



Department  
for Transport

Contract Reference: *K280020941*

### Schedule 3 - Form of Tender

TO: Department for Transport

DATE: 29<sup>th</sup> September 2021

PROVISION OF: DIGITAL AND CALIBRATION TACHOGRAPH TRAINING

REFERENCE NUMBER: K280020941

We Paul Jennings, Continental Automotive Trading UK Ltd, the undersigned, having examined the ITT and all other schedules, do hereby offer to provide Digital And Calibration Tachograph Training as specified in those documents and in accordance with the attached documentation to the DfT commencing November 2021 and continuing for the period specified in the Contract.

If the DfT formally notifies us of its intention to award us the above-named contract (**Award Letter**), we will co-operate with DfT to execute documents substantially in the form of the Contract (including signing a completed Order Form) within the timescales requested by DfT acting reasonably.

We acknowledge that no binding contract exists between the DfT and us in respect of the above-named contract unless and until the DfT receives from us a signed copy of the Order Form issued by DfT with its Award Letter within the time period specified by DfT.

We therefore agree that any work undertaken by us prior to this time is undertaken entirely at our own risk.

We further agree with the DfT in legally binding terms to comply with the provisions of confidentiality set out in **Error! Bookmark not defined.**3.8 (Confidentiality and Freedom of Information) of the ITT.

We confirm that we have taken account of our legal and statutory obligations, as well as all relevant Government codes and policies (e.g. taxes, environmental protection, employment protection and working conditions) in our tender, where they would be applicable to the supply of the Good or Services.

In particular, we can demonstrate that I/we have implemented appropriate technical and organisational measures to comply with the UK General Data Protection Regulation (UK GDPR), or will do so before the contract commences, where applicable to the supply of the Good or Services.



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We confirm that the prices submitted in this Tender are valid for sixty (60) days from the Tender Deadline.

To help Government develop its procurement policy in respect of small businesses, the DfT needs to gather information about the size of the organisations we invite to tender. Please tick whichever of the following boxes apply:

Please tick here if your organisation has between 1 and 50 employees	
Please tick here if, <b>within your supply chain</b> , you will be subcontracting any part of this contract to an organisation that has between 1 and 50 employees	
Please tick here if your organisation has between 51 and 249 employees	✓
Please tick here if, <b>within your supply chain</b> , you will be subcontracting any part of this contract to an organisation that has between 51 and 249 employees	
Please tick here if your organisation has 250 or more employees	

In addition:

Please tick here if your organisation is a registered company	✓
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### **Non-Collusive Tendering.**

I/we certify that this tender is made in good faith, and that we have not fixed or adjusted the amount of the tender by or under or in accordance with any agreement or arrangement with any other person. We also certify that we have not, and we undertake that we will not:

- i. Before the award of any contract for the work:-
  - a) communicate to any person other than the Secretary of State or a person duly authorised by him in that behalf the amount or approximate amount of the tender or proposed tender, except where the disclosure, in confidence, of the approximate amount of the tender was necessary to



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- obtain insurance premium quotations required for the preparation of the tender;
- b) enter into any agreement or arrangement with any other person that he shall refrain from tendering or as to the amount of any tender to be submitted;
- ii. Pay, give or offer or agree to pay or give any sum of money or other valuable consideration directly or indirectly to any person for doing or having done or causing or having caused to be done in relation to any other tender or proposed tender for the work, any act or thing of the sort described at (i) (a) or (b) above.

The word "person", includes any persons, any body, or association, corporate or unincorporated; "any agreement or arrangement" includes any transaction, formal or informal and whether legally binding or not; and "the work" means the work in relation to which this tender is made.

I warrant that I have all requisite DfT to sign this Tender and confirm that I have complied with all the requirements of the ITT.

Signature

A handwritten signature in black ink, appearing to read 'Paul Jennings'.

Name and status	Paul Jennings – Managing Director
For and on behalf of	Continental Automotive Trading UK Ltd