



**Cartwright Conversions Ltd**

**REDACTED**

Attn: **REDACTED**

Date: 18/11/2019

Contract ref: CCZJ19A02

**Award of contract for the supply of Vehicle Conversion Services**

Further to your submission of a bid for the above Procurement, on behalf of the Home Office (the "Authority"), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submission.

The call-off contract shall commence 20<sup>th</sup> day of November 2019 and the Expiry Date will be 19<sup>th</sup> day of November 2021. The Contracting Authority reserves the option to extend the call-off contract by 1 period of 1 year. This is a call off contract, and as such volumes of work are not guaranteed. The maximum contract value shall be £3,000,000.00 including all extension options.

This procurement activity was a Call Off under Commercial Agreement RM3814 Vehicle Conversion DPS and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions. Please sign and return the contract/order form no later by 15:00 on 19<sup>th</sup> November 2019. A signed copy will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

Signed for and on behalf of **the Home Office**

Name: **REDACTED**

Signature: **REDACTED**

Date: