

**CONTRACTS FOR THE PROVISION OF
MULTI-DISCIPLINARY CONSULTANCY SERVICES
FOR THE DEVELOPMENT OF
17-23 & 22-26 CLEMENTS ROAD, ILFORD
FOR THE LONDON BOROUGH OF REDBRIDGE
COMMENCING 23rd APRIL 2018**

The London Borough of Redbridge (“the Authority”) invites Expressions of Interest from suitably qualified and experienced organisations in relation to the Contract for the Provision of Multi-Disciplinary Consultancy Services for the Development of 17-23 & 22-26 Clements Road, Ilford (“the Contract”).

The Contract shall commence on 23rd April 2018 and, shall continue until completion of the services to be provided as set out within the Specification for the development of the Clements Road Sites (the “Contract Period”).

There will be a site visit for interested providers on Wednesday 13th December at 17-23 Clements Road, Ilford. Organisations that wish to attend the site visit are required to book via the London tenders Portal. Organisations are advised that they shall be permitted to bring no more than two (2) people to the site visit.

Organisations interested in being invited to tender for the Contract are required to complete a Selection Questionnaire containing information about their economic and financial standing, technical capability and other general information. This information will be assessed to establish that the organisation is financially viable and technically capable of undertaking a contract of this nature. Access to the Selection Questionnaire and further information about the Contract can be obtained from the London Tenders Portal.

The Authority carries out financial appraisals of all organisations that express interest in tendering for the Authority’s contracts to ensure that such organisations satisfy the Authority’s minimum standards of economic and financial standing. In this instance the Authority has set the following financial threshold for the Contract as:-

Minimum of £2,500,000 annual turnover in the last two (2) years.

The Authority retains discretion to exclude from consideration for invitation to tender for the Contract any organisation that fails to meet this minimum turnover standard.

Following evaluation of the Selection Questionnaires received by the deadline stipulated below, the Authority shall issue Invitations to Tender for the Contract. The Authority will only consider Tenders submitted by those organisations to whom the Authority has issued a specific Invitation to Tender.

The Contract shall be awarded based on the most economically advantageous Tender received. This shall be determined in accordance with the Evaluation Criteria of Price 40% and Technical Ability and Quality 60%, as more fully described in the Tender Documents.

A Contract Notice in respect of this Contract was dispatched to the Office for the Official Journal of the European Union on 30th November 2017.

Process for Submitting an Expression of Interest

The Procurement Documents comprise:

- Selection Questionnaire
- Selection Questionnaire - Instructions to Suppliers
- Conditions of Contract in the form of the JCT Consultancy Agreement (Public Sector) 2016 as amended by the Authority;
- Specification (Annex B); and
- Tender Documents (Annex C)

The Procurement Documents, including the Instructions to Suppliers for Submission of a Selection Questionnaire, are available from www.londontenders.org. To obtain the Procurement Documents:

- Register your organisation free of charge at www.londontenders.org;
- Await acceptance. You will receive an e-mail confirming your username and password for the London Tenders Portal;
- Use your username and password to log in to the London Tenders Portal and express your interest in the Contract;
- After you have expressed an interest you will receive an e-mail link to access the Procurement Documents;
- Then follow the guidance contained in the Instructions for Submission of a Selection Questionnaire;
- All Selection Questionnaire responses must be submitted via the London Tenders Portal.

THE CLOSING DATE FOR RECEIPT OF EXPRESSIONS OF INTEREST IS 17:00 HOURS (5:00 P.M.) ON TUESDAY 16TH JANUARY 2018. THE AUTHORITY RESERVES THE RIGHT TO EXCLUDE ANY EXPRESSIONS OF INTEREST RECEIVED AFTER THIS DATE AND TIME.

A NOTICE CONTAINING THE SAME INFORMATION AS CONTAINED IN THIS ADVERT WAS DESPATCHED TO THE OFFICE FOR OFFICIAL PUBLICATIONS OF THE EUROPEAN COMMUNITIES ON THURSDAY 30TH NOVEMBER 2017.