UK
- ☐ Non UK / EEA

3.16.2. Please select the **Hosting location** from which your organisation is able to provide **Account Information** services. Tick all that apply.

- ☐ UK
- ☐ Outside UK
- ☐ Non UK / EEA

3.16.3. Please select the **Hosting location** from which your organisation is able to provide **CoP (Confirmation of Payee)** services. Tick all that apply.

- ☐ UK
- ☐ Outside UK
- ☐ Non UK / EEA

Guidance

You are advised to select only the relevant options to your organisation. Buyers using the RM6301 Marketplace will assess your credentials for specific contract opportunities during call off competitions.

3.16.4. Please select **Delivery Capabilities** which your organisation is able to provide services. Tick all that apply.

☐

API Intergration

☐

Platform Access

☐

Offline/Data Exports

3.16.5. Please select the **Settlement Route** which your organisation is able to provide services. Tick all that apply.

☐

Direct Payment (not Settlement Account)

☐

Via Settlement Account

Open Banking

3.17.1. Are you a new supplier and have been trading for less than 12 months?

☐

Yes

☐

No

Open Banking

3.18.1. Please confirm that you, and if applicable each of your consortium members, have detailed your environmental management measures by completing a Carbon Reduction Plan which meets the required reporting standard.

☐ Yes

☐ No

3.18.2. Please provide a link to your most recently published Carbon Reduction Plan (CRP) which:

- confirms your commitment to achieving Net Zero by 2050;
- contains emissions reported for all required Scopes (in accordance with the required methodology);
- indicates the environmental management measures that you will apply when performing the contract; and
- has a reporting period of no greater than 12 months prior to the date of commencement of this procurement.
- Is published on your company website.

In order to submit a parent company CRP in lieu of an individual CRP, you must be wholly owned by parent company, the submitted CRP must:

- apply to both you and your parent company,
- must confirm your joint commitment to achieving net zero by 2050.
- be adopted jointly and with environmental management measures clearly applied to you when performing the relevant contract.

Where the response is being completed on behalf of a consortium of suppliers, a link should be provided to the CRP of each consortium member.

3.18.3. If emissions in the Carbon Reduction Plan(s) are not reported for any Scopes or only for some Scopes, or the reporting period is more than 12 months from the date of commencement of the procurement, please provide an explanation why.

3.18.4. Please confirm that your organisation, and if applicable each of your consortium members), is taking steps to reduce your GHG Emissions over time and is publicly committed to achieving Net Zero by 2050.

☐ Yes

☐ No



3.18.5. Please provide your current Net Zero Target Date (Lead Bidder)

Day (DD)	Month (MM)	Year (YYYY)
<input type="text"/>	<input type="text"/>	<input type="text"/>

Open Banking

3.18.6. Baseline Year Scope 1 Emissions

3.18.7. Baseline Year Scope 2 Emissions

3.18.8. Baseline Year Scope 3 Emissions

3.18.9. Current / Most Recent Reporting Year Scope 1 Emissions

3.18.10. Current / Most Recent Reporting Year Scope 2 Emissions

3.18.11. Current / Most Recent Reporting Year Scope 3 Emissions

3.18.12. If you, or if applicable any of your consortium members, do not have a website, you must attach a copy of your Carbon Reduction Plan using Attachment 2e Carbon Reduction Plan Template and confirm that you are willing to provide your plan upon request to Buyers under the DPS who may request it in future within 30 days of the request being made.

[Attachment 2e - Carbon Reduction Plan template v1.0.docx](#)

There is no limit to the number of files you can upload.

Choose File

No file selected

Open Banking

3.19.1. Please confirm that your organisation (and if applicable, each of your consortium members) is taking steps to reduce your GHG Emissions over time and is publicly committed to achieving Net Zero by 2050.

☐ Yes

☐ No

3.19.2. If you are a new organisation who cannot provide scope emissions data for the required reporting periods, please confirm the date by which you will publish a full Carbon Reduction Plan to your website.

Day
(DD)

Month
(MM)

Year
(YYYY)

Open Banking

3.20.1. Supplier Name (registered name if registered)

3.20.2. Registration number

3.20.3. Supplier DPS Agreement Manager

Name:

Job title:

Email address:

Phone number:

3.20.4. Supplier Authorised Representative

Name:

Job title:

Email address:

Phone number:

3.20.5. Supplier Compliance Officer

Name:

Job title:

Email address:

Phone number:

3.20.6. Supplier Data Protection Officer

Name:

Job title:

Email address:

Phone number:

3.20.7. Supplier Marketing Contact

Name:

Job title:

Email address:

Phone number:

3.20.8. Please provide any commercially sensitive information including

Date:

Day (DD)	Month (MM)	Year (YYYY)
<div></div>	<div></div>	<div></div>

Details

Duration of confidentiality:

Open Banking

3.21.1. I declare that to the best of my knowledge the answers submitted and information contained in this complete document are correct and accurate, including parts 1, 2 and part 3.

