Clarifications Log

Winchester City Council

This Log constitutes the complete record of clarifications and correspondence for the project detailed below.

Project	Digital Skills Project

Question Number	Date Raised	Question	Date Response Published	Clarification Response	Status
001	12/08/24	Will the IT equipment quotes be evaluated?	16/08/24	No, the quotes we have asked for are for information only, they will not be evaluated	Closed
002	12/08/24	Will a contingency plan be taken as a negative if we mention budget to boost engagement if struggling?	16/08/24	No, this will not be taken as a negative approach	Closed
003	12/08/24	Does the council have preferred venues?	16/08/24	No, we are open to venues around the district and open to suggestions	Closed
004	12/08/24	Do the council only want this programme of work to take place in Alresford and Wickham?	16/08/24	No, this is a starting point to understand interest and then move on into other wards within the district	Closed
005	12/08/24	How would the council like submission to be submitted?	16/08/24	Please submit your submission in a separate document to the tender documents, there is no restriction on how many pages	Closed
006	12/08/24	Is the £20,000 for the digital equipment on top of the £30,000 for programme delivery?	16/08/24	Yes, there is a separate budget of £20,000 for the refurbished digital equipment	Closed
007	12/08/24	Do the workshops have to be just for existing social/charity groups or can they also be stand alone?	16/08/24	We would like workshops to first of all be offered to existing social/charity groups, however we are open to standalone also	Closed
008	12/08/24	Will the partner be supported by the council by connecting them to networks?	16/08/24	Yes, the council will share network links to the delivery partner, as well as the expectation that the delievery partner has their own also	Closed
009	13/08/24	Could you please confirm the total number of classes planned for this programme, including the number of sessions per week and the duration of each class	16/08/24	This is for the bidder to decide against the KPIs. Please note there are three elements to this programme of work. We require bidders to quote this against the KPIs set out in the specificatio	Closed
010	13/08/24	The allocated budget for the purchase of refurbished laptops, mice, and keyboards is £20,000. Given the configuration specified, this amount appears to be insufficient to meet the requirement of 200 PCs. Would it be possible to consider reducing the number of refurbished PCs required to align with the	16/08/24	This part of the tender will not be evaluated and will be submitted for info, if the budget is too low for the amount of kit, this can be discussed with the awarded delivery partner. You will not be marked down if this section goes over the £20k. There is no further budget.	Closed
011	13/08/24	Regarding the marketing of this programme, will there be a separate budget provided by the council, or should it be included within the existing programme	16/08/24	This needs to be within the 30k for the full programme.	Closed