# Expression of Interest (EOI) reply form

**Project Title: Quality Assurance Toolkit Development for Homelessness Services**

**General Information**

|  |  |
| --- | --- |
| 1. Name of organisation |  |
| 2. Address for correspondence |  |
| 3. Name of contact person  |  |
| 4. Email address  |  |
| 5. phone contact number |  |
| 6. What is the Company/ Registration/Registered Charity Number of the lead organisation (if applicable)? |  |

Please complete the following entering ‘Yes’ or ‘No’ against each criterion. For any against which you enter “No” please provide an explanation of why or provide the required information.

|  |  |  |
| --- | --- | --- |
| **Criteria** | **Yes /No** | **Comments**Please provide any comments in the respective box below. |
| 1. Please confirm that your organisation would like to bid and work as a provider to the Salvation Army in respect of the Quality Assurance Services under consideration?
 |  |  |
| 1. Does your organisation have a minimum of 10 years' experience in providing quality assurance services for supported housing?
 |  |  |
| 1. Have you previously delivered quality assurance services for non for profit, government, healthcare, or regulated industries? (if yes, please provide examples)
 |  | *Provide examples* |
| 1. Are all QA personnel and inspectors security-cleared and trained in compliance with applicable health, safety, and risk protocols?
 |  |  |
| 1. Do you employ qualified quality auditors/inspectors with relevant certifications (e.g., CQI, IRCA, or equivalent)?
 |  |  |
| 1. Do you have digital reporting tools and systems in place for tracking, traceability, and data integrity? (specify tools/platforms used)
 |  |  |
| 1. Do you carry professional indemnity and public liability insurance relevant to the scope of QA work proposed? (specify cover levels)
 |  |  |
| 1. Have you had any contract terminations, litigation, or insurance claims relating to QA work in the last 5 years? (if yes, provide brief explanation)
 |  |  |
| 1. Does your organisation have the capacity to deliver the proposed services for the Contract’s full potential, delivering inspections nationally across United Kingdom and Republic of Ireland? (estimated demand is up to 100 inspections per calendar year)
 |  |  |
| 1. Please detail & describe the services you wish to provide. .
 |  |  |
| 1. Please confirm that you are able to cover all areas nationally with United Kingdom and republic of Ireland, and whether you would be utilising subcontractors to cover a particular region?

  |  |  |
| 1. Would your organisation have the capacity to ensure the delivery of the works described above including any unplanned ad-hoc inspection requests?
 |  |  |
| 1. Please state your motivation, experience and expertise in providing quality assurance services to The Salvation Army’s supported housing arm.
 |  | **Word limit – 500 words. Please attach relevant documents; and state which documents are attached.** |
| 1. Please state how you would apply a trauma informed approach to quality assurance services?
 |  |  |
| 1. Please provide information in respect of your financial resources.
 |  | **Please attach relevant documents and state which documents are attached:*** Most recent annual financial report showing income, expenditure, assets and liabilities
* Projected budget for income and expenditure in current/ next financial year
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| 1. Do you have any further comments?
 |  |  |

**Declaration**

I [INSERT NAME] am an authorised representative of [INSERT COMPANY NAME].

To the best of my knowledge, the information provided in this form is correct.

|  |  |
| --- | --- |
| **Signed** |  |
| **Position** |  |
| **Date** |  |

(Electronic signatures are acceptable)