I declare that, upon request and without delay I will provide the certificates and/or documentary evidence referred to in this document except where this documentation can be accessed by the contracting authority via a national database free of charge or the contracting authority already possesses the documentation.

I understand that the information will be used in the selection process to assess my suitability to participate further in this procurement.

I understand that the authority may reject this submission in its entirety if there is a failure to answer all the relevant questions fully, or if false/misleading information or content is provided in any section.

I am aware of the consequences of serious misrepresentation.

I confirm

Name

Date

Day (DD)	Month (MM)	Year (YYYY)
<input type="text"/>	<input type="text"/>	<input type="text"/>

Name of organisation

Role in organisation

Phone number

E-mail address

Address lookup

Street

Town or City

County or State

Postcode

Country

Select a country

Open Banking

Thank you for completing the Open Banking DPS questionnaire.

By providing this information you confirm that you are an authorised representative of the organisation for which you have responded. In addition, this confirms that the information you have provided for the questionnaire represents a true and honest account of your organisations performance and that no information has been omitted which should reasonably have been shared.

To review your answers and make any final amendments prior to sending, please click "**Save and view answers**" below.

To submit your Open Banking DPS questionnaire, please click "**Continue**" below.

Open Banking

Have you reviewed the related self cleaning evidence?

☐

Yes

☐

No

Explain the reason why self cleaning evidence is not reviewed

Are you satisfied with the evidence and explanation provided by the supplier?

☐

Yes

☐

No

Explain the reason why you are not satisfied with the evidence or explanation provided by supplier

Open Banking

Please confirm one of the following actions for this supplier submission.

☐

Direct this submission to the Registered 1 stage

☐

Reject this submission from the Open Banking DPS

Confirm the rejection of this supplier for Open Banking DPS

Explain the reason for rejection of this supplier for Open Banking DPSQ.

Please note this reason for rejection, will be included in a notification to the Supplier.

Date supplier can
reapply

Day
(DD)

Month
(MM)

Year
(YYYY)

Open Banking

Please review and confirm your agreement to the following DPS Appointment Form information, before proceeding with your application for the RM6301 Open Banking.

Crown Commercial Service

The Minister for the Cabinet Office represented by
its executive agency the Crown Commercial
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its executive agency the Crown Commercial Service (CCS).

Its offices are on: 9th Floor, The Capital, Old Hall Street, Liverpool L3 9PP.

Supplier

The name, address, and registration number of the Supplier will be captured as part of the selection questionnaire during the DPS Registration process.

Dynamic Purchasing System Contract

This dynamic purchasing system access agreement between CCS and the Supplier allows the Supplier to be considered for Order Contracts to supply the Deliverables in Service Filter Categories as detailed in bid pack Attachment 1- Products and Service Matrix. You cannot deliver in any other Filter Categories under this Contract. Any references made to other Filter Categories in this Contract do not apply.

This opportunity is advertised in the Contract Notice in the Official Journal of the European Union RM6301 (OJEU Notice).

Deliverables

- Digital Training & Support Services
- See DPS Schedule 1 (Specification) for further details.

Dynamic Purchasing System Start Date

The date in which you agree to the Terms and Conditions; and become 'Appointed' to the DPS as detailed in paragraph 6.7 of this DPS Needs document, is the start date of your DPS Agreement. If you become appointed in the first thirty (30) days from the date of the OJEU submission (21/05/2020) your DPS agreement start date will be 22/06/2020.

Dynamic Purchasing System Expiry Date

DPS Optional Extension Period

Open Banking

Please review the following DPS Incorporated Terms, before proceeding with your application for the RM6301 Open Banking.

The following documents are incorporated into the DPS Contract. Where numbers are missing we are not using these schedules. If the documents conflict, the following order of precedence applies:

- This DPS Appointment Form
- Any DPS Special Terms (see Section 9 'DPS Special Terms' in the DPS Appointment Form)
- Joint Schedule 1 (Definitions) RM6301
- Joint Schedule 11 (Processing Data) RM6301
- The following Schedules for RM6301 (in equal order of precedence):
 - DPS Schedule 1 (Specification)
 - DPS Schedule 4 (DPS Management)
 - DPS Schedule 5 (Management Levy and Information)
 - DPS Schedule 6 (Order Form Template and Order Schedules) including the following template Order Schedules:
 - Order Schedule 1 (Transparency Reports)
 - Order Schedule 2 (Staff Transfer)
 - Order Schedule 3 (Continuous Improvement)
 - Order Schedule 4 (Order Tender)
 - Order Schedule 5 (Pricing Details)
 - Order Schedule 6 (ICT Services)
 - Order Schedule 7 (Key Supplier Staff)
 - Order Schedule 8 (Business Continuity and Disaster Recovery)
 - Order Schedule 9 (Security)
 - Order Schedule 10 (Exit Management)
 - Order Schedule 12 (Clustering)
 - Order Schedule 13 (Implementation Plan and Testing)
 - Order Schedule 14 (Service Levels)
 - Order Schedule 15 (Order Contract Management)
 - Order Schedule 16 (Benchmarking)
 - Order Schedule 17 (MOD Terms)
 - Order Schedule 18 (Background Checks)
 - Order Schedule 19 (Scottish Law)
 - Order Schedule 20 (Order Specification)
 - Order Schedule 21 (Northern Ireland Law)
 - Order Schedule 23 (Supplier Furnished Terms)
 - DPS Schedule 7 (Order Procedure)
 - DPS Schedule 8 (Self Audit Certificate)
 - DPS Schedule 9 (Cyber Essentials Scheme)

- Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 6 (Key Subcontractors)
 - Joint Schedule 7 (Financial Difficulties)
 - Joint Schedule 8 (Guarantee)
 - Joint Schedule 10 (Rectification Plan)
- CCS Core Terms - DPS (version 1.0.1)
 - Joint Schedule 5 (Corporate Social Responsibility) RM6301
 - DPS Schedule 2 (DPS Application) RM6301 as long as any part of the DPS Application that offers a better commercial position for CCS or Buyers (as decided by CCS) take precedence over the documents above

Open Banking

Please review the following information, before proceeding with your application for the RM6301 Open Banking.

DPS Pricing

Details in DPS Schedule 3 (DPS Pricing)

Insurance

Details in Annex of Joint Schedule 3 (Insurance Requirements).

Cyber

- Essentials Certification
- Cyber Essentials Scheme Basic - see DPS Schedule 9

Management Levy

The Supplier will pay, excluding VAT, 0.5 % of all the Charges for the Deliverables invoiced to the Buyer under all Order Contracts.

Supplier DPS Agreement Manager

Supplier Authorised Representative

Supplier Compliance Officer

Supplier Data Protection Officer

Supplier Marketing Contact

Key Subcontractors

Details of subcontractors where applicable have been registered and provided where applicable as part of your SQ DPS Submission.

CCS Authorised Representative

Name

Job Title

Email Address

Telephone

By selecting **"I Confirm"** you confirm that you comply with the above DPS Appointment Form statements and requirements. Once you have selected the tick box to confirm your compliance and acknowledgement of the above, select **'Save**

and continue' to be presented with your non watermarked DPS Appointment Form.

☐

I Confirm

Open Banking

You have successfully completed the SQ for Open Banking DPS. The DPS Appointment Form will be electronically signed and managed by Crown Commercial Service (CCS) and you.

Final sign off to ensure a legally binding DPS Appointment Form between CCS and you is completed by you ticking your acceptance in the below box.

By ticking, you are confirming that you comply with the following agreements and documentation, which you should download and retain:

- [DPS Agreement](#) (which includes Payment of management Levy)
- [Privacy Notice & CCS DPS Terms of Use](#)
- Answer Link
- Answer Link
- [DPS Bid Pack](#) (which includes the Terms and Conditions, DPS Needs and Customer Needs documents)

If you are electronically signing the DPS Appointment Form for the RM6301 Open Banking as the lead contact for a Group of Economic Operators (consortia) your electronic signature will be the signature that represents all members of the consortia as detailed within your submission for this DPS.

Once you have ticked that you agree to the covenants above you will be formally 'Appointed' to the DPS for Open Banking.

Failure to tick that you agree at this stage will prevent you from securing your appointment on to the DPS for Open Banking, as there will be no legally binding DMP Appointment Form between CCS and you.

☐

I Agree

Open Banking

Confirm the rejection of this supplier for Open Banking DPS.

☐

I Confirm

Explain the reason for rejection of this supplier for Open Banking DPSQ.

Please note this reason for rejection, will be included in a notification to the Supplier.

Date supplier can
reapply

Day
(DD)

Month
(MM)

Year
(YYYY)

Open Banking

Please confirm if you wish to reappoint this supplier.

☐

I Confirm

Please provide a reason

Open Banking

Confirm the rejection of this supplier for Open Banking DPS.

☐

I Confirm

Explain the reason for rejection of this supplier for Open Banking DPSQ.

Please note this reason for rejection, will be included in a notification to the Supplier.

Date supplier can
reapply

Day
(DD)

Month
(MM)

Year
(YYYY)

Open Banking

Please confirm you would like to send this application back to Registered 1

☐

I Confirm

Guidance

Please note when entering a date:
CAM's will be able to reappoint suppliers (if rejected from the Appointed stage) and redirect a supplier back to the Registered 1 stage (if rejected from any other stage), up until the day before the date entered
Suppliers will be able to reapply from the date entered