

## DIGITAL LEARNING SET

**CLOSING DATE FOR TENDER RESPONSES – 12 NOON, 26<sup>TH</sup> FEBRUARY 2018**

### CLARIFICATION QUESTIONS AND RESPONSES

The National Archives has received a number of clarification questions in relation to this opportunity. Those questions, and their associated responses, are detailed below.

*Q1: Are you able to provide more detail on your current tender ID 13001304? Are you seeking a Learning Management System (LMS) and/or content services?*

A1: No we are not seeking a LMS. We are looking for facilitation of an action learning set, which will allow peer to peer learning around approaches and potential solutions to the digital challenges facing archive services across the sector.

*Q2: I have never heard the term ‘action learning set’ before. Would you be able to give me some more info on this, so that I can evaluate whether we can help you, or not?*

A2: Action Learning and Action Learning Sets are common practice across the Heritage sector, particularly in leadership. We use them at The National Archives as part of the management training course, for example. If you Google ‘action learning sets’ you get lots of info (below taken from Wikipedia):

Action Learning Sets are a structured method enabling small groups to address complicated issues by meeting regularly and working collectively. This tool is especially geared to learning and personal development at the professional and managerial levels.

Action learning sets are particularly appropriate for professional and managerial-level learning and personal development work. They are most often used:

- on work-based projects where action learning set members are involved and are able to influence the outcomes.
- for issues concerning how specific action learning set members operate in the work context (e.g. creating partnerships).

Action Learning is a powerful approach for working on difficult problems in professional practice and helps set standards for good practice in organisational learning.

Action learning is the process of bringing thinking and action into harmony. Learning is a continuous process and is best achieved with an open, probing mind, an ability to listen, question

and explore ideas. Through reflection, we gain a deeper understanding of the issues we face. This enables us to manage change more effectively, and meet the challenges we face in the workplace. Through working in action learning sets, you can bring together diverse peers or people from within the same organisation to work through issues, share ideas and challenge perceptions in a trusting, supportive environment. Results are tangible and long lasting.