**Call-Off Schedule 20 (Call-Off Specification)**

This Schedule sets out the characteristics of the Deliverables that the Supplier will be required to make to the Buyers under this Call-Off Contract

The Home Office has a requirement for the historical documents that have been retrieved from historical home offsite archive locations, these boxes of records are to be opened, removed from files whether treasury tags, ring binders, staples, or any other binding methods and the paperwork to be OCR scanned.

Upon completion of OCR scanning all paperwork to be replaced back into the boxes for collection.

OCR scanning requirement - the OCR database should capture; date range, name of file and origin by that we mean government department for example PITO, NPIA, or Home Office (HO)

Database - it must be possible to search all scanned documents for free text key words, the results of such key words will identify the file name, its associated date range and origin.