**Framework Schedule 6 - Order Form Template and Call-Off Schedules**

**Order Form**

CALL-OFF REFERENCE: 710518450 (CCS Reference: CCSM23A02)

THE CONTRACTING AUTHORITY: Ministry of Defence

CONTRACTING AUTHORITY ADDRESS: DMS Whittington, Lichfield, WS14 9PY

THE SUPPLIER: Honeybeerecruitment.com Ltd t/a Military Medical Personnel

SUPPLIER ADDRESS: REDACTED TEXT under FOIA Section 40 Personal Information.

REGISTRATION NUMBER: **06130669**

DUNS NUMBER: 219489775

SID4GOV ID:*N/A*

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 24th December 2024.

It’s issued under the Framework Contract with the reference number RM6281 for the provision of Clinical and Healthcare Staffing.

CALL-OFF LOT(S): Lot 5 - Vendor and Managed Service Provision

5a: Master vendor

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6281
3. Framework Special Terms
4. The following Schedules in equal order of precedence:

* Joint Schedules for RM6281
  + Joint Schedule 2 (Variation Form)
  + Joint Schedule 3 (Insurance Requirements)
  + Joint Schedule 4 (Commercially Sensitive Information)
  + Joint Schedule 6 (Key Subcontractors)
  + Joint Schedule 7 (Financial Difficulties)
  + Joint Schedule 8 (Guarantee)
  + Joint Schedule 9 (Minimum Standards of Reliability)
  + Joint Schedule 10 (Rectification Plan)
  + Joint Schedule 11 (Processing Data)
  + Joint Schedule 12 (Supply Chain Visibility)
* Call-Off Schedules for **710518450**
  + Call-Off Schedule 1 (Transparency Reports)
  + ~~Call-Off Schedule 2 (Staff Transfer)~~ – (REPLACED BY SPECIAL TERM)
  + Call-Off Schedule 3 (Continuous Improvement)
  + Call-Off Schedule 5 (Pricing Details)
  + Call-Off Schedule 6 (ICT Services) (AMENDED)
  + Call-Off Schedule 7 (Key Supplier Staff)
  + Call-Off Schedule 8 (Business Continuity and Disaster Recovery)
  + Call-Off Schedule 9 (Security)
  + Call-Off Schedule 10 (Exit Management)
  + ~~Call-Off Schedule 13 (Implementation Plan and Testing)~~ (REPLACED BY SPECIAL TERM)
  + Call-Off Schedule 14 (Service Levels)
  + Call-Off Schedule 15 (Call-Off Contract Management) which includes the Contracting Authority’s Annex 1.
  + Call-Off Schedule 16 (Benchmarking)
  + ~~Call-Off Schedule 17 (MOD Terms)~~ (REPLACED BY SPECIAL TERM)
  + Call-Off Schedule 18 (Background Checks)
  + Call-Off Schedule 20 (Call-Off Specification)

1. Core Terms (version 3.0.11)
2. Joint Schedule 5 (Corporate Social Responsibility) RM6281
3. Call-Off Schedule 4 (Call-Off Tender)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract, which amend or replace the RM6281 Call Off Schedules

* + Call-Off Schedule 2 (Staff Transfer)
  + Call-Off Schedule 5 (Pricing Details)
  + Call-Off Schedule 6 (ICT Services)
  + Call-Off Schedule 9 (Security)
  + Call-Off Schedule 13 (Mobilisation Plan and Implementation Plan)
  + Call-Off Schedule 14 (Service Levels)
  + Call-Off Schedule 15 (Call-Off Contract Management)
  + Call-Off Schedule 17 (MOD Terms)

Special Term Narrative: With effect from 1st April 2023 the Contracting Authority requires temporary healthcare worker GP’s to be on the NHS PL (NHS Performance List). Also, with the anticipated changes in prescribing, the Contracting Authority shall require all GPs to be NPL registered. DHSC/NHS BSA require all prescribers of NHS stationery to be on the NPL, to have a prescriber PIN created, hence this change of requirement.

