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**Technology Products 2 Agreement RM3733
Framework Schedule 4 - Annex 1**

Order Form

In this Order Form, capitalised expressions shall have the meanings set out in Call Off Schedule 1 (Definitions), Framework Schedule 1 or the relevant Call Off Schedule in which that capitalised expression appears.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of the Call Off Contract for the duration of the Call Off Period.

This Order Form should be used by Customers post running a Further Competition Procedure under the Technology Products 2 Framework Agreement ref. RM3733.

The Call Off Terms, referred to throughout this document, are available from the Crown Commercial Service website at <http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm3733>



Section A General information

This Order Form is issued in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

Customer details

Customer organisation name

Ministry of Defence (MoD)

Billing address

Your organisation's billing address - please ensure you include a postcode
Payment will be made via CP&F

Customer representative name

The name of your point of contact for this Order
[REDACTED TEXT]

Customer representative contact details

Email and telephone contact details for the Customer's representative
Email: [REDACTED TEXT] Telephone: [REDACTED TEXT]

Supplier details

Supplier name

The Supplier organisation name, as it appears in the Framework Agreement
Software Box Limited

Supplier address

Supplier's registered address
[REDACTED TEXT]

Supplier representative name

The name of the Supplier point of contact for this Order
[REDACTED TEXT]

Supplier representative contact details

Email and telephone contact details of the supplier's representative
Email: [REDACTED TEXT] Telephone: [REDACTED TEXT]

Order reference number

A unique number provided by the supplier at the time of quote
[REDACTED TEXT]



Section B Overview of the requirement

Framework Lot under which this Order is being placed

Tick one box below as applicable

- | | |
|---------------------------------------------------|-------------------------------------|
| 1. HARDWARE | <input type="checkbox"/> |
| 2. SOFTWARE | <input checked="" type="checkbox"/> |
| 3. COMBINED SOFTWARE AND HARDWARE REQUIREMENTS | <input type="checkbox"/> |
| 4. INFORMATION ASSURED PRODUCTS | <input type="checkbox"/> |
| 5. VOLUME HARDWARE REQUIREMENTS (DIRECT FROM OEM) | <input type="checkbox"/> |

Customer project reference

Please provide a project reference, this will be used in management information provided by suppliers to assist CCS with framework management

CCSO18B41 (RCA 132632)

Call Off Commencement Date

The Call Off Commencement Date is the date on which the Call Off Contract is formed – this should be the date of the last signature on Section E of this Order Form

16/11/2018

Call Off Contract Period (Term)

A period in Months which does not exceed 60 Months (5 years) - **leave blank if this is a simple transactional Goods purchase**. Where established as an initial and extension period complete the fields below

The Call Off Contract is for a twenty four (24) month term commencing upon Contract Award

Call Off Initial Period Months

Twenty Four (24) Months

Call Off Extension Period (Optional) Months

There will be an option to extend the Contract for a further twelve (12) month period on expiry of the original term.

Specific Standards or compliance requirements

Include any conformance or compliance requirements with which the Goods and/or Services must meet

The specification of goods is outlined within the Statement of Requirements. The Customer's populated Schedule 5 in line with GDPR can be found under Appendix H - Call-Off Schedule 5 Schedule of Processing, Personal Data and Data Subjects. By signing this Contract the Supplier has accepted the Customer's completed Annex A.



Section C Customer Core Goods and/or Services Requirements

Please provide details of all Goods and/or Services required (including any items which are considered business critical) including the locations where the supplier will be required to deliver the service/s Ordered.

Goods and/or Services

1. Core Costs:

The Following Goods and Services are to be provided under the Core Costs of the initial two (2) year Contract Term:

[REDACTED TEXT]

2. Indicative Pricing – Core Contract Term (two (2) Years)

The following Services are Optional under this Contract. It will be at the Customer's discretion as to whether they take up these Services. However, should these items be required and called-off under this Contract, prices and rates where indicated are to remain firm for the duration of the Contract.

