



Defence Electronics &
Components Agency



Crown
Commercial
Service

**THE DEFENCE ELECTRONICS AND COMPONENTS
AGENCY
AND
EMCOR GROUP (UK) PLC
FOR THE PROVISION OF
TOTAL FM SERVICES**

RM6232/L1B FACILITIES MANAGEMENT AND WORKPLACE
SERVICES

CONTRACT REFERENCE: SEA/19344

TENDER REFERENCE: CCZI22A07

Order Form Template and Call-Off Schedules

Call-Off Ref:CCZI22A07- Provision of Total Facilities Management
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Framework Schedule 6: (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: SEA/19344

THE BUYER: Defence Electronics and Components Agency

BUYER ADDRESS REDACTED TEXT under FOIA Section 40, Personal Information.

THE SUPPLIER: EMCOR Group (UK) plc

SUPPLIER ADDRESS: REDACTED TEXT under FOIA Section 40, Personal Information.

REGISTRATION NUMBER: 806888

DUNS NUMBER: 210330247

Order Form Template and Call-Off Schedules

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APPLICABLE FRAMEWORK CONTRACT:

This Order Form is for the provision of the Call-Off Deliverables and dated 05/04/2023

It's issued under the Framework Contract with the reference number RM6232 for the provision of Total FM Services.

CALL-OFF LOT(S):

This Call-Off Contract is in relation to the following Lot (please select).

Lot	Supplier accreditations required for the Lot
1b	ISO 9001, ISO 14001 , Cyber Essentials

ORDER INCORPORATED TERMS

The following terms shall apply to the Call-Off Contract:

Contract Type	Tick to apply applicable terms:
Annex A – CCS Public Sector Contract (PSC) Terms	<input checked="" type="checkbox"/>
Annex B – NEC3 Terms	<input type="checkbox"/>
Annex C – NEC4 Terms	<input type="checkbox"/>

Where a box is not ticked above, that annex (and the terms specified therein) shall not apply to the Call-Off Contract

ANNEX A

Public Sector Contract

The following documents are incorporated into this Call Off Contract. Where numbers are missing, we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. The Order Form, including and Call Off Special Terms, Call Off Special Schedules and any relevant Joint Schedules and Call Off Schedules, but excluding Annexes B and C of the Order Form;
2. Joint Schedule 1(Definitions and Interpretation) RM6232 Framework Special Term
3. The following Schedules in equal order of precedence:

- **Joint Schedules for RM6232**
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 6 (Key Subcontractors)
 - Joint Schedule 7 (Financial Difficulties)
 - Joint Schedule 8 (Guarantee)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Joint Schedule 12 (Supply Chain Visibility)
- **Call-Off Schedules for RM6232**
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 2 (Staff Transfer)
 - Call-Off Schedule 3 (Continuous Improvement)
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 6 (ICT Services)
 - Call-Off Schedule 7 (Key Supplier Staff)
 - Call-Off Schedule 8 (Business Continuity and Disaster Recovery)
 - Call-Off Schedule 9 (Security)
 - Call-Off Schedule 10 (Exit Management)
 - Call-Off Schedule 11 (Installation Works)
 - Call-Off Schedule 13 (Mobilisation Plan and Testing)
 - Call-Off Schedule 14 (Key Performance Indicators)
 - Call-Off Schedule 15 (Call-Off Contract Management)
 - Call-Off Schedule 16 (Benchmarking)
 - Call-Off Schedule 18 (Background Checks)

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- o Call-Off Schedule 20 (Call-Off Specification)
- o Call-Off Schedule 25 (Billable Works and Projects)
- o Call-Off Schedule 26 (Buyer Remedies for Default and Step in Rights)
- o Call-Off Schedule 27 (Accessed Contracts and Construction Contracts)
- o Call-Off Schedule 28 (TUPE Surcharge)
- o Call-Off Schedule 29 (Redundancy Surcharge)
- o Call-Off Schedule 33 (Consortium Bids)

1. CCS PSC Core Terms (Version 3.0.11)
2. Joint Schedule 5 (Corporate Social Responsibility)
3. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.]
4. No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

Not Applicable

EFFECTIVE DATE: 07/03/2023

DATE THE CONTRACT PERIOD COMMENCES: 07/03/2023

MOBILISATION PERIOD: 13/03/2023

START DATE / DATE THE CALL-OFF INITIAL PERIOD COMMENCES / DATE
CONTRACT YEAR 1 COMMENCES: 01/05/2023

DATE CALL-OFF INITIAL PERIOD ENDS): 30/04/2026

CALL OFF OPTIONAL EXTENSION PERIOD 1 (start and end dates): 01/05/2026 to
30/04/2027

CALL-OFF OPTIONAL EXTENSION PERIOD 2 (start and end dates): [01/05/2027
to 30/04/2028

Framework Ref: RM6232

Project Version: v0.3

Model Version: v3.7

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TOTAL MAXIMUM CONTRACT PERIOD 07/03/2023 to 07/09/2030

CALL-OFF DELIVERABLES

See details in Call-Off Schedule 20 (Call-Off Specification)

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **REDACTED TEXT under FOIA Section 43, Commercial interest**

DRAWN DOWN DELIVERABLES:

NOT APPLICABLE

CALL-OFF CHARGES

[Option A: Insert the Charges for the Deliverables]

[Option B: See details in Call-Off Schedule 5 (Pricing Details)]

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- Specific Change in Law
- Benchmarking using Call-Off Schedule 16 (Benchmarking)
- Variation agreed in writing and signed by both Parties in accordance with clause 24 (Changing the Contract)
- Indexation

TARGET COST

Not Applicable

PAYMENT METHOD

BACS - Monthly

BUYER'S INVOICE ADDRESS:

REDACTED TEXT under FOIA Section 40, Personal Information.

