**DPS Schedule 6 (Order Form and Order**

**Schedules)**

**Order Form**

|  |  |
| --- | --- |
| **ORDER REFERENCE:** | CCZN23A27 |
| **THE BUYER:** | **HM Treasury** |
| **BUYER ADDRESS:** | **REDACTED TEXT under FOIA Section 40, Personal Information**. |
| **THE SUPPLIER:** | Actica Consulting Ltd |
| **SUPPLIER ADDRESS:** | **REDACTED TEXT under FOIA Section 40, Personal Information**. |
| **REGISTRATION NUMBER:** | 03396854 |
| **DUNS NUMBER**: | 52-030-4304 |

# APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 9th February 2024

It’s issued under the DPS Contract with the reference number RM3764.3 for the provision of Cyber Security Services 3.

**DPS FILTER CATEGORIES:**

Non-assured NCSC Services, GovAssure, Risk Assessment, Audit and Review,

Security Architecture, Security Supply Chain Analysis, Security Strategy, Penetration

Testing/Pen test, IT Health Check, Cyber Essentials Plus, Clearance: Security

Check, Networks, Cloud, Endpoint/applications, Government, Critical National Infrastructure

# ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM3764.3
3. The following Schedules in equal order of precedence:

# Joint Schedules for RM3764.3

Joint Schedule 2 (Variation Form)

Joint Schedule 3 (Insurance Requirements)

Joint Schedule 10 (Rectification Plan)

Joint Schedule 11 (Processing Data)

# Order Schedules for RM3764.3

Order Schedule 1 (Transparency Reports)

Order Schedule 4 (Order Tender)

Order Schedule 5 (Pricing Details)

Order Schedule 9 (Security)

Order Schedule 10 (Exit Management)

Order Schedule 14 (Service Levels)

Order Schedule 15 (Order Contract Management)

Order Schedule 18 (Background Checks)

Order Schedule 20 (Order Specification)

CCS Core Terms (DPS version)

1. Joint Schedule 5 (Corporate Social Responsibility) RM3764.3
2. Annexes A & B to Order Schedule 6

Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

# ORDER SPECIAL TERMS

The following Special Terms are incorporated into this Order Contract:

None

|  |  |
| --- | --- |
| **ORDER START DATE:** | 22nd February 2024 (22/02/2024) |
| **ORDER EXPIRY DATE:** | 21st February 2026 (21/02/2026) |

**ORDER INITIAL PERIOD:** Two (2) Years

**ORDER OPTIONAL EXTENSION:** Two (2) options to extend in yearly increments.

**DELIVERABLES**

See details in Order Schedule 20 (Order Specification)

# MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £100,000.00ex VAT

**ORDER CHARGES**

See details in Order Schedule 5 (Pricing Details)

**REIMBURSABLE EXPENSES**

Recoverable as stated in the DPS Contract

# PAYMENT METHOD

Payment can only be made following satisfactory delivery and completion of each of the milestones stated in Section 5 of Call-Off Schedule 20 – Specification. Before payment can be considered, each invoice must include a detailed elemental breakdown of work completed and the associated costs.

**BUYER’S INVOICE ADDRESS**

**REDACTED TEXT under FOIA Section 40, Personal Information**.

# BUYER’S AUTHORISED REPRESENTATIVE

**REDACTED TEXT under FOIA Section 40, Personal Information**.

**BUYER’S ENVIRONMENTAL POLICY**

[Greening Government Commitments - 2021- 2025](https://www.gov.uk/government/publications/greening-government-commitments-2021-to-2025/greening-government-commitments-2021-to-2025)

**BUYER’S SECURITY POLICY**

[Security Policy Framework - Protecting Government Assets](https://www.gov.uk/government/publications/security-policy-framework)

# SUPPLIER’S AUTHORISED REPRESENTATIVE

**REDACTED TEXT under FOIA Section 40, Personal Information**.

# SUPPLIER’S CONTRACT MANAGER

**REDACTED TEXT under FOIA Section 40, Personal Information**.

**PROGRESS REPORT FREQUENCY**

On the first Working Day of each calendar month

**PROGRESS MEETING FREQUENCY**

Quarterly on the first Working Day of each quarter

# KEY STAFF

**REDACTED TEXT under FOIA Section 40, Personal Information**.

# KEY SUBCONTRACTOR(S)

PROCHECKUP LIMITED

**REDACTED TEXT under FOIA Section 40, Personal Information**.

FIDUS INFORMATION SECURITY LIMITED

**REDACTED TEXT under FOIA Section 40, Personal Information**.

PENTEST PEOPLE LIMITED

**REDACTED TEXT under FOIA Section 40, Personal Information**.

# COMMERCIALLY SENSITIVE INFORMATION

Consultancy day rates (duration of confidentiality: 6 years)

Methodologies and work plans (duration of confidentiality: 6 years)

**SERVICE CREDITS**

N/A

**ADDITIONAL INSURANCES**

N/A

**GUARANTEE**

N/A

# SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender)

|  |
| --- |
| **Signed - via Docusign** |
| **Supplier**    <Supplier Sign Here> |
| **REDACTED TEXT under FOIA Section 40, Personal Information**.  Full Name: **REDACTED TEXT under FOIA Section 40, Personal Information**.  Job Title/Role: **REDACTED TEXT under FOIA Section 40, Personal Information**.  Date Signed: 19 Feb 2024 |
| **Buyer**    <Commercial Sign Here> |
| **REDACTED TEXT under FOIA Section 40, Personal Information**.  Full Name: **REDACTED TEXT under FOIA Section 40, Personal Information**.  Job Title/Role: **REDACTED TEXT under FOIA Section 40, Personal Information**.  Date Signed: 19/02/2024 |