



**INVITATION TO TENDER (STAGE1)**  
**COLLECTION CARE DATABASE**  
**COMPETITIVE PROCEDURE WITH NEGOTIATION**

CLOSING DATE FOR STAGE 1 TENDER RESPONSES – Friday 12 May 2017, 5pm

Please note the following amendment to the Invitation to Tender (Stage 1) as previously published.

The Procurement Timetable (Section 7 of the Invitation to Tender) has now changed.

Section 7 now reads as below. No other changes to the Invitation to Tender have been made.

**7 PROCUREMENT TIMETABLE**

The Procurement Timetable is as follows:

STAGE 1		
Step	Description	Date
1	Invitation to Tender sent to Potential Suppliers who expressed an interest	6 <sup>th</sup> April 2017
2	Deadline for Potential Suppliers to submit clarification questions to <a href="mailto:procurement@nationalarchives.gov.uk">procurement@nationalarchives.gov.uk</a>	12 noon (UK time), 13 <sup>th</sup> April 2017
3	Deadline for TNA to respond to clarification questions*	21 <sup>st</sup> April 2017
4	Deadline for Potential Suppliers to submit their Stage 1 Proposals to <a href="mailto:procurement@nationalarchives.gov.uk">procurement@nationalarchives.gov.uk</a>	5pm (UK time), 12 <sup>th</sup> May 2017
5	TNA to evaluate Stage 1 Proposals and to shortlist Potential Suppliers for Stage 2 of the Procurement Process	19 <sup>th</sup> May 2017

*\*Any clarification question that TNA deems to be relevant to more than one Potential Supplier will be shared with all Potential Suppliers participating in Stage 1 of the Procurement Process*

The timetable for Stage 2 of the Procurement Process will be published to shortlisted Potential Suppliers on the date given at Step 5 in the table above.