CALL-OFF START DATE: 24th December 2024

CALL-OFF EXPIRY DATE: 23rd December 2028

CALL-OFF INITIAL PERIOD: 4 Years (48 months)

CALL-OFF OPTION PERIOD: Extension increments of up to 36 months, to a maximum term of seven years

ESTIMATED CONTRACT VALUE: £115.2M (including VAT and excluding any Call-Off Optional Extension Period)

CALL-OFF DELIVERABLES

See details in Call-Off Schedule 20 (Call-Off Specification)

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is£26.6m

CALL-OFF CHARGES

See details in Call-Off Schedule 5 (Pricing Details)

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in Framework Schedule 3 (Framework Prices).

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Contracting Authority and the Supplier because of:

* Variation of Price procedure per Call-Off Schedule 5 (Pricing Details)
* Specific Change in Law
* Benchmarking using Call-Off Schedule 16 (Benchmarking)

REIMBURSABLE EXPENSES

Refer to Call-Off Schedule 5 (Pricing Details)

PAYMENT METHOD

Payment for Contractor Deliverables will be made by electronic transfer and prior to submitting any claims for payment, the Contractor will be required to register their details (Supplier on-boarding) on the Contracting, Purchasing and

Finance (CP&F) electronic procurement tool. <https://www.gov.uk/government/publications/mod-contracting-purchasing-and-finance-e-procurement-system/contracting-purchasing-and-finance-cpf-tool>

CONTRACTING AUTHORITY’S INVOICE ADDRESS:

REDACTED TEXT under FOIA Section 40 Personal Information.

CONTRACTING AUTHORITY’S AUTHORISED REPRESENTATIVE

REDACTED TEXT under FOIA Section 40 Personal Information.

CONTRACTING AUTHORITY’S ENVIRONMENTAL POLICY

DSA01.1 ‘Defence Policy for Health, Safety, and Environmental Protection

CONTRACTING AUTHORITY’S SECURITY POLICY

Refer to Call-Off Schedule 9 (Security), Which includes the Contracting Authority’s Security Aspect Letter and associated terms

SUPPLIER’S AUTHORISED REPRESENTATIVE

REDACTED TEXT under FOIA Section 40 Personal Information.

SUPPLIER’S CONTRACT MANAGER

REDACTED TEXT under FOIA Section 40 Personal Information.

PROGRESS REPORT FREQUENCY

Refer to Call-Off Schedule 15 (Call-Off Contract Management)

PROGRESS MEETING FREQUENCY

Refer to Call-Off Schedule 15 (Call-Off Contract Management)

KEY STAFF

REDACTED TEXT under FOIA Section 40 Personal Information.

KEY SUBCONTRACTOR(S)

REDACTED TEXT under FOIA Section 40 Personal Information.

COMMERCIALLY SENSITIVE INFORMATION

REDACTED TEXT under FOIA Section 43 Commercial Interests

SERVICE CREDITS

Service Credits will accrue in accordance with Call-Off Schedule 14 (Service Levels).

The Service Credit Cap is: **7%** .

The Reporting Period is: one Month

A Critical Service Level Failure is: Failure of the Supplier to meet either Service Level Performance Measure for Service Level 1 and / or Service Level 2 for 3 consecutive Reporting Periods following Reporting Period 6.

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

The Supplier must have a Call-Off Guarantor to guarantee their performance using the form in Joint Schedule 8 (Guarantee) should the Supplier’s rating fall below the scores set out in Annex 1 to Joint Schedule 7 (Financial Difficulties).

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender) and meet the Service Level required as set out in Call-Off Schedule 14 (Service Levels).

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| --- | --- | --- | --- |
| **For and on behalf of the Supplier:** | | **For and on behalf of the Contracting Authority:** | |
| Signature: | REDACTED TEXT under FOIA Section 40 Personal Information. | Signature: | REDACTED TEXT under FOIA Section 40 Personal Information. |
| Name: | REDACTED TEXT under FOIA Section 40 Personal Information. | Name: | REDACTED TEXT under FOIA Section 40 Personal Information. |
| Role: | REDACTED TEXT under FOIA Section 40 Personal Information. | Role: | REDACTED TEXT under FOIA Section 40 Personal Information. |
| Date: | REDACTED TEXT under FOIA Section 40 Personal Information. | Date: | REDACTED TEXT under FOIA Section 40 Personal Information. |