[REDACTED TEXT]

3. Extension Option (twelve (12) months)

The Following Goods and Services are to be provided under the Optional Extension to the Contract (12 Months)

[REDACTED TEXT]

4. Indicative Pricing – Extension Option

The following Services are Optional under this Contract. It will be at the Customer's discretion as to whether they take up these Services. However, should these items be required and called-off under this Contract, prices and rates where indicated are to remain firm for the duration of the Contract

[REDACTED TEXT]

The Following Key Performance Indicators shall apply to this Contract:

KPI/SLA	Service Area	KPI/SLA description	Target
1	Delivery Timescales	Provision of the EclecticIQ Licence to be in place within one (1) week of Contract Award and to remain in place for the full Contract term.	100%
2	Service Delivery	Available support from Monday –	100%



		Friday, 08:30 – 17:30 via telephone and / or email support throughout the Contract term;	
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Warranty Period, if applicable
N/A

Location/Site(s) for Delivery
[REDACTED TEXT]

Dates for Delivery of the Goods and/or the Services

Licences: Within 1 week from Contract Award

Training: By 01/03/2019

These are to be in accordance with the timeframes set out in Appendix B – Statement of Requirements Section 7 Key Milestones

Software List product details under each relevant heading below

Supplier Software

N/A

Third Party Software

Eclectic IQ

Include license or link in Call Off
Schedule 3

Maintenance Agreement

Please see Section C

Include terms or link in Call Off
Schedule 3

Additional Clauses (see Annex 3 of Framework Schedule 4) Tick as required

Alternative Clauses

Scots Law Or

Northern Ireland Law

Non-Crown Bodies

Non-FOIA Public Bodies

Additional Clauses

Tick one box below as applicable

A: Termed Delivery – Goods

B: Complex Delivery – Solutions
(includes Termed Delivery – Goods)

**NB Both of the above options
require an Implementation Plan
which should be appended to this
Order Form**

Optional Clauses

Tick any applicable boxes below

C: Due Diligence

D: Call Off Guarantee

E: NHS Coding Requirements

F: Continuous Improvement
& Benchmarking

G: Customer Premises

H: Customer Property

I: MOD Additional Clauses



Items licensed by the Customer to the Supplier (including any Customer Software, Customer Background IPR and Customer Data)

List below

None

Call Off Contract Charges payable by the Customer to the Supplier (including any applicable Milestone Payments and/or discount(s), but excluding VAT) and payment terms/profile including method of payment (e.g. Government Procurement Card (GPC) or BACS)

The Estimated Contract Value is £1,319,755.58 (Excluding VAT), as this does not include the indicative call-off rates for the training requirements (See Section C). The indicative rates will be at the Authority's discretion to take-up.

The Core Costs for the Initial Contract Term are: £876,272.90 Excluding VAT

The Core Costs for the Twelve (12) month Extension Option are: £443,482.68 Excluding VAT

This Order Form is issued in accordance with the provision of the Technology Products 2 Framework Agreement RM3733 and forms the contractual agreement between the Customer and the successful Supplier.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer subject to the terms and conditions of the Contract.

Payment will be made via CP&F following satisfactory delivery of pre-agreed certified products and deliverables.

Before payment can be considered, each invoice must include a detailed elemental breakdown of work completed and the associated costs.

Is a Financed Purchase Agreement being used?

Tick as required

If so, append to Call Off Schedule 2 as Annex A

Estimated Year 1 Call Off Contract Charges (£)

For Orders with a defined Call Off Contract Period

N/A.

Section D Supplier response

Suppliers - use this section to provide any details that may be relevant in the fulfilment of the Customer Order

Commercially Sensitive information



Any information that the Supplier considers sensitive for the duration of an awarded Call Off Contract
Not Applicable

Total contract value

Please provide the total contract value (for the Call Off Initial Period) as detailed in your response to the Customer's statement of requirements

The Estimated Contract Value is £1,319,755.58 (Excluding VAT), as this does not include the indicative call-off rates for the training requirements (See Section C). The indicative rates will be at the Authority's discretion to take-up.

The Core Costs for the Initial Contract Term are: £876,272.90 Excluding VAT

The Core Costs for the Twelve (12) month Extension Option are: £443,482.68 Excluding VAT

The Full breakdown of costs and rates can be found in Section C of this Contract Order Form.



Section E Call Off Contract award

This Call Off Contract is awarded in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of this Order Form and the Call Off Terms (together referred to as “the Call Off Contract”) for the duration of the Call Off Contract Period.

SIGNATURES

For and on behalf of the Supplier

Name	[REDACTED TEXT]
Job role/title	[REDACTED TEXT]
Signature	[REDACTED TEXT]
Date	[REDACTED TEXT]

For and on behalf of the Customer

Name	[REDACTED TEXT]
Job role/title	[REDACTED TEXT]
Signature	[REDACTED TEXT]
Date	[REDACTED TEXT]



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Annex A

Call-Off Schedule 5 Schedule of Processing, Personal Data and Data Subjects

[REDACTED TEXT]