INDEXATION

The Payment Index that shall be applied in relation to indexation shall be the Consumer Price Index. Indexation shall only apply from the contract start date and shall be applied on every yearly anniversary of the contract start date. Indexation shall be applied to the Baseline Monthly Payment.

PASS THROUGH COSTS

Not Applicable

Framework Ref: RM6232

Project Version: v0.3

Model Version: v3.7

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MORE FAVOURABLE COMMERCIAL TERMS

Not Applicable

TUPE OPTION

Fixed Fee TUPE Risk Premium

INCLUSIVE REPAIR THRESHOLD

The Inclusive Repair Thresholds shall be: £500 (excluding VAT)

BILLABLE WORKS

The estimated total value range for Billable Works shall be as set out below:

Tier	Estimated total value range
Tier One Billable Works	£0 - £5000
Tier Two Billable Works	£5001 - £25,000
Tier Three Billable Works	£25,001 - £100,000
Tier Four Billable Works	Above £100,000

BILLABLE WORKS NOT REQUIRING APPROVAL

The value of Billable Works not requiring approval is: £0

BUSINESS CRITICAL EVENTS

Business Critical Events are as follows:

[Please note Business Critical Events shall be discussed and agreed with the Buyer and Supplier during the Mobilisation Period]

WARRANTY

The Supplier must provide Deliverables with a warranty of at least 180 days from Delivery against all obvious defects.

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CYBER ESSENTIALS

Plus

COLLABORATIVE WORKING PRINCIPLES

The Collaborative Working Principles do not apply to this Call-Off Pricing).

FINANCIAL TRANSPARENCY OBJECTIVES

The Financial Transparency Objectives do not apply to this Call-Off Contract.

BUYER'S AUTHORISED REPRESENTATIVE:

REDACTED TEXT under FOIA Section 40, Personal Information.

BUYER NOTICES

REDACTED TEXT under FOIA Section 40, Personal Information.

BUYER SECURITY REPRESENTATIVE

REDACTED TEXT under FOIA Section 40, Personal Information.

BUYER'S ENVIRONMENTAL POLICY

**TO BE INSERTED AT CONTRACT AWARDED FOR THE PURPOSES OF THE
TENDER PLEASE SEE ATTACHMENT 3 – SPECIFICATION ANNEX S – DECA
COMPLIANCE MANUAL**

BUYER'S SECURITY POLICY

REDACTED TEXT under FOIA Section 43, Commercial interest

SUPPLIER'S AUTHORISED REPRESENTATIVE

REDACTED TEXT under FOIA Section 40, Personal Information.

SUPPLIER'S CONTRACT MANAGER

REDACTED TEXT under FOIA Section 40, Personal Information.

PROGRESS REPORT FREQUENCY:

On the first Working Day of each calendar month

[To be agreed between the Buyer and Supplier during the Mobilisation Period]

PROGRESS MEETING FREQUENCY

Quarterly on the first Working Day of each quarter

[To be agreed between the Buyer and Supplier during the Mobilisation Period]

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KEY ROLES/STAFF:

REDACTED TEXT under FOIA Section 40, Personal Information.

KEY SUBCONTRACTORS:

REDACTED TEXT under FOIA Section 43, Commercial interest

E-AUCTIONS:

Not Applicable

COMMERCIALLY SENSITIVE INFORMATION:

Not Applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

The Supplier must have a Call-Off Guarantor to guarantee their performance using the form in Joint Schedule 8 (Guarantee)

SERVICE PERIOD:

The Service Period for the purposes of *Call-Off* Schedule 14 (Key Performance Indicators) shall be one Month.

KPI CREDITS, AT RISK % AND EARN BACK%:

KPI Credits accrue in accordance with Call-Off Schedule 14 (Key Performance Indicators).

For the purposes of *Call-Off Schedule 14* (Key Performance Indicators):

(i) the At Risk % shall be: 6 %

(ii) the Earn Back % shall be: 0%

CONCESSION:

Not Applicable

COLLATERAL WARRANTIES

Not Applicable

PERFORMANCE BOND

Not Applicable

Framework Ref: RM6232

Project Version: v0.3

Model Version: v3.7

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SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, it will comply with the following social value commitments as were provided for in its Tender:

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COUNTERPARTS

The Call-Off Contract may be executed in any number of counterparts, each of which when executed shall constitute a duplicate original, but all the counterparts shall together constitute the one agreement.

Transmission of an executed counterpart of this Call-Off Contract (but for the avoidance of doubt not just a signature page) by email (in PDF, JPEG or other agreed format) shall take effect as delivery of an executed counterpart of this Call-Off Contract. If either method of delivery is adopted, without prejudice to the validity of the Call-Off Contract thus made, each Party shall provide the others with the original of such counterpart as soon as reasonably possible thereafter

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	REDACTED TEXT under FOIA Section 40, Personal Information.	Signature:	REDACTED TEXT under FOIA Section 40, Personal Information.
Name:	REDACTED TEXT under FOIA Section 40, Personal Information.	Name:	REDACTED TEXT under FOIA Section 40, Personal Information.
Role:	REDACTED TEXT under FOIA Section 40, Personal Information.	Role:	REDACTED TEXT under FOIA Section 40, Personal Information.
Date:	REDACTED TEXT under FOIA Section 40, Personal Information.	Date:	REDACTED TEXT under FOIA Section 40, Personal Information.

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ANNEX A

**REDACTED TEXT under FOIA Section 43,
Commercial interest**