



Purchase Order

Order No. P103019 For enquiries please contact: XXXXXXXX Tel: [REDACTED]

A. To Supplier

SOFTWARE BOX LIMITED
 EAST MOOR HOUSE
 GREEN PARK BUSINESS CENTRE
 GOOSE LANE
 SUTTON ON THE FOREST, YORK
 YO61 1ET

B. From Purchaser

Met Office
 Procurement Branch
 FitzRoy Road
 Exeter
 Devon EX1 3PB United Kingdom
 Tel: [REDACTED]

Please proceed with this order in accordance with the Terms and Conditions overleaf.

Signed:

Date: 9th February 2017

C.

Item No.	Description of Goods/Services Required	Quantity	Unit Price	Firm Price
		each unless otherwise stated	per each carriage paid £	carriage paid £
	As per quotes '432 1611 116' and '417 1611 219' dated 11th November 2017 Terms and conditions for this order are as per contract reference RM3733-2			
1	Acrobat [REDACTED]	XXXXXXXX	XXXXXXXX	XXXXXXXX
2	[REDACTED]	XXXXXXXX	XXXXXXXX	XXXXXXXX
3	[REDACTED]	XXXXXXXX	XXXXXXXX	XXXXXXXX
4	[REDACTED]	XXXXXXXX	XXXXXXXX	XXXXXXXX
5	[REDACTED]	XXXXXXXX	XXXXXXXX	XXXXXXXX
6	[REDACTED]	XXXXXXXX	XXXXXXXX	XXXXXXXX
7	[REDACTED]	XXXXXXXX	XXXXXXXX	XXXXXXXX
8	[REDACTED]	XXXXXXXX	XXXXXXXX	XXXXXXXX
9	[REDACTED]	XXXXXXXX	XXXXXXXX	XXXXXXXX
10	[REDACTED]	XXXXXXXX	XXXXXXXX	XXXXXXXX

For deliveries over 20kg please telephone the Met Office on [REDACTED] Mon to Fri 9am to 5pm to arrange a delivery time.

Total Value (Ex VAT)
 Standard Rate VAT (If Applicable)
 Total Value of Order
Continued

D. Deliver To:

XXXXXXXXX
 MET OFFICE EXETER
 FITZROY ROAD
 EXETER
 DEVON
 EX1 3PB

E. Invoice To: (Invoices must quote Order Number)

Please email invoices to:
 [REDACTED]
 Met Office
 Accounts Payable
 FitzRoy Road
 Exeter
 Devon EX1 3PB United Kingdom
 Tel: [REDACTED]

F. Delivery Date 8th February 2017	Consignee Reference XXXXXXXXX	Contract No RM3733-2	Vendor ID P002670
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 FitzRoy Road
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 Tel: [REDACTED]

Please proceed with this order in accordance with the Terms and Conditions overleaf.

Signed: *[Signature]*

Date: 9th February 2017

C.

Item No.	Description of Goods/Services Required	Quantity		Unit Price	Firm Price
		each	unless otherwise stated	per each carriage paid	carriage paid
				£	£
11	[REDACTED] Please can you ensure that confirmation of receipt, order confirmation, invoice, etc is also sent to [REDACTED]		XXXXXXXX	XXXXXXXX	XXXXXXXX

For deliveries over 20kg please telephone the Met Office on [REDACTED] Mon to Fri 9am to 5pm to arrange a delivery time.

Total Value (Ex VAT)	25885.78
Standard Rate VAT (If Applicable)	5177.11
Total Value of Order	31062.89

D. Deliver To:

XXXXXXXX
 MET OFFICE EXETER
 FITZROY ROAD
 EXETER
 DEVON
 EX1 3PB

E. Invoice To: (Invoices must quote Order Number)

Please email invoices to:
 [REDACTED]
 Met Office
 Accounts Payable
 FitzRoy Road
 Exeter
 Devon EX1 3PB United Kingdom
 Tel: [REDACTED]

F. Delivery Date	Consignee Reference	Contract No	Vendor ID
8th February 2017	XXXXXXXX	RM3733-2	